

	OBO HMRC Clerk	Tax September	FP/513	26.80	0	26.80	Budgeted/retrospective
	S. Workman	Cemetery maintenance	FP/514	90.50	0	90.50	Budgeted/retrospective
	H. Jonas	War Memorial maintenance	FP/515	530.00	0	530.00	Budgeted/retrospective
	Mrs S. Harry	Salary – 9,10,11	516	699.40	0	699.40	Budgeted
	OBO HMRC Clerk	Tax 10,11	517	53.80	0	53.80	Budgeted
	TISBUS	Donation	518	50	0	50	Budgeted
	Bobby Van	Donation	519	50	0	50	Budgeted
	Poppy Appeal	Donation	520	50	0	50	Budgeted
	Donhead Digest	Donation	521	25	0	25	Budgeted
	P.Cnllrs resolved approval of the above transactions proposed SL / seconded MY/ unanimous Clerk						
17.11.14	Annual Return 2016/17 - P.Cnllrs noted that no issues had been raised by the external auditors and that the documents had been appropriately advertised, before resolving the annual return for 2016/17. proposed MY / seconded BM/ unanimous Clerk						
17.11.15	Initial precept discussion - P.Cnllrs noted the draft budget figures for 2018/19 and agreed to re-consider at the January meeting once discussions on potential expenditure relating to a new website, cemetery mapping and a proposed speed limit review had been completed. Clerk						
17.11.16	Revision of Asset Register - P.Cnllrs resolved the amendment to the asset register required due to an error on the spreadsheet, following the addition of a fingerpost and a change in location description for another fingerpost. proposed MY / seconded JB/ unanimous Clerk						
CEMETERY							
17.11.17	a. War memorial maintenance i. Renovation of inscriptions - 1 quote received to date with an alternate method; now awaiting any further quotes with a decision at the January meeting. ii. P.Cnllrs noted that Harry Jonas was unable to replace the iron spike as originally intended, but had completed works to stabilize the memorial for the immediate future. Periodic monitoring will be necessary to ensure the stability in the longer term. iii. Ongoing grounds maintenance would continue throughout the winter months.						Clerk Clerk Clerk/SW
	b. Cemetery i. Proprietary mapping product from Pear Technology - P.Cnllrs discussed the information provided at some length before deciding not to progress with this option. ii. Latest cemetery plots mapping - hard copies would be available at the January meeting.						Clerk Clerk
HIGHWAYS/Rights of Way							
17.11.18	Footpaths a. Circular walks - as the Area Board initiative had been put on hold for the time being, together with difficulties with landowners hesitancy in accepting additional signs on gates, stiles etc, no further progress is likely at this time. b. Report from P.Cnllr Ms PMA on other issues: i. Noted that any works to stiles where the landowner was unknown should be reported via the Wiltshire on-line system.						All

