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## ROLVENDEN PARISH COUNCIL

**MINUTES** of the Parish Council Meeting held on Tuesday 17 January, 2017 at 7.30pm, in the Pre-School Room, Rolvenden Village Hall, Maytham Road, Rolvenden, Cranbrook, Kent TN17 4ND for the purpose of transacting the following business:

**Present:** Cllr. Mr. D. Murray, Cllr. Mrs. D. Curtain, Cllr. Mrs J. Marston, Cllr. Mr. G. Tiltman, Cllr. Mr. B. Hindley, Cllr. Mr. M. Hook, Cllr. Mrs. J. Stace, Cllr. Mr. J. Wilkins and the Clerk to the Council.

**Apologies for absence:** Cllr. Mrs. Irene Newman – In hospital.

**(a) Declarations of Members' Disclosable Pecuniary Interests:** *under the Localism Act 2011 to be made relating to items on this Agenda* – Cllr. Mr. Brian Hindley declared his residential proximity to Mr. & Mrs. Hamilton who object to the Grant of Planning Permission to Little Court – Item 257 [vi] Application reference 16/00835/AS.

**(b) Declarations of Members' Other Significant Interests:** *under the Kent Code of Conduct adopted in August 2012 by the Parish Council, to be made relating to items on the Agenda* – None

**(c) Declarations of Members' other Interests:** *not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons* – Cllr. Mr. Michael Hook declared his membership of the Weald of Kent Preservation. Cllr. Mr. Graham Tiltman declared the fact that he lives at Monypenny – Item 260. Cllr. Mrs. Denise Curtain declared an interest in that her daughter resides at Glebe Field – Item 268.

**255 & 256. DRAFT MINUTES** of the Parish Council Meeting held on Tuesday 6 December, 2016 and the Finance Meeting held on Tuesday 6 December, 2016, copies having previously been sent to each Parish Councillor, were agreed, approved and signed as a Correct Record after Cllr. Mrs. Denise Curtain pointed out an error in the location of the meeting. This was corrected to "Pre-School Room" from "Gallery Room".

*At the this point the Clerk explained to Members that the delay in posting the Agenda on the Noticeboards for the meeting on 17 January was caused by an issue with his printer and that they were in fact, posted two days later than normal. It was explained that although there is no legal requirement to post an Agenda longer than three working days in advance of the Meeting, it was the intention to post them seven days in advance when possible. The Agenda is also available on the Website.*

*The Chairman Cllr. Mr. Duncan Murray then adjourned the Meeting to allow residents of Glebe Field to speak regarding Item 268. (The Meeting was adjourned at 19:36 and re-convened at 20:01)*



*The Chairman Cllr. Mr. Duncan Murray then invited PCSO Daniel Smith to address the Meeting with an update on Policing issues in the area.*

**257. Planning** – All related matters were accepted and considered.

**[i]** Applications for CONSULTATION received from Ashford Borough Council were accepted and considered.

None.

**[ii]** Applications for CONSULTATION received from between 10 January and 17 January from Ashford Borough Council were accepted and considered.

None.

**[iii]** Consent GRANTED by Ashford Borough Council to the following Applications were accepted and considered.

None.

**[iv]** Halden Field – Related matters were accepted and considered.

The Chairman Cllr. Mr. Duncan Murray updated members regarding the Application by Taylor Wimpey and the Planning Committee Meeting held on 14 December, 2016.

In theory, the Parish Council will be afforded input into the type of materials used for construction of the houses although this was not included in the written summary. Cllr. Mrs. Denise Curtain to work with Ashford Borough Council to ensure that this happens in practice. It was also suggested that the services of Tree Warden Sylvia Kellett be offered to Ashford Borough Council in connection with the protection and preservation of trees on Halden Field.

In addition, the Clerk to contact David Bradley of Taylor Wimpey who requested the Parish Council's input in respect of a marketing name for the development. The Parish Council wish to suggest that it is simply called "Halden Field".

