BROUGHTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 6th OCTOBER 2026

Present: Cllr J Hogson (Chairman), Cllr M Mossman(Vice Chairman), Cllr S Dunn , Cllr A Taylor, Cllr J Mann, Cllr Mrs K McAllister, Cllr J Dumper, Cllr Y Ezra, & Cllr J Morrison.

In attendance: Heather Bourner-Parish Clerk

TVBC A Johnson

Dan Payne- Broughton Community Energy

0 Members of public

Apologies for Absence
1.Apolgies for absence had been received from HCC David Drew & Cllr C Brooks.

Public Participation

2) There were no members of public present.

Declarations of Interest
3)Cllr Hodgson declared an interest as a director of Broughton Community Energy and took no part in the discussions regarding finance.
There were no other declarations of interest. All Cllrs present confirmed no amendments were required to register of interest documents.

Minutes
4) Resolved: The minutes of the meeting held on 1st September 2026 were confirmed as a correct record. Proposed Cllr Mann, seconded Cllr Morrison. All agreed.

5) **County and Borough Councilors' Report**
HCC David Drew had sent his apologies but had circulated a full report which can be seen at appendix 1.
TVBC Cllr A Johnston had circulated the most recent Mid Test Matters newsletter.

Planning
6) The following decisions by TVBC were noted:
26/01732/TREES- crown reduce Yew-Dowse Cottage-no objection

Reviewed between meetings: None

To review the following applications were reviewed: 26/02163/FULLS single story extension demolition and replacement, Hayters Rookery lane,- no objections

Withdrawal of Local Government Reorganisation
7) Cllr Ezra reported on the withdrawal of the proposed plan for local government reorganisation. He said the general thought is that this will be resurrected at some point. Sympathy was voiced about the unsettling factor on staff of the affected Borough Councils and concern about the enormous waste of public funds.

Cllr Hodgson reported the impact on the withdrawal of Local Government Reorganisation on the draft local plan. In July TVBC had announced they would move from the original process of preparing a plan to a gateway process which is a 30 month plan. A timetable for the new plan is expected shortly and by April 2027 TVBC must have published a self assessment outlining progress. The new plan does not need to allocate sites for potential development. By April 2029 TVBC will have to

have consulted, produced evidence and committed to a plan. A change to the NPPF means that there is no longer a presumption in favour of permission where there is a shortfall in housing numbers.

Risk Assessments
8)The following risk assessments had been sent to individual Councillors with responsibility
Cemetery-Cllr Mossman is still working on this risk assessment.
Allotments-Cllr Mossman confirmed he is working with an allotment holder to produce a meaningful risk assessment.

Play area- see paragraph 9

Cllr Mann has carried out a visible inspection of the Well House and the War Memorial providing full details to the Clerk. No remedial work is required at present.

Play Area Reports
9) The Clerk said it was important for a regular safety check of play equipment to be carried out and she had prepared a checklist that could be used for this purpose. After a short discussion Cllr Hodgson agreed to take on this responsibility. He will report any areas of concern at regular Parish Council meetings.

The Parish Council were keen to improve the play area and spend the S106 funds currently held for this purpose. Cllr Dumper said he had met with people from TVBC regarding how improvements could be made and what funds are available and from an inspection it was apparent the fence needed to be replaced and the current equipment given a thorough clean .He also shared an email from a parishioner raising concerns regarding the broken fence at the playground and the concerns raised about a small child being able to escape.
Cllr Dumper said he was unable to continue with this project and in fact needed to resign from the Parish Council because of health issues. All Councillors present thanked him for the many years of service to the community and wished him well with his recovery.

After some discussion it was agreed a new councilor should be co-opted as soon as possible to take on this project. The Clerk will arrange for the vacancy notice to be published as soon as possible.

Parish Council Investments.
10) The Clerk said the large sums of S106 funding received in respect of School Lane had been deposited to the business interest account with Lloyds, however in line with the investment policy a review of whether this was the best place to keep funds was required.
After a short discussion it was agreed the funds should be split between different accounts to reduce the risk of losing funds in a bank collapse. Some funds may be needed before others and both long term and short term investments could be considered. The Clerk will research possibilities and present these at the next Parish council meeting.

