



LYNEMOUTH PARISH COUNCIL ALLOTMENTS COMMITTEE

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Website: northumberlandparishes.uk/lynemouthparishcouncil
Chair: Cllr. Gillian Thompson MBE



NOTICE OF MEETING

I hereby give notice that a meeting of the above-named Allotments Committee will be held in Lynemouth Welfare Pavilion, Park Road, Lynemouth, Northumberland, NE61 5XL, commencing at **7.00 p.m.** on

Tuesday 18th June 2024

All members of the Allotments Committee are summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder.

Graeme Popay

Mr. Graeme Popay
Clerk to the Council

PUBLIC PARTICIPATION

Members of the public are invited to make representations or ask questions relating to the business on the agenda. They are welcome to stay and observe but will not be able to join in the discussions unless invited to do so by the Chair. 7:00pm

AGENDA

1. **APOLOGIES FOR ABSENCE** 7:20pm
To receive any apologies for absence and approve reasons for non-attendance.
2. **DECLARATIONS OF INTERESTS** 7:22pm
Members are required to declare any Disclosable Pecuniary Interest (DPI) or Personal Interest (PI) they may have in any of the items included on the agenda.
3. **REQUESTS FOR DISPENSATION** 7:23pm
To receive any requests for dispensation to participate in discussions and vote from any member who has a Disclosable Pecuniary Interest (DPI).
4. **MINUTES OF PREVIOUS MEETING** 7:25pm
To receive the minutes of the meeting of the previous Allotments Committee held on Tuesday 12th March 2024.
5. **MATTERS ARISING** 7:27pm
To consider any matters arising from the above minutes.

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| 6. | FINANCIAL MATTERS
To receive the most recent budget report in relation to the allotments function and approve any items of expenditure within the agreed revenue budget; and to consider any issues relating to water usage at the allotment site. | 7:31pm |
| 7. | SIGNS & NUMBERING
To consider the renumbering proposal by Cllr C Johnson & Cllr J Say | 7:45pm |
| 8. | CORRESPONDENCE
To consider such correspondence received as may require action. | 8:00pm |
| 9. | ASSET MANAGEMENT
To consider any issues relating to repairs and maintenance at the allotment site.

1. Repair to the track through Allotments | 8:05pm |
| 10. | WAITING LIST
To receive a report on the current waiting list and any vacant allotment plots. | 8:10pm |
| 11. | PLOT 18
Progress with new gateway to Plot 18. | 8:15pm |
| 12. | ALLOTMENT COMPETITION
To discuss arrangements for this years competition. | 8:20pm |
| 13. | ANY OTHER BUSINESS
To consider any other business which the Chair considers to be urgent, i.e. requiring immediate action or attention. | 8:25pm |
| 14. | NEXT MEETING
To confirm the next meeting: Tuesday 10 th September 2024 at 7.00 p.m. | 8:30pm |

EXCLUSION OF THE PUBLIC: The Council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. terms of commercial tenders and negotiations for contracts; employment matters; and legal proceedings preparation or advice.