

## MARSH GIBBON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 12 MARCH 2024 IN MARSH GIBBON VILLAGE HALL

**PRESENT:** Cllrs A Lambourne (Chair), J Smith (JS), E Taylor (ET), N Lyon (NL) and T Reveler (TR)  
Carole Jackman (Clerk)

Meeting commenced at 8pm.

**OPEN FORUM:** No members of the public were present.

#### **1 APOLOGIES**

R Daniell (RD) and Bucks Unitary Councillor Angela Macpherson (UC AM)

Note: Clerk had written to Unitary Councillor Angela Macpherson requesting a face-to-face meeting and is waiting for confirmation of a date.

#### **2 DECLARATIONS OF INTEREST**

None.

#### **3 MINUTES OF MEETING HELD ON 13 FEBRUARY 2024**

The minutes of the meeting held on 13 February 2024 were agreed by those present and signed by the Chairman.

#### **4 MATTERS ARISING**

None.

#### **5 COUNCILLOR RESIGNATION/VACANCY**

Chair welcomed Les Cross to the meeting who was formally co-opted onto the Parish Council.

#### **6 GENERAL CORRESPONDENCE**

All correspondence, circulars and consultations had been circulated to councillors by email.

#### **7 PLANNING**

##### **7.1 Applications**

**24/00345/APP** | Householder application for single storey rear orangery extension. 1 Westbury Close Marsh Gibbon Buckinghamshire OX27 0EP.

**Decision:** No objection.

**Action:** Clerk to inform Bucks Council (AVDC Area).

##### **7.2 Late notifications**

None.

##### **7.3 Approved Application**

**24/00017/CPE** | Certificate of Lawfulness for existing use of garage conversion to habitable space - 2 West Edge Cottage West Edge Marsh Gibbon Buckinghamshire OX27 0HA.

Status: Certificate Issued - Existing Development.

**24/00067/APP** | Householder application for demolition of existing garage and erection of detached garage to side of dwelling - 11 Clements Lane Marsh Gibbon Buckinghamshire OX27 0HG.

##### **7.4 Late application**

None.

##### **7.5 Enforcement**

**23/00583/APP** | Dropped kerb onto Whales Lane and creation of access to 1 Westbury Terrace (part retrospective) | 1 Westbury Terrace Whales Lane Marsh Gibbon Buckinghamshire OX27 0HD

Cllr TR had been approached by some residents to ask if the Parish Council would support their request to Bucks Planners to ensure that the conditions of the above planning application are met.

**Action:** Clerk to write to Bucks Council.

#### **8 EWELME SITE**

##### **8.1 Site A**

Cllr JS had been approached to ask if an additional safety ring could be placed by the pond at Swan Field.

**Action:** Clerk to write to W.E. Black to request a second safety ring to be installed at the pond.

## **9 CLERK'S REPORT**

### **9.1 Finance Report**

Clerk presented the Financial Report for March 2024. Payments totalling £5,505.04 were approved, as detailed in appendix 1.

## **10 VILLAGE HALL**

### **10.1 Report**

Cllr TR had attended the Village Hall meeting and noted that the committee have in hand various improvements. At the meeting the Short Mat Bowls Club discussed the possibility of using village hall land for an outside court.

## **11 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**

### **11.1 Maintenance**

11.1.1 A quotation for repairs to the all weather pitch had been received.

**Action: Clerk to ask for a second quote to only include the hole that needs to be repaired.**

11.1.2 Cllr LC asked if S106 funding could be allocated to a new mower for the Recreation Ground.

**Action: Clerk/Cllr NL to make enquires.**

### **11.2 Cableway**

The cableway had been repaired but it was noted that a second post needs to be repaired. A request for a quotation for the second repair has been requested.

**Action: Cllr LC will inspect the cableway to see if he is able to carry out any of the repair work.**

### **11.3 Playground upgrade (for older children)**

Cllr NL reported that:

- Bucks Council continues to be difficult and raises barriers against S106 funding towards the skateboarding.
- He has in hand the uploading of the request for quotes onto the Government's Contract Finder.
- He has the engagement of the village for the playground items chosen.