**[v]** Barratt Field – Related matters were accepted and considered.

Mr. Steve Bryant from the Football Club reported that Barratt Field is "playing well" with regard to football.

With respect to facilities being provided on Barratt Field, the Clerk is to draft a letter to all those involved in sport in the village outlining that if all parties are agreeable then the Parish Council would be prepared to propose a scheme.

Mr. Bryant also confirmed that a 25-year Lease had been signed at a rental of £250.00 per annum which includes the two football pitches, the location of the changing facilities and parking.

However, should a Village Pavilion be constructed, the Lease would be extended to 50 years at a cost of £500.00 per annum.

Should the Football Club cease to exist, the Terms and Conditions of the Lease specify that the land and everything on it reverts to the sole use of Hole Park.

**[vi]** Planning Related Issues – Items not mentioned elsewhere on this Agenda were accepted and considered.

**16/00835/AS** Little Court, Maytham Road, Rolvenden, Cranbrook, Kent TN17 4ND.

Subdivision of plot and construction of new 3 bedroomed detached property with new access from Maytham Road.

Appeal Reference: APP/E2205/W/16/3164210

The Chairman Cllr. Mr. Duncan Murray invited a representative of Little Court, who was present at the meeting, to speak regarding the Appeal.

It was proposed by Cllr. Mr. John Wilkins that no further action be taken in respect of this Application and it be allowed to take its course. This was seconded by Cllr. Mrs. Denise Curtain.

It was counter proposed by Cllr. Mr. Brian Hindley that in addition to the Parish Council's original submission, the report by Mr Hamilton be drawn to the Planner's attention and, in particular, his notes concerning the line of sight. This was seconded by Cllr Mr. Graham Tiltman.

A vote was taken with the result that no further action be taken.

**258. Neighbourhood Development Plan** – Related matters were accepted and considered.

Nothing further to report.

**259. Highways** – All related matters were accepted and considered.

**[i]** Bollards on the High Street.

Kent County Council Highways are now saying that they wish to install a knee-rail around the edge of the High Street green in a similar fashion to that recently installed on St. Mary's Green. However, this will only result in people parking on the verge rather than on the Green.

Apparently oak posts cannot be installed on the verge because of the services that run underneath which will sustain damage. However, people parking on the verges will eventually damage the services so this in effect defeats the object of preventing parking.

Cllr. Mrs. Denise Curtain suggested an exploratory "dig" to ascertain the position with regard to the services under the verge.



There is a site meeting arranged between Kent County Council Highways and Ashford Borough Council on Thursday 19 January at 2.00pm. Cllr Mrs. Denise Curtain will attend this.

**[ii]** Water on the A28 Hastings Road between the village and Waterworld.

Cllr. Mr. Michael Hook reports that the problem with the water has now improved since the involvement of the Kent County Council Planned Works Department.

**[iii]** Other Highways Related Issues – were accepted and considered.

None.

#### **260. Monypenny Warden.**

This item will be carried forward to the next Parish Council Meeting on 21 February.

#### **261. Village Hall Insurance.**

It was resolved to pay the amount of £894.63 to Rolvenden Village Hall under Item 269. Finance in accordance with the details of the Insurance Policy (copies supplied to Members).

#### **262. Defibrillators.**

Cllr. Mr. Brian Hindley reported that the new “pads” will only be fitted to the Defibrillator Units once notified automatically by the systems. New “pads” have been received and are ready to be fitted as and when needed. They have an expiration date of April, 2019.

The offer of funding for a third Defibrillator by Kent Fire and Rescue via The Kent Association of Local Councils will be declined as it is considered that there are sufficient units already in place for the size of the village.

#### **263. Section 106 of the Town and Country Planning Act 1990.**

Cllr. Mr. Brian Hindley pointed out that under the provision of Section 106 of the Town and Country Planning Act 1990, it may be a possibility that the Parish Council purchases the Allotments in the village.

The Clerk to find the communications between the Parish Council and Ashford Borough Council concerning funding under Section 106.

This item to be carried forward to the next Parish Council Meeting on 21 February.

**264. B.T. Phone Box in The Layne.**

Cllr. Mr. Brian Hindley reminded Members that some time ago it was proposed to purchase the B.T. Phone Box in The Layne for the nominal amount of £1.00. This matter seems to have stagnated and the Clerk to contact B.T. and Ashford Borough Council regarding this.

**265. Playground Repairs.**

The Clerk is authorised to go ahead and effect the repairs to both playground areas. This is to include obtaining further quotations and deal with issues concerning the installation of the equipment. The installation company should have returned to site to remedy the problems but have as yet, not done so.

**266. Potential Tenant Nominees.**

Cllr. Mr. Graham Tiltman wishes to propose that it might be more beneficial for all Members to be involved in the Tenant Nominee process.

The Chairman, Cllr. Mr. Duncan Murray explained that it has until now been restricted to three Members (Cllr. Mrs. Irene Newman, Cllr. Mr. Ed Hoad and Cllr. Mr. Michael Hook) in order to preserve the confidentiality aspect of the process. Now that Mr. Hoad is no longer a Councillor it was agreed that Cllr. Mr. Graham Tiltman take his place.

It was resolved that the current arrangement be retained.

**267. Sparkeswood Avenue Pond Clearance, Tree Surgery & Trimming.**

Cllr. Mr. Graham Tiltman reports that a resident has asked the Parish Council to become involved in the clearance of the pond and maintenance of trees etc.

Cllr. Mrs. Denise Curtain suggested speaking to Sylvia Kellett and Cllr. Mr. Mike Bennett about this.

**268. Glebe Field Housing.**

Following information received from affected residents during the adjournment at the beginning of the meeting it was resolved that The Clerk write to English Rural Housing Association to suggest that the Parish Council work with them and the residents of Glebe Field to resolve the issues with the heating systems that are not working correctly.

**268a. Provision of B.T. Fibre Broadband in Rolvenden.**

The Clerk to look into the "Make Kent Quicker" project and also to respond to Mr. Stephens' letter.



**269. Finance** – All related matters were accepted and considered.

**[i] It was resolved to pay** the following:

Cardiac Science	£220.74
Rolvenden Village Hall	£894.63
Mr. S. Brooks	£120.00
Mr. G. Willard	£516.60

**[ii]** Accounts presented at this meeting were accepted and considered.

None.

**[iii]** Financial matters not raised elsewhere on this Agenda were accepted and considered.

None.

**270. Other Matters for Information** – *Issues may be raised which involve no more than an exchange of information. NO DECISIONS can lawfully be made on matters raised under this exchange.*

LGA 1972 Sch. 12

(a) Cllr. Mrs. Jacky Stace reminded Members that anyone can report Highways issues using the Kent County Council Highways Portal. This is not restricted to Councillors.

(b) Cllr. Mr. Brian Hindley asked the question “Who owns the Village Hall” to which the reply was “The Church”. This was in connection to the responsibility for repairs.

(c) Cllr. Mr. John Wilkins reported that he was asked to provide a “ball park” figure for replacing the bay windows in the main hall at the Village hall which he suggested would be in the region of £20,000.

Discussions regarding the carrying out of a survey of the Village Hall by Cllr. Mr. John Wilkins ensued.

(d) Cllr. Mr. John Wilkins also reported that the Pre-School wish the tree in the playground to be removed completely. They have furnished him with a list of incidents involving the tree.

(e) Cllr. Mr. Brian Hindley was concerned with issues with the Lease for the Village Hall.

(f) Cllr. Mr. Graham Tiltman reported that he was approached by a resident concerned that the fence along the footpath behind the Village Hall is in poor repair.

*The Meeting was closed at 10:02pm*

(7)

Signed

A handwritten signature in black ink, appearing to be "J. D.", written over a horizontal line.

Date

2/2/17