Broughton Village Hall-car park works
11) The Clerk confirmed she had submitted a tender request via the Government portal for the car park works and while she had received several enquiries of interest had as yet not received any tender documents. The deadline is the last day of October so any tenders received can be discussed at the November meeting.

A question had been posed by TVBC regarding possible grant claims for this project. The Village Hall and land are owned by the charitable trust as custodial trustees. The day to day running of the hall is by the Broughton Village Hall management company

and it was agreed they should be the body that makes a grant claim. The Clerk will discuss with the TVBC community engagement officer.

Allotments
12) Cllr Mossman reported he had now completed a comprehensive list of tenants which has recently been shared with the Clerk.

The Clerk reported that all the water bills for the allotments were based on estimates and a formal meter read was required. Cllr Mossman had attempted without success to find the meter and obtain a reading. After some discussion a potential location was confirmed and Cllr Mossman agreed to look at that location and also speak to an allotment holder who had been able to provide readings in the past.

Sports Field Update
13) The Clerk reported she had received two invoices from Haygarth Ross the first for works to Broughton Sports Pavilion draw 8 for £25745.00 plus VAT and the second for £5000.00 plus VAT for demolition works. She confirmed she had asked the sports club to give further details and also confirmed that the Parish Council had committed £12500.00 to the car park only. She had informed the Sports Club that she could not make any payments until the CAF grant due from TVBC has been made. The Parish Council said they needed to see an invoice which specifically outlined the works to the car park. They agreed should the correct invoice be produced and the CAF grant transferred to the Parish Council that payment of the invoiced could be made.

The Parish Council still need to see sight of documents confirming the car park planning and the sewage issue have been discharged. Cllr Dunn will ask the Sports Club Committee to provide these.

Cllr Taylor reported the adult gym equipment has now been installed. He was continuing to negotiate the return of unused mats in return for some additional signage showing how to use the equipment.

School Lane MUGA & management plan for open spaces
14) Cllr Dunn reported that a planning application for the MUGA is almost ready for submission and the quoted costs are £253.50. Cllr Dunn proposed this payment was made and this was seconded by Cllr Mossman. All agreed. The Clerk will action. Next steps are procurement and the Clerk will work with Cllr Dunn and the consultant to produce a tender pack.

The project to install EV chargers is now complete and the Clerk confirmed these have been added to the Parish Council insurance. There will be a special event when these are officially opened on Friday 16th October at the car park at 9am.

Cllr Mossman reported work to produce a plan for maintenance of green areas in school lane continues in conjunction with Broughton Nature Group.

Broughton Community Energy
15) Dan Payne from Broughton Community Energy highlighted the update that had been posted to the website and the survey which they hoped many people would complete.
A claim for funding for the next stage will be submitted shortly, this stage two grant to cover the planning stage of £100,000.00 will be submitted soon. Details have now also been published regarding large capital grants for infrastructure. The application for the stage two grant will be submitted by the Parish Council subject to a positive outcome from the surveys, however any grants relating to capital expenditure will need to be in the name of Broughton Community Energy.

Cllr Morrisson confirmed the new electric bus is now up and running. Volunteer drivers are training to use this and first signs are that a full charge provides good mileage.

Neighbourhood Development Plan
16) Cllr Mann confirmed the Regulation 16 assessment for submission to TVBC was complete and has been circulated to all Councillors. At the last minute TVBC asked for two further ecological assessments which need to be agreed before the report can be submitted. Subject to the above requirement Cllr Hodgson proposed the report be formally agreed and submitted to TVBC. This was seconded by Cllr Ezra All agreed.

Clerks Report
17) The Clerk reported

The new Scribe accounting package has now been fully populated with all figures to date in 26-27. On advise from the external auditor all figures had been recorded on a receipts and payments basis as there is no legal requirement to use the income and expenditure basis until the annual income or expenses exceeds £200,000.00 for the third year. Although the income in 26-27 will exceed the limit this is the final year that it is likely to happen and audit advised that the Parish Council continue on a R&P method pointing out in the next audit return that the method while not correct for 26-27 (IE NO in assertion box 1) would just need to be changed back for the following year which was a complete waste of time!
Now the system is correct the clerk will complete the remaining learning packages on producing reports, budgeting and end of year procedures.

She confirmed she had finally received an acknowledgement from TVBC regarding S106 funds that could be used for the adult gym equipment, in particular those that are out of date but could be released if a risk assessment is carried out. These are apparently being reviewed.

