

CHARLWOOD PARISH COUNCIL

Serving the communities of Charlwood, Hookwood and Norwood Hill

www.charlwoodparishcouncil.gov.uk

e-mail: clerk@charlwoodparishcouncil.gov.uk

NOTICE OF MEETING OF PARISH COUNCIL

Notice is hereby given that

Councillors are summoned to a Meeting of the Parish Council for the Charlwood Parish to be held on Monday 16th October 2023 at the Pavilion, Charlwood, at 8:00pm.

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTIONS OR MAKE STATEMENTS

AGENDA

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST** – *All members present are required to declare, at this point in the meeting or as soon as possible thereafter: (i) any Disclosable Pecuniary Interests (DPI) and/or (ii) other interests arising under the Code of Conduct; in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If I doubt, advice should be sought from the Parish Clerk of Monitoring Officer prior to the meeting.*
3. **MINUTES OF PREVIOUS MEETING HELD ON 18th SEPTEMBER 2023**
 - 3.1 Chairman's Comment
 - 3.2 Minutes of the previous Full Parish Council meeting held on the 18th September and minutes from the S&A Committee also held on the 18th September to be agreed and signed as a true record. (LGA 1972 Sch.12 s41).
4. **PUBLIC QUESTIONS**
5. **CRIME**
 - 5.1 To discuss actions that can be taken in the wake of the multiple work Van break-ins experienced in the Parish.
6. **PLANNING, HIGHWAYS AND ENVIRONMENT**
 - 6.1 Report of Planning Committee and recommendations on applications to four weeks ending 29th September.
 - 6.2 Neighbourhood Plan
 - 6.3 Mole Valley Local Plan
 - 6.4 Environmental Matters
 - 6.6 Fly-tipping/Litter
 - 6.7 To retrospectively approve a donation of £300 to River Mole River Watch in lieu of the work by Simon Collins to support Charlwood Parish Council's response

Copies of non-confidential meeting papers can be obtained by contacting the Parish Clerk via email at clerk@charlwoodparishcouncil.gov.uk and Approved Minutes of previous meetings are available for viewing on the website www.charlwoodparishcouncil.gov.uk or by contacting the Clerk.

to planning application MO/2023/1125 - Development on Land to the West of Reigate Road, Hookwood.

6.8 To consider if the Parish Council wants to support the Climate & Ecology Bill which requires the Secretary of State to achieve climate and nature targets for the United Kingdom; to give the Secretary of State a duty to implement a strategy to achieve those targets; to establish a Climate and Nature Assembly to advise the Secretary of State in creating that strategy; to give duties to the Committee on Climate Change and the Joint Nature Conservation Committee regarding the strategy and targets; and for connected purposes.

7. SERVICES AND AMENITIES

7.1 Withey

7.1.1 Agree a date for the opening of the play area

7.2 Pavilion

7.3 Recreation Ground

7.4 Millennium Field

7.4.1 To agree next steps after receipt of the Contractors Tree Survey

7.5 New leases: Millennium Field and The Withey

7.6 Other Items

8. PARISH MATTERS

8.1 Traffic Calming & Car Parks

8.2 Parish Council Communications

8.2.1 Newsletter update

8.3 Community Events and Affairs

8.4 Wickens Orchard

8.5 Russ Hill Hotel

9. GATWICK MATTERS

9.1 Gatwick DCO

10. REPORT OF THE FINANCE COMMITTEE

10.1 Payments received and cleared payments

10.2 Accounts for payments and authorised transfers

10.3 To review the request and approve the Clerk to open a Starling Bank Account

11. REPORTS FROM REPRESENTATIVES

12. PROCEDURES AND STANDING ORDERS OF THE COUNCIL

13. GOVERNANCE

13.1 To note that certified AGAR sections 1 & 2, the external Auditors Certificate section 3, and the Notice of Closure of the external Audit were published and uploaded to the Website by the statutory deadline of the 30.09.23

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14. EMPLOYMENT MATTERS

14.1 Job Descriptions

15. PUBLIC COMMENTS

16. DATES OF FORTHCOMING MEETINGS

Planning Committee meeting – TBC

Full Parish Council meeting - 20th November, Hookwood Memorial Hall

17. CLOSED DISCUSSION (Items that Councillors consider should be taken in private)

Janette Coulthard
Clerk to the Council

Janette Coulthard

Issued 11th October 2023

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