## **12 DEVOLVED SERVICES**

### **12.1 Grass/Hedge cutting**

12.1.1 The 2024-25 Devolved Services Agreement had been signed and returned to Bucks Council.

12.1.2 It was noted that the hedge in West Edge now has been cut back.

## **13 ROADS AND PATHWAYS**

### **13.1 Parking in Castle Street**

It was noted that:

- The verges were becoming very 'churned up'.
- Bucks Council still had not issued the report of the survey carried out last year regarding the traffic calming outside the school.

**Action: Cllr NL to chase BC for the report.**

### **13.2 Parking in Station Road**

No updates were available.

### **13.3 Right of Way between Village Hall and Moat Lane**

It was noted that the right of way between the Village Hall and Moat Lane had become very uneven.

**Action: Chair to speak to Ewelme Trustees for help in repairing the right of way.**

## **14 STREET LIGHTING**

### **14.1 Maintenance**

There were no new faults reported.

## **15 CEMETERY MATTERS**

### **15.1 General Maintenance**

There were no maintenance issues reported.

### **15.2 Burials, Interments, Advance booking requests and Memorial applications**

#### **15.2.1 Burials**

There were no burials/interments to report.

#### **15.2.2 Advance reservations**

There were no new reservation requests.

#### **15.2.3 Memorial applications**

New memorials on graves D-2-6 and B-5-14 had been approved.

### **15.3 Cemetery Road**

No updates were available.

**16 ENVIRONMENTAL MATTERS**

**16.1 Ware Pond**

The railings at Ware Pond will be repaired in April when the weather improves.

**16.2 Mud Pond traffic incident**

The railings at Ware Pond will be repaired in April when the weather improves.

**Action: Cllr TR to inform Cllr RD that a mettles strip from the railings has been left with the resident who lives next to Mud Pond.**

**17 STREET FURNITURE**

**17.1 Notice Board**

It was noted that the back board and Perspex panels on the Parish Council notice board on Church Street needed repairs.

**Action: Cllr LC agreed to see if he could make any improvements.**

**18 COMMUNITY BOARD**

**18.1 Flood Risk Working Group**

The following email from The Flood Risk Working Group Chairman had been received and sent to the resident who is experiencing the flooding problems:

*"During my quarterly meeting with Thames Water your village was on the agenda. You may have the following information already but just in case you do not.*

*The current situation is that having carried out CCTV surveys TW have found no evidence of ground water penetration of their network, which is good news.*

*A ground water impacted survey management plan has been raised and this will involve the placement of flow meters for a period of 9 to 12 months before findings are established.*

*As I have been learning, on the job as it were, these flood related issues can be very complex and the only way to resolve most of them is by the painfully slow process of eliminating each potential cause at a time. I will keep you informed of any new information that I receive"*

It was noted that the resident had commissioned his own survey.

**19 JUBILEE PLANTATION**

Any work will be carried out when the area is drier.

**20 SPEEDWATCH**

Cllr RT noted that one volunteer has now completed the on-line training and as soon as the second volunteer has completed it, he will organise some speedwatch sessions.

**21 ANY OTHER BUSINESS**

**21.1 King's Portrait**

It was agreed that Clerk should order a free portrait of King Charles III.

**21.2 Dog Notices**

Cllr JS reported that there is an increasing problem with dog owners not picking up their dog's mess.

**Action: Clerk to order 10 Dog Poo signs for various areas in the village.**

**21.3 History**

Cllr LC read an article from a 1960 paper reporting on the proposals for a new school. The school was completed in 1961.

**21.4 Parking at the Shop**

Chair reported that a parent, dropping her child off at the school, had parked outside the shop and had become fairly aggressive towards the shop owner as one of the disabled car spaces had been used by her (the shop owner). As a consequence, the disabled spaces have now been removed and signs for Customer Parking Only erected. It was noted that parents dropping off children should not be using the shop car park, however, it was noted that the parent previously mentioned is still doing so. Although there was some concern at the aggressive nature of the parent, it was noted that this is not a Parish Council issue.

