

AGENDA

1. **Welcome**
 - a. Apologies for absence;
 - b. Declaration of interest and approved dispensations; and
 - c. To approve minutes of previous Council Meetings.
2. **Public Participation**
3. ~~**Discover Hamble: Lucy and Gareth Discussing Their New Website (deferred to April)**~~

COMMUNITY

4. **The Mercury Update (report)**
5. **Eastleigh Borough Council Update (verbal update)**
6. **Public Spaces Protection Order at Hamble Foreshore (verbal update)**

COMMITTEES AND OTHER MEETINGS

7. **Recommendations and Issues Arising from the Planning Committee (report)**
 - a. Response to Councillor Humby/New Access Arrangements at Kings Avenue Linked to the GE Planning Application
8. **Annual Dinghy Storage Park Users Meeting (report)**
9. **Feedback from Working Groups:**
 - a. Street Signage
 - b. Information Boards
 - c. Logo
 - d. School Competition Signage (report)

PLANNING APPLICATIONS

10. **CS/19/85002 - Veolia WTS, Portsmouth Road, Netley Southampton SO31 8GD (application form included, additional information available at <https://planning.hants.gov.uk/ApplicationDetails.aspx?RecNo=20019>)**
Variation of condition 3 of planning permission S/11/68998 to amend the operating hours for the site until 23:00 on weekdays
Consultation Ends: 08/03/2019 (Extension granted for PC Comments)

OTHER ITEMS

11. **Clerk's Report (report)**
 - a. 75th Anniversary of the D-Day Landings
 - b. Dinghy Storage Park
 - c. Village Clean Up Days
 - i. Arrangements
 - ii. Closing of Office

FINANCE & PAYMENTS

12. **Bad Debts (report)**
13. **Accept the Asset Register (confidential report)**
14. **Approve the Following (report):**
 - a. Petty Cash and Bank Reconciliations for January and February;
 - b. To Authorise the Schedule of Payments; and
 - c. Income and Expenditure Schedule and Contact Increases (Alliance UK and EE)
15. **For Noting:**
 - a. Pensions Regulator Information

EXEMPT BUSINESS

16. **Pay Information for 2019/20 (confidential report)**

17. **Roy Underdown Pavilion – feasibility and dilapidations (confidential report)**

Dated: 5th March 2019

Signed: *Amanda Jobling*, Clerk to Hamble Parish Council, 2 High Street, Hamble. 023 8045 3422.