The insurance premium from Clear Councils has been received, this is the final year of a three year term and insurance could be tested before the end of the term which is 30th September 2027.

Finally she confirmed following discussion with the Village Hall treasurer the management group had paid the invoice for the generator diesel and did not want to ask the Parish Council to contribute this time.

Footpaths.
18) Cllr Morrison reported the new sign erected on footpath 7, designating the path as suitable for horses, cyclists and pedestrians was investigated by HCC and Countryside Access and both parties have confirmed they did not erect the sign. The path is not appropriate for use by horses and cycles as in one direction there is a kissing gate and in the other, the path quickly narrows preventing passing by anyone other than pedestrians. Cllr Morrison will put a note on the sign to say it will be removed unless those responsible contact the Clerk. If no one responds it will be removed.

Footpath 9 is now overgrown by hedges and Cllr Morrison is working with landowners to get these cut back. Footpath 15 is also overgrown in some areas and land owners will be asked to cut back their areas of responsibility.

The risk assessment for volunteer footpath workers had highlighted one volunteer who did not have the training that HCC had originally insisted all volunteers have. A request to HCC to fund further training was rejected, The costs of the brush cutter training course were approx. £200.00 and first aid training applicable to work outdoor

should also be undertaken at a cost of £89.00. There were four volunteers who would benefit from the first aid training. After a short discussion the Parish Council agreed to meet these costs. Cllr Morrison will organise this.

2025-26 Internal Audit report review

19) The Clerk reported the external audit has now been concluded. Given the delay in submitting the return assertion one must be no and the dates for public rights were also missed and therefore next year assertion 4 must be ticked no.
The external auditor has accepted the explanations provided by the Parish Council but suggests the Parish Council address the areas of concern highlighted by the internal auditor. These were as listed on the action plan and the outstanding items were
:considering joining professional bodies for the both the running of the cemetery and the allotments, -the clerk has reviewed the recommended groups and in both cases they deal with very large organisations and were really not relevant to the very small enterprises that Broughton Parish Council run.
: reviewing the investment in the United Trust- this would need to be done next July when the investment matured.
Finally as had been previously discussed Broughton Parish Council need to engage an internal auditor for the 2026/7 year by March 2027. The view was that a change in auditor was required. The rules state the auditor must be independent of the council and competent in understanding the law and requirements applicable to local councils. The Clerk was asked to write to Do the Numbers Ltd saying the Parish Council will no longer require their services.

Finance

20) **Finance**

i) To note the bank balances 29/09/2026: -TSB Charity £19408.81
TSB Business Instant £441830.50
United Trust £34180.06

ii)To approve the following payments and authorise on line transactions: -

H Bourner sal	£798.53
Clerk exp	£26.00
Old email service	£24.17
HMRC	£220.07
Hugo Fox website	£23.99
Hugo Fox email	£29.99
BDO audit	£1638.00
Clerk back pay	£124.04
HMRC	£68.60
Clear councils insurance	£2054.40

Payments agreed but made after last meeting

Broughton Bus	£5000.00
RPL maintenance	£175.00
Scribe	£44.40
RPL maintenance	£90.00
RPL maintenance	£450.00
Fowler Fortesque	£1200.00

iii) Local Gov Services Pay award
The Clerk confirmed the Local Government Pay award this year as 3.3%. An increase in the hourly rate from £22.20 to £22.93 was agreed. The pay award is back dated to 1st April 2026 and this means a payment of £160.23 back pay is due which was also agreed.

Future Village Projects
21) No further projects had been put forward at this point and all Councillors were asked to consider this in the future.

22) **Correspondence**
The Clerk confirmed there were no items that had not already been discussed.

23) **Items to carry forward and New Items for next agenda**
Marie Stubbington & TVBC officers to speak
Broughton Sustainable development
Parish Council Elections May 2027
Budget 2027-28

Community news
24) Cllr Hodgson reported the Clerk has given notice that she intends to retire and has submitted a notice of resignation, her final day of service will be 31/12/2026. Cllr Hodgson, Mossman & Ezra will work together on the recruitment of a new Clerk gaining advice from HALC. The Clerk will provide any job descriptions and person specifications she can obtain.

Cllr Mossman said the email to the village email group regarding dog waste had been partially effective but not eliminated the problem. He further said the email asking for hedges and overgrown verges to be cut back has had little impact. Letters will be sent to individual households.