**22 DATE OF NEXT MEETING**

The next meeting will be held at 8pm on Tuesday 9 April 2024 in the committee room of Marsh Gibbon Village Hall.

The meeting closed at 9.55pm.

## MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report  
12-Mar-24

## COMMUNITY ACCOUNT

30-Jan-24	£26,248.65
Outstanding Cheques and cheques approved on 13 February 2023	-£2,576.94
Unpresented cheques at 28 Feb 2024	£525.40
<b>Income:</b>	
Reservation: D-2-8	£280.00
Reservation: D-3-1	£280.00
Interment C-6-5	£145.00
<b>Balance of Community Account at 28 February 2024</b>	<b>£24,902.11</b>

Cheque No	Payee	Amount
<b>Cheques to approve on 12 March 2024</b>		
DD	HugoFox	Monthly website fee £23.99 LGA 1972 s. 142
103421	Marsh Gibbon Village Hall	Inv 211576: vh hire 13 February 2024 £19.00 LGA 1972 s.133
103422	David Rollins	Inv: SK8-2024-001 £499.98 LGA 1972 s.145
103423	Bucks Council	Inv 2205076891: Cemetery waste February £25.90 Litter Act 1983 ss 5
103424	Bucks Council	Inv 2205075647: dog bin collections 1 Apr 23 to 31 March 24 £706.19 Litter Act 1983 ss 5
103425	Playground Facilities	Inv 2330: repair of cableway (zipwire) £3,121.20 LGA (Misc Prov) 1976, s.19
103426	C Jackman	Clerk Salary Feb 2024 £521.64 LGA 1972 s. 112(2)
103427	HMRC	Clerk PAYE Feb 2024 £90.40 LGA 1972 s. 112(2)
103428	C Jackman	Postage March 2023 to Feb 2024 £46.74 LGA 1972 s. 112(2)
103429	Technical Surfaces	Inv 85538: Match Fit Sand Filled Pitch 6 March 2024 £450.00 LGA (Misc Prov) 1976, s.19
		<b>£5,505.04</b>
<b>Totals yet to be deducted from balance of Community Account</b>		
103413	R Daniell	Gift to retiring councillor £49.00
103415	C T Walters	Inv: OW19164: Christmas tree light check £140.40
103418	E.on	Inv 122167: Bicester Rd (outside Pensfold) street light repair £336.00
		<b>£525.40</b>
	<b>Total</b>	<b>£6,030.44</b>

Total to be added to the Community Account

0.00

Anticipated balance £18,871.67

£18,871.67

<b>EARMARKED RESERVE ACCOUNT</b>	01-Apr-23	£26,783.76
	Total In	£5,250.12
	Total Out	£0.00

Balance of Earmarked Reserve at 30 January 2024 £32,033.88

Bank Reconciliation 12 March 2024  
COMMUNITY ACCOUNT

<b>CASH BOOK</b>	<b>Notes</b>
Balance at 1 April 2023	£20,423.84
Total payments to 12 March 2024	-£48,904.11
Add total receipts to 12 March 2024	£48,470.86
Less outstanding cheques from 2023-23 FY	-£1,118.92
	<b>£18,871.67</b>
<b>Cash book balance at 12 March 2024</b>	<b>£18,871.67</b>

## EARMARKED RESERVE ACCOUNT

<b>Balance of Earmarked Reserve A/C as at 1 April 2023</b>	<b>£26,783.76</b>
Less total payments to 12 March 2024	£0.00
Add Total Receipts to 12 March 2024	£5,250.12
<b>Balance at 12 March 2023</b>	<b>£32,033.88</b>

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£21,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£347.88
	<b>£32,033.88</b>

<b>TOTALS at 12 March 2024</b>	Community Account	£18,871.67
	Earmarked Reserve Account	£32,033.88
		<b>£50,905.55</b>

Signature: