

HOVERINGHAM PARISH COUNCIL

Minutes of the Hoveringham Parish Council held in the Village Hall on Tuesday 24th January 2023 at 7.00 pm

Present: Cllrs. Dawn Parker Hall (DP), Helen Nall (HN/Chairman), David Hall (DH). Nick Collen (NC) and Jo Rooney (JR).

In attendance: LJ Campbell (Clerk)

To Receive and note Public Participation: There were no members of public present.

133/22 To receive and accept apologies for the absence.

Apologies were received and accepted from Cllrs Hill, Sharpe and Jackson

a. To approve long term absence for Cllr. S Sharpe – dispensation for attendance over the past 6 months was approved.

134/22 To receive and note declarations of interest.

There were no declarations.

135/22 To approve and sign the Minutes from the meeting held on 22nd November 2022.

An amendment was made to item 115/22 and then the minutes were approved as a true record of the meeting and signed by the Chairman.

136/22 To receive the Clerk's report.

a. Update on bank closure: the Clerk confirmed that the bank account has been closed and the balance has been transferred into the Unity Trust bank account.

137/22 To receive reports from NCC and NSDC Councillors

Cllr Jackson sent in a brief report via email to all Councillors.

138/22 To note and approve Financial Matters

a. To authorise payments – the following payments were authorised:

Annual Clock service	Time Assured Ltd	Maintenance	AS-0079	140.00	28.00	168.00
Annual Playground Insp.	NSDC	Playground	IO154768	95.00	19.00	114.00
Clerk January	LJ Campbell	Salaries	H/075/22	279.66		279.66

b. To note receipts - none

c. To approve the Bank Reconciliation – a balance of £13281.01 was noted and the recon approved.

d. To approve the 2023/24 Budget – approved; the budget to be amended and signed off at the February meeting. The Precept for 2023-24 was set at £16000.

e. To appoint an internal auditor – Dixon Accountancy and Taxation Services were appointed as the internal auditor.

f. To approve the Clerk's new pay scale – the Clerk's pay scale increase was approved.

139/22 To note, consider and comment on Planning Matters

- a. Applications: resubmission 22/02256/HOUSE | Trent Valley View, single story side extension – SUPPORTED 22/02440/FULM | Mill Farm, change of use to events plus carpark -OBJECTED.
- b. Decisions: 22/02154/HOUSE | 4 Manor Farm, side extension – PERMITTED 22/01332/HOUSE | 5 Homeleigh Lane, two roof windows - PERMITTED.
- c. To consider any planning applications received after the setting of the agenda.

140/22 To receive an update on Village Hall matters and note any necessary actions

DH and LJ met up with Caroline Nall from the VPMC and signed all the necessary documents, adding them to the bank account. Once the accounts are handed over on 31st March 2023, the Clerk can request that the mandate is changed accordingly and apply for online banking. The door has been mended and the heating is back online.

141/22 To consider Cemetery and Churchyard matters (if any).

Nothing new to report.

142/22 To receive a report on the Defibrillator

It was confirmed that all was in good working order, it was agreed to publicise the code in Hovnews, it was agreed that training is not required as the defib explains how it works during use. It was noted that there are four defibrillators in the village.

143/22 To receive an update on Chapel Field matters and note any necessary actions

Some items were flagged up in the playground report that need attention; nothing urgent – ongoing.

- a. To receive update from the working party: nothing new to report.

144/22 To consider, note and action Highways issues.

The double yellow lines have been signed off.

145/22 HR Committee update

NC & JR met with the Clerk and it was agreed that the cemetery walk around and the registers as well as the Charity accounts need attending to as a matter of urgency. Once the Clerk has taken over the VH accounts, it will be possible to identify the number of hours required to fulfil that role. The possibility of a cemetery management training course was discussed.

146/22 Tarmac/Scout's Sailing Lake update

RJ copied Helen into an email to Mike Hankin who cannot sign the land off until Trinity is happy with the outfall, it is with Trinity legal team and in the process of being signed off.

147/22 To consider, note, and action Community & Environment Issues

- a. Hov News quarterly newsletter: Cut off is the 28th January.
- b. Emergency Flood Plan update: A couple of volunteers have stepped away and David will update the WhatsApp group details.
- c. Fisherman's car park: Highways is being approached to quote.

148/22 To agree action regarding The King's Coronation

Dawn will ask the Jubilee committee who is interested in helping with the King's Coronation and then set up a Zoom meeting for an initial discussion.

149/22 To note and action correspondence received.

Correspondence was received regarding defibrillators which was discussed under item 142/22.

150/22 To note items for the next meeting Agenda set for 28th February 2023 – sign off the 23-24 budget, Coronation, Parish meeting Date, to adopt any outstanding strategy documents.

151/22 Exclusion of Public (Confidential Items) There were no matters to discuss under this item.

CLOSED: There being no further business the meeting was closed by the Chairman at 20h41.