UPCOMING PARISH COUNCIL MEETINGS

Resources Working Group – Tuesday 19th March, 9am at The Mercury

Foreshore Site Meeting – Friday 22nd March, Midday at The Foreshore

Planning Committee – Monday 25th March, 7pm at The Mercury

Personnel Committee – Tuesday 26th March, 9am at The Mercury

Asset Management Committee – Tuesday 2nd April, 8.30am at The Mercury

Annual Parish Meeting – Thursday 4th April, 7pm at Hamble Primary School

Council – Monday 8th April, 7pm at The Mercury

OTHER UPCOMING MEETINGS

Local Area Committee Meeting – Thursday 28th March, 6pm at Hamble Primary School

HAMBLE-LE-RICE PARISH COUNCIL

- MEETING VENUE** **FULL COUNCIL**
The Mercury Library and Community Hub, 1-3 St Andrew's Buildings, High Street, Hamble
- DATE** **Monday, 11th February 2019**
- TIME** **7 PM**
- PRESENT** Councillors: S Cohen (Chair); S Schofield (Vice Chair); P Beach; J Dajka; D Rolfe; T Ryan; A Thompson; I Underdown
Mrs A Jobling (Clerk); Mrs J Symes (Deputy Clerk); Mrs J Panakis (Minutes Secretary).
One member of the Public: Commodore of the Hamble River Sailing Club (HRSC)
- 21/2/19** **Apologies for Absence**
Apologies had been received from and Cllr Hand, Cllr Cross; Cllr James and Cllr Woodall.
- 22/2/19** **Declaration of Interest and Approved Dispensations**
The following declaration was made: Cllr Underdown – the Foreshore and Dinghy Park.
- 23/2/19** **Minutes of the Full Council Meeting held on Monday, 14th January 2019**
RESOLVED that the minutes of the meeting, having been circulated, are approved and signed by the Chairman.
Proposed: Cllr Underdown Seconded: Cllr Thompson
- Public Session**
- 24/2/19** No issues were raised in the public session
- Community**
- 25/2/19** **Centenary Year of the Hamble River Sailing Club**
The Commodore of HRSC circulated the Club's Centenary Event Programme. There were some issues that required the Parish Council's advice regarding the Open Day on 18th May: (1) the use and provision of loud speakers on the quay: the Clerk agreed to investigate the procedure for arranging this with Eastleigh Borough Council. (2) Consideration of signage for the event. (3) Parking: the Donkey Derby Field had been reserved for the regatta, however, this date coincided with the annual River Raid, so more thought would have to be given to parking on this day. (4) Fireworks: Cllr Rolfe was able to advise on this. The Council offered to publish an article in the Parish Magazine to publicise the event and deadlines for the May edition would be provided. The Clerk advised that the emergency services would have to be notified if it was anticipated that the event would attract a lot of people. **CLERK**
Cllr Cohen thanked the Commodore for attending and informing the Council of the Club's events, confirming that the Parish Council would support them where they could. *7.25 pm HRSC Commodore left the meeting*
- 26/2/19** **The Mercury Library and Community Hub**
An update report had been provided to the Parish Council by Eastleigh Borough Council and circulated at the meeting.

The opening date for the Library is now April. Hampshire County Council Library service have confirmed that they cannot supply any more books, although Southampton City Council have been approached. Given this, a book exchange was seen as a sensible way forward with the lending being managed through a manual logging system.

The booking system for public use of the space at the Hub is now available through the Eastleigh Borough Council website. Eventually, links to this will be loaded from Hamble Parish Council's website and the Mercury Facebook account.

CLERK

27/2/19

Crime Report Following Meeting held on 23rd January

Only 11 members of the public were present at this meeting. The Clerk highlighted the issues discussed at the meeting. Councillors were asked to feedback any comments they had to the Clerk.

CLERK

28/2/19

Interim Audit Report

The Auditor had highlighted a few points in her interim report: Cllr Cohen congratulated staff on their hard work to achieve this. The Council noted that they would be provided with a quarterly report on aged debtors in future.

CLERK

RESOLVED that the Council accepted the Interim Audit Report and the management actions.

Proposed: Cllr Underdown Seconded: Cllr Rolfe

29/2/19

Items for Noting from the Asset Management Committee

Merchant Account for Pay and Display Machines The charges of £490 + VAT per annum, plus an additional £30 set up, a cost of 6.5p per transaction, plus interchange and card scheme fees of 1-1.5p per transaction were noted.

Nespresso Coffee Machine It was explained that 600 'pods' per calendar month were included in the cost of the lease on this machine. Concessions for coffee for volunteers and others were discussed and a charge of £1 per cup agreed. The charge of £3,510, paid in monthly instalments over a period of 15 months was noted.

Cleaning of the Foreshore Toilets The charge of £5,720 + VAT per annum (charged 4 weekly) was noted.

Next Meeting of the Asset Management Committee It was noted that this would be held at the Foreshore.

30/2/19

Recommendations from the Asset Management Committee

3 Task and Finish Groups These were recommended to consider the following issues: (1) Street signage, including the relocation of the Hamble Parish Council sign. The re-location of the sign was required by April, as this was when the boundary changed. Cllrs Thompson and Dajka agreed to undertake this task and to consider the text for the new sign. (2) Policy and Content of Information Boards: Cllr Cohen volunteered for this task. (3) Commissioning a new logo for the Parish Council: Cllr Beach volunteered for this task.

It was agreed that membership would be extended to other Councillors and members of the community.