Finally concerns were raised about the Wallop Brook which is dry but it appears water is being held back by a sluice gate on private land. This concern was raised in a previous year. The Clerk will investigate but if necessary report the matter to the Environment Agency.

Date of next meeting
24) 7.pm on Tuesday November 3rd 2026

Appendix 1
Report from HCC David Drew

Hampshire County Council calls for fairer share of Vehicle Excise Duty to plug highways funding gap

Hampshire County Council is stepping up its call for a fairer share of national transport funding, urging Government to provide long-term, sustainable investment in local roads and give greater flexibility over how funding is spent

The move comes as the County Council has pledged to increase its focus on planned, preventative highway maintenance, building on a programme of works delivered over the spring and summer to repair and strengthen roads.

This week, the County Council's Cabinet agreed to intensify its campaign for a fairer share of Vehicle Excise Duty (VED) revenues for Hampshire, arguing that councils responsible for maintaining local roads should receive a greater proportion of funding raised from motorists. The current maintenance backlog for Hampshire alone is estimated at between £550 million and £600 million. The local authority is responsible for around 5,500 miles of local roads and highway assets valued at around £17 billion making it one of the largest highways networks in the country.

An accelerated programme of highway maintenance has been delivered during spring and summer 2026 to address deterioration caused by the previous wet winter and subsequent periods of hot weather. Combined with the standard annual programme, this has delivered:

- 42 resurfacing schemes delivered since April as part of a total programme of 101 resurfacing schemes planned for 2026/27, with the remaining schemes currently in progress or

scheduled for delivery – 26 of these were accelerated for delivery this summer. Resurfacing is one of the most effective forms of planned highway maintenance, replacing worn layers of the road and significantly improving its condition and longevity before more extensive and costly reconstruction is required.

- 122 surface treatment schemes completed, representing the substantial delivery of this year's programme. While resurfacing involves replacing layers of the road, surface dressing is a preventative treatment that seals and protects the existing surface, helping to prevent water ingress, improve skid resistance and prolong the life of the carriageway before more significant intervention is required.

- 17,590 reactive defects, including potholes, repaired between April and July 2026.

- 154 planned patching schemes have been completed across Hampshire as part of the accelerated programme, covering more than 32,000m² of carriageway. Patching involves targeted repairs to sections of road showing signs of deterioration, helping to strengthen the carriageway and prevent more extensive damage from developing. This work has been supported by additional resources and investment.

Residents can play an important role too by acting as extra eyes on the network and reporting potholes or other highway issues through the County Council's website or the OurHants app. This proactive reporting helps us identify problems early, target resources effectively and address issues before they become more serious and expensive to repair.

https://www.hants.gov.uk/News/25092026VehicleExciseDuty

New support pathway to help Hampshire residents with complex care needs get home sooner after hospital stays

Older people, disabled residents and others who need ongoing care after a hospital stay could return home sooner and receive more coordinated support under a new approach approved by Hampshire County Council

The County Council will lead a specialist discharge service for people who are medically ready to leave hospital but require further assessment and support before longer-term care arrangements can be agreed.

Working in partnership with NHS Hampshire and Isle of Wight Integrated Care Board (ICB), the new approach is designed to reduce hospital discharge delays, simplify what can often be a complex process for patients and families, and help more people recover in a home or community setting as soon as it is safe and appropriate to do so.

The service will support people with complex health and care needs, including those who require consideration for NHS Continuing Healthcare, which provides ongoing care to those with significant, long-term health needs. Around 650 Hampshire residents are expected to benefit from the pathway each year.

Expected benefits include:

- Faster discharge from hospital when medically appropriate.
- A simpler and more coordinated process for patients, families and carers.
- Assessments taking place in home or community settings wherever possible.
- Greater opportunities for people to regain confidence and independence.
- Reduced delays in decisions about ongoing care and support.
- Better integration between health and social care services.
- Improved patient experience and wellbeing.

The service will commence on or after 1 January 2027 for an initial three-year period, with the option to extend for a further two years.

https://www.hants.gov.uk/News/20260925discharge

Hampshire partnership powers growth, skills and opportunity across the

county

Thousands of Hampshire residents and businesses are benefiting from programmes that are boosting skills, creating jobs and driving economic growth, according to the latest annual report on the work of the Hampshire Prosperity Partnership Board. By bringing together leaders from business, education and local government, the partnership is unlocking opportunities, attracting investment and building a more prosperous future for communities across the county

The latest report highlights how, over the past year, a wide range of initiatives have been delivered, including support for more than 1,500 businesses through the Hampshire Growth Hub. Alongside this, Government-funded programmes such as Skills Bootcamps - delivering fast-track training in sectors facing skills shortages, helping local people develop new skills and connect with employment opportunities - have been taken up by more than 1,000 Hampshire residents to date.

Connect to Work has also now launched in Hampshire, designed to support people with health conditions and other complex barriers to employment to find long-term and rewarding work, while the Hampshire Careers Hub continues supporting more than 100 schools, colleges and specialist settings, arranging over 1,100 work experience placements across key sectors, helping inspire the next generation.

The annual report also highlights activity across Hampshire's growth sectors, from the launch of the South-Central Regional Defence and Security Cluster, now bringing together around 350 members, alongside initiatives which champion the county's creative and life sciences industries.

The Hampshire Prosperity Partnership brings together leaders from business, education and local government to work collectively to support the local economy. Its priorities include strengthening key industries, supporting businesses, developing skills and careers, and helping create the conditions for long-term prosperity.

Read the full report here

https://www.hants.gov.uk/News/20260917HampshireProsperityPartnership

Future of Andover Museum and Museum of the Iron Age secured thanks to funding package

Test Valley Borough Council (TVBC) has approved funding of £100,000 to help secure the future of Andover Museum and the Museum of the Iron Age. The decision was made at a cabinet meeting on Wednesday 23 September and follows approval from Andover Town Council on 9 September to contribute a further £50,000.

The two councils have been working closely with Hampshire Cultural Trust to identify a long-term solution that protects one of Andover's most valued cultural and heritage attractions after concerns about its future funding. The investment will provide time for HCT to explore more financially resilient and sustainable service delivery options and operating models.

As part of the agreement, the two councils will meet regularly with Hampshire Cultural Trust over the next two-and-a-half years to monitor progress towards a longer-term, sustainable future for the museum.

https://testvalley.gov.uk/news/2026/sep/future-of-andover-museum-and-museum-of-the-iron-age-secured-thanks-to-funding-package

Fly-tippers prosecuted after dumping waste in Clatford

Two men have been ordered to pay a total of £2,866 after admitting illegally dumping waste in a fly-tipping incident near Andover.

Aidan Molumby from Andover and Adam Heaver from Newbury appeared before Basingstoke Magistrates' Court on 4 September and pleaded guilty to depositing a large concrete block in Watery Lane, Clatford, in January 2025.

Test Valley Borough Council officers discovered the waste during a routine inspection. The vehicle used to dump the block was spotted on CCTV, and following enquiries with the registered

keeper the council was able to identify the two men involved. At court, Molumby was ordered to pay £968, while Heaver was ordered to pay a total of £1,898.

Residents can report fly-tipping on the council's website at www.testvalley.gov.uk/fly-tipping.

https://testvalley.gov.uk/news/2026/sep/fly-tippers-prosecuted-after-dumping-waste-in-clatford

Queen Elizabeth II sculpture unveiled at Romsey Abbey

A new life-size bronze sculpture of Her Majesty Queen Elizabeth II has been unveiled at Romsey Abbey, providing a lasting tribute to the late monarch and her special connections to the town.

The artwork was officially unveiled on Friday (4 September) by the Lord-Lieutenant of Hampshire alongside the Countess Mountbatten of Burma during a ceremony attended by residents, community representatives and invited guests.

Hampshire sculptor Amy Goodman created the bronze statue to complete Test Valley Borough Council's Queen Elizabeth II sculpture project, which marked Her Majesty's Platinum Jubilee. It follows the unveiling of a companion sculpture in Andover in 2024.

The sculpture has been installed in the north churchyard of Romsey Abbey, chosen for its historic links to the Royal Family and the Mountbatten family of Broadlands. The Abbey has played an important role in the story of Queen Elizabeth II and her family.

https://testvalley.gov.uk/news/2026/sep/queen-elizabeth-ii-sculpture-unveiled-at-romsey-abbey

Cllr David Drew
Harewood ward, TVBC
Test Valley Central, HCC