



NOTICE OF THE MEETING

Of Lenham Parish Council 7:30pm on Wednesday 7th October 2026
Osborne Room, Lenham Community Centre

To: All members of the Parish Council

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend the Meeting of Lenham Parish Council on Wednesday 7th October 2026 at 7.30 p.m.

The meeting will be held in Lenham Community Centre, Groom Way, Lenham, ME17 2QT

Lisa Westcott

Clerk and RFO, Lenham Parish Council

1st October 2026

Agenda

Public participation: members of the public are welcome to address the council.

A period of 20 minutes has been set aside during which the Parish Council invites Questions from Parishioners present.

26/89 Apologies for absence received.

26/90 To receive declarations of interest on the agenda, declarations to changes to the Register of Interests, and to consider Requests for dispensations.

26/91 To request notification of intention to film, photograph or record any items.

26/92 In accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, the Council is to determine which items, if any, should be taken with the public and press excluded.

26/93 To sign as a correct record the minutes of the Lenham Parish Council Meeting on 2nd September.

26/94 Progress of resolutions from 2nd September (for information purposes only).

26/95 To sign as a correct record the minutes of the Extraordinary Lenham Parish Council Meeting on 29th September.

26/96 Progress of resolutions from 29th September (for information purposes only).

26/97 To consider the proposed Acquisition of Leading Cross Green, Boughton Road as follows:

- a. To consider whether the Parish Council wishes to pursue the acquisition of the land at for the benefit of the residents of the Parish
- b. To authorise Mark Presland of DHA to attend the auction and bid on behalf of the Parish Council.
- c. To authorise Parish Council Officers to liaise with the solicitor, auctioneer and other relevant parties and, if the Council is successful, to take the necessary steps to progress the purchase and arrange payments in accordance with the Council's resolution.

26/98 To further consider the proposed Acquisition of Leading Cross Green, Boughton Road as follows:
(this item maybe considered without the public and press present)

- a. To consider accepting donations towards the acquisition of the land - any donation is conditional upon the Parish Council successfully acquiring the land.
- b. To determine the maximum amount that the Parish Council is authorised to bid at the auction.

26/99 To consider the report from the Staffing Committee

- a. To approve the changes in the pay points in line with the NJC agreements.

26/100 To sign as a correct record the minutes of the Finance and General Purposes (F&GP) meeting on 21st September

Recommendations:

- a. To authorise payments for September and note income.
(Details of payments and income tabled in July and August F&GP minutes)
- b. To approve purchase of replacement dog bin in the Church Yard. (£361.18)
- c. To approve purchase of new waste bin at the picnic site. (£502.87 inc VAT.)
- d. To consider further information from PPG regarding the grant application for £500.
- e. To instruct Qualitree to complete tree works

26/101 To resolve to receive, review and adopt the External Auditor's Report and action

26/102 To authorise renewal and payment of LPC Insurance schedule £5733.56

26/103 To receive the clerk's report for September 2026.

26/104 To sign as a correct record the minutes of the Planning and Implementation Committee (P&I) meeting 16th September

- a. To consider the planning applications in Appendix A

26/105 To consider review and adoption of the LPC Data Audit

26/106 To consider specification for steps and gates at Cherry Downs Picnic Site and apply for funding from Farming in Protected Landscapes (FiPL) Programme

- a. To review land ownership documents

26/107 To consider quotes for adjusting headstone at the cemetery. (report/quotes circulated)

26/108 To consider purchase of winter pansies up to £400.

26/109 Updates from meetings attended/ planned (for information purposes only)

26/110 Project Updates (for information purposes only)

26/111 To report correspondence received (for information purposes only)

If you require a printed copy of this agenda, please request this from the parish office during opening hours.

Appendix A

Application Number	Address	Application Content
26/503577/FULL	The Alders Sandway Road Sandway Kent ME17 2LU	Change of use and the stationing of permanent three bedroom mobile home with the provision of 2no. parking spaces, hardstanding and improved access and associated operational development.
26/503337/LBC	Liverton Place Liverton Hill Sandway Kent ME17 2NP	Listed Building Consent for the installation of an EV charging point and garden gate
26/503336/FULL	Liverton Place Liverton Hill Sandway Kent ME17 2NP	Installation of an EV charging point and garden gate