31/2/19

Clerk's Report

Signed: _____

Date: _____

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Each item was considered and it was

RESOLVED that the Council approved the following:

- (1) Purchasing of a further 15 on-line training spaced from Educare at a cost of £406 plus VAT
- (2) A grant of £4,000 to support the continuation of a youth service on the peninsula if the current grant funding is reduced, subject to equal contributions from other parties.
- (3) The use of either Mount Pleasant or The Roy Underdown Pavilion on Monday evenings for youth outreach, free of charge.
- (4) The appointment of ProScan to undertake secure scanning of the Parish Council's legal documentation. The Clerk to confirm the projected costs and the off-site storage in due course.
- (5) The proposed fee for the dilapidations survey at the Roy Underdown Pavilion and design work from Michael Weakley Associates. **CLERK**
Proposed: Cllr Underdown Seconded: Cllr Ryan

Finance and Payments

- 32/2/19 Football – Bad Debts** The Assistant Clerk reported that the football team Hedge End Athletic had folded, owing the Council over £288.00 for pitch hire costs. The Football League had been notified as would other parish councils locally. The Councils hiring terms and conditions have been reviewed to minimise future risk of this nature and further steps would be taken to recover the debt.
- 33/2/19 Petty Cash** The petty cash account reconciled to £76.16 and was checked by Cllr Rolfe.
- 34/2/19 Bank Reconciliations**
The account reconciliations for January had not yet been prepared. They would be circulated to Councillors when they were available. **CLERK**
- 35/2/19 Schedule of Payments**
These had been circulated and noted.
- 36/3/19 Income and Expenditure Schedule**
This was not yet available. The financial accounting system had recently been upgraded and staff had not had time to acquaint themselves with the changes in order to produce this schedule in time for the meeting.
- RESOLVED** that the Council noted the petty cash reconciliation balance and approved the schedule of payments circulated. **CLERK**
Proposed: Cllr Schofield Seconded: Cllr Dajka

Meeting ended at 8.30 pm

Signed: _____

Date: _____

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Mercury Update

- Fantastic response from the community following call for books to make up the shortfall – mainly adult fiction and non-fiction. Still very short of children's early years books.
- Funding secured from BP of £250 to purchase children's books possibly from charity shops
- Consultation with small group of volunteers decided:
 - to operate library and book exchange in tandem for 3 months and then review
 - users to be limited to 3 books to ensure stock maintained at a reasonable level
 - set up an honesty box for donations
- Cataloguing of HCC library books nearly complete
- Additional 100 books obtained by Eastleigh Borough Council from Bitterne Library but some appear to be books donated and not library stock, so these may only be suitable for book exchange.
- Volunteers have requested additional support to process membership applications and process library book borrowing
- Working on grant application to cover cost of coffee machine, digital tablets, membership of 'Coffee companions' with coasters, subscription for newspapers and magazines
- Grant Application being submitted to Henville Trust for early years books, puppets to support story readings and possible educational events to encourage and support reading.
- Most of volunteers still working on training modules and have not yet completed all mandatory training.
- Second Citizens Advice session on 6th March attended by two visitors. One called at Parish Office afterwards to thank us for providing the service and to sign up for Tea & Teach.
- Local Policing Team to offer monthly Beat Surgeries beginning on Friday 29th March
- Second Barclays Tea & Teach will take place on 13th March

Clerk - Hamble Parish Council

From: Clerk - Hamble Parish Council
Sent: 27 February 2019 12:05
To: 'Grandfield, Andy'
Cc: 'Kennedy, Joshua'; Jeanette Symes; 'Airey, Cllr David'; Andrew Thompson (andy.thompson@hambleparishcouncil.gov.uk); Cllr Grant Woodall; Cllr Iain James; Cllr Ian Underdown; Debbie Rolfe (debbie.rolfe@hambleparishcouncil.gov.uk); janine.dajka@hambleparishcouncil.gov.uk; Tony Ryan (tony.ryan@hambleparishcouncil.gov.uk)
Subject: HPC response to the proposed Junction at Kings Avenue

Andy

Hamble Parish Council have received drawings related to the GE access junction in correspondence from Cllr R Humby. The Planning Committee considered them on Monday evening and made the following comments:

