



# Lydden Parish Council

## SUMMONS

Minutes of the Parish Council Meeting held on Wednesday 4<sup>th</sup> February 2026

At 7.30 pm in Lydden Village Hall

Present: Lydden Parish Councillors: R Booth (Chairman), M Cregeen (Vice Chairman), B Collins, P Collins,

In Attendance: Irene Bowie (Parish Clerk).

### 1. Apologies.

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings; under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. There were none.
- 1.2 Declaration of Changes to the Register of Interests. There were none.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. There were none.
- 1.4 Requests for Dispensations. There were none.
- 1.5 Declarations of Lobbying. There were none.

### 2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

There were no comments.

### 3. CO OPTION of Parish Councillor/s: To consider candidates for co-option.

There were no candidates for co-option

### 4. Reports from external parties (if present).

Kent County Councillor, Dover District Councillor, Police.

No reports.

### 5. Minutes of the Parish Council Meeting

To resolve that the minutes of the Parish Council Meeting held on the 15<sup>th</sup> of January 2025 to be taken as read, confirmed as a correct record, and signed by the Chairman.

These were not available due to a technical difficulty.

### 6. Planning:

- 6.1 To table planning applications received for consideration. There were none.
- 6.2 To table decisions by Dover District Council (DDC) since the last meeting. There were none.
- 6.3 To Table and Validate Planning Applications dealt with since the last meeting. There were none.
- 6.4 To Table late planning matters. There were none.

### 7. To receive Reports

- 7.1 Chairman's Report. Included in other agenda items
- 7.2 Clerks Report (on matters not included in other agenda items). There were no matters to be discussed.

- 7.3 Councillors Report (on matters not included in other agenda items). Parking at the Village Hall and overnight parking of vehicles.
- 7.4 Allotments Report and Update. There were no matters to be discussed.
- 7.5 Village Hall Report and Update
  - 7.5.1 To consider new signage for the Village Hall car park.
    - RESOLVED:**
    - 1. That new signage regarding the parking restrictions would be ordered. Clerk to progress.**
    - 2. The Clerk would email The Lydden Bell and ask that they advise customers not to park in the Village Hall Car Park including no overnight parking.**
- 7.6 Lydden Speedwatch. Clerk to contact the Lydden Speedwatch team for an update.

**8. Highways:**

- 8.1 To receive the parish portal report. Noted
- 8.2 To receive updates on the KCC Highways Improvement Plan. No further updates.
- 8.3 To receive any other Highways Matters. There were none.

**9. Finance:**

- 9.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
  - RESOLVED: That the payments on the schedule be approved.**

Website	Hugo Fox	23.99
Staff Costs	Irene Bowie	Confidential
Bank Charges	Unity Bank	6.00

- 9.2 Late Payment Request/s to be discussed for approval and payment. There were none.
- 9.3 To consider any request for grants or donations. There were none.
- 9.4 To table any late financial matters
  - AGREED: The Clerk would apply for a KCC and DDC Members Grant for the new Village Gates.

**10. Correspondence:**

- 10.1 To table items of late correspondence. All correspondence was noted.
- 10.2 Items circulated or received.
  - 10.2.1 Invitation to Town and Parish Councils online Teams briefing: 4th February 4.30pm on the Council's latest Infrastructure Funding Statement 2024-2025 and the emerging Infrastructure Delivery Plan 2026
  - 10.2.2 DDC Adopted: Archaeology of Dover Supplementary Planning Guidance (SPD)
  - 10.2.3 KCC Urgent Road Closure - Swanton Lane, Lydden - 6th February 2026 (Dover)
  - 10.2.4 QUADRENNIAL REVIEW OF TOWN AND PARISH COUNCIL ALLOWANCES - EKJIRP RECOMMENDATIONS

**11. Agenda Items for the next meeting:**

**12. Consideration of items to be taken in private (Exclusion of Public and Press):**

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

12.1 To receive and consider quotations for village maintenance services.

**RESOLVED: That Lydden Parish Council awards the Maintenance Contract for the financial year 2026/27 to Cherished Services Ltd**

12.2 To receive and consider quotations for the governance and maintenance of the parish defibrillator.

**RESOLVED: That the governance and maintenance contract for the Village Defibrillator was awarded to Hopkins**

13. **Date of Next Meeting:** 4<sup>th</sup> March 2026

**These minutes are not a verbatim record of the meeting but a record of resolutions made. There being no further business to be transacted, the Chairman closed the meeting at 9:01 pm.**

**Signed :**

**Date:**

**Chairman: Please Print**

DRAFT