	<ul style="list-style-type: none"> ii. Contact had been made with Lord Talbot concerning the stiles near Park Gate that needed repair. iii. The directional post at the far end of Mill Lane would be replaced from PC funds and organised by the Chairman at materials cost only. iv. It was noted that the extra day required for the Durnford Footpath inquiry would be on 17th January 2018. P.Cnllr was hoping to attend with S. Barkham and J. Collier. 	MC
17.11.19	Parish Steward Reports - P.Cnllr C. Burrows reported a good working relationship with the Parish Steward suggestions and discussing areas for work.	
17.11.20	Village Speed Limit / using a Speed Indicator Device (SID) - Councillors were informed that the Senior Traffic Engineer for CATG had advised a review of the village for a potential speed limit would cost in the region of £2,500; actual implementation would be an extra cost. P.Cnllrs considered the various advantages of the proposal, but felt that the costs outweighed any advantages at the present time. The Chairman reported that there was a Community Safety Partnership meeting on the following Tuesday where the issue of speeding in villages would be discussed; information would be available at the January meeting. The potential for a speed limit in the village would be on the agenda for the Annual Parish Meeting in March.	Clerk
17.11.21	Protected Verge - P.Cnllrs were made aware of the intentional removal of hedging / overzealous maintenance of a protected verge spanning the two Donhead parishes on Berrywood Lane. Action is being taken by WC Highways to identify the landowner and/or the person responsible. Although the verge has been severely cut back, it is likely to recover in time. WC Highways had also suggested that the two parishes liaise on whether to report the removal of the hedge to the rear of the verge to the Rural Development Authority; P.Cnllrs resolved to liaise as suggested. Proposed BM / seconded SL / 7 in favour with 1 abstention	Clerk
Other Matters		
17.11.22	Safer Places - the reporting pack for participating premises had been circulated with the agenda papers and P.Cnllr MissBM indicated that approaches would be made to The Forester and Ansty Farm Shop.	BM
17.11.23	Parish Council Website - P.Cnllrs agreed not to pursue the replacement of the current website as the Transparency Fund monies would not be available to fund the project.	Clerk
17.11.24	Dates for 2018 meetings - the following Fridays are suggested; location to be confirmed: 12 th January 2018 at 7:30pm; ? 9 th March 2018 at 7:30pm; Donhead St Mary's Village Hall 11 th May 2018 at 7:30pm; Donhead St Mary's Village Hall 13 th July 2018 at 7:30pm; Donhead St Mary's Village Hall 14 th September 2018 at 7:30pm; Donhead St Mary's Village Hall 9 th November 2018 at 7:30pm; Donhead St Mary's Village Hall	
Reports		
17.11.25	W. Cnllr Tony Deane spoke on 2 issues: <u>Council Tax headlines</u> <ul style="list-style-type: none"> a. £211 million out of £330 million (income) goes on care of the vulnerable or 66% of budget. b. Vulnerable are 11% of the population, approx. 52,000 people, i.e. £4,246 each. c. 75% of the elderly in Wiltshire are self-funded - hence the emphasis on elderly & vulnerable in services. 	

	<p><u>Social Welfare</u></p> <p>d. Ann Marie Dean is "local Health & Well Being Champion" - dependent on Parish Councils alerting WC to needs if they feel anybody is suffering.</p>	
17.11.26	<p>Other reports:</p> <p>a. Chairman - thanks to all Cnllrs for their work in the parish.</p> <p>b. Clerk</p> <p>i. Regional Training Seminar attendance - communicating via social media and GDPR issues are key issues in the coming months; key action point was that the cemetery needs to be registered for a Ratable Value!</p> <p>ii. An application for a stopping-up order had been made for an area of highway (being a wide grass verge on which the Donhead St Andrew village entry sign was located) in Sedgemoor and Semley parish to become privately owned as an area of garden. P.Cnllrs in Donhead St Andrew were also being asked for their views; Donhead St Andrew P.Cnllrs agreed that the stopping-up order should not place and this would be relayed to Sedgemoor and Semley P.C.</p>	
17.11.27	<p>Correspondence - P.Cnllrs were referred to the listing previously circulated with the agenda.</p>	
17.11.28	<p>Public participation - for comments relating to the evening's agenda items and discussion:</p> <p>a. The applicants for Summer Cottage planning proposals thanked the P.Cnllrs for their comments/suggestions relating to the design.</p> <p>b. Those present were informed that the Amity bulb planting initiative had been undertaken with help from the Donheads Gardening Club.</p> <p>c. A request was made for the PC to add the small 'green triangle' with the finger post at the junction of Overway and Milkwell to the strimming schedule for the 2018 season; this was agreed by all Councillors.</p>	Clerk
17.11.29	<p>Date and time of next meeting:</p> <p>Full Council Meeting - 12th January 2018 at 7:30pm.</p> <p>Interim planning meetings as required.</p>	
	<p>There being no other business, the meeting closed at 9:47pm.</p>	