

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
Amberley, 5 The Street, Sporle, King's Lynn, Norfolk. Email: clerk.lhpc@gmail.com

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 1st March 2022 2022 at 7.00pm in the Memorial Hall
Please note that this meeting will be recorded for the purposes of the Minutes**

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session.** (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors.** Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) PCSO;
 - d) Friends of the Brickfields.
5. **To resolve that the Minutes** of the Parish Council meeting held on Tuesday 1st February 2022 are a correct record.
6. **To consider** and agree any action regarding: **Correspondence:**
 - a) Email Damage to kerbs caused by Southern Water (Reported to KCC 14/2/22).
 - b) Email regarding storm damage to Old Mill fence (22/2/22)
7. **To consider** and agree any action regarding: **Matters Arising:**
 - a) Queen's Platinum Jubilee;
 - b) Plaque for tree planting;
 - c) Picnic bench in Play Area;
 - d) Fence that was uncovered at Burial Ground (TP).
8. **Finance**
 - a) To appoint internal auditor.
 - b) To consider the quotes received for grounds maintenance.
 - c) EDF quote for unmetered electricity.
9. **To discuss and agree response (if any) including the following Planning Applications**
None received at time of producing agenda.
10. **Any applications planning received between producing the agenda and this meeting.**
11. **To receive reports on the following:**
 - a) Parks & Leisure & Planning (MS)
 - b) Footpaths and Hedgerow maintenance, Burial Ground and Allotments (TP)
 - c) Parish Highways Plan (AS and K H-C)
 - d) Dock (MS)
 - e) Brickfields and Seawall (TP)
12. **To receive Clerk's report, to include:**
 - a) To note payment received since last meeting;
 - b) To authorise Invoices for Payment – See Payments List.
13. **Items for information only:**
 - a) Items for Website and Village News.
 - b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

**Ann Smith (Mrs)
Parish Clerk**

Date: 24th February 2022