General observations

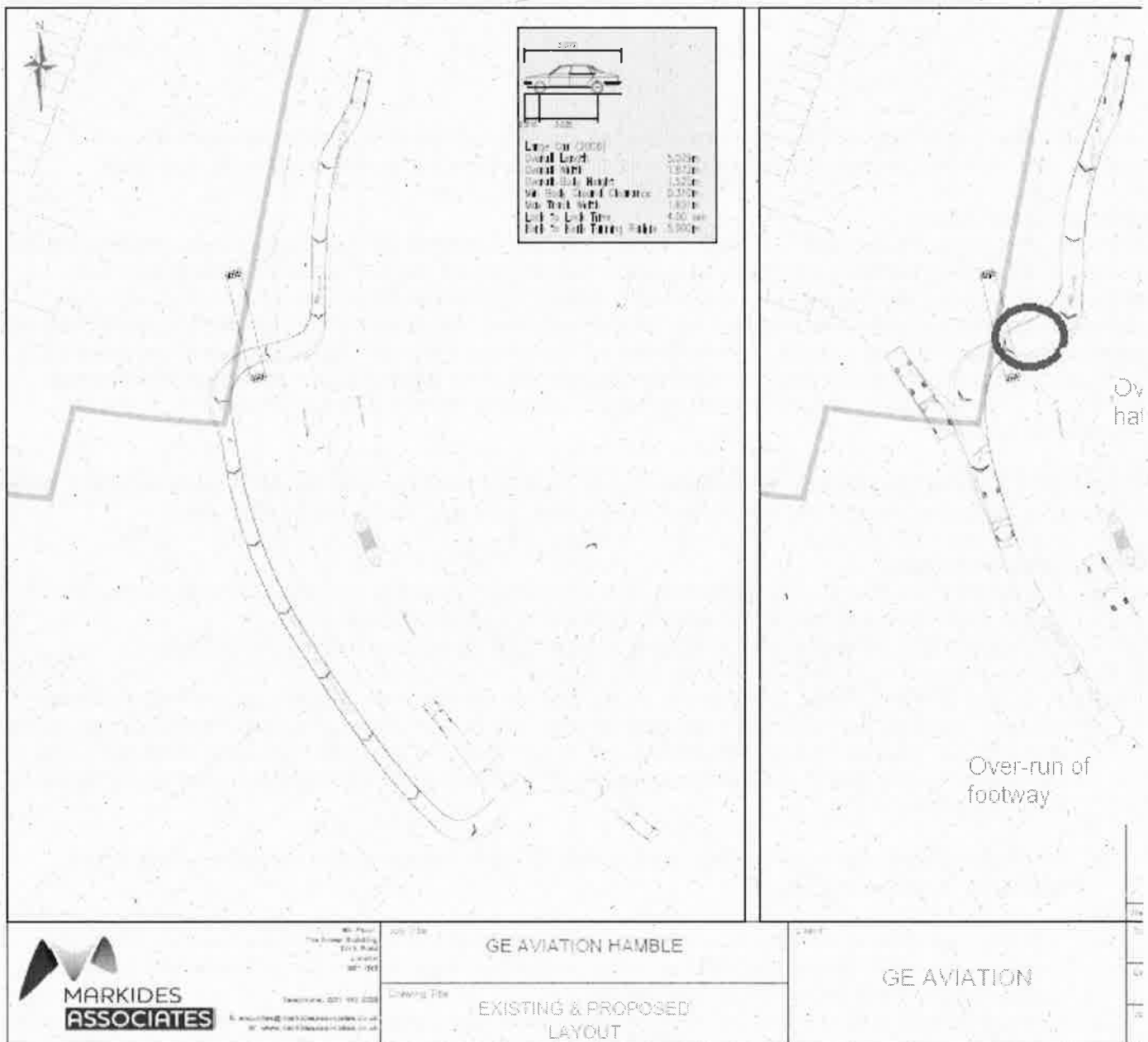
The reversal of the traffic flow into and out of Coronation Parade is problematic and is not seen as a rational solution to the current issues. The layby which was supposed to be dedicated to the delivery lorry seems to have been subsumed into general parking, and will bring traffic coming out of the new development into conflict with the delivery vehicles. On a wider note Members are still very concerned that as part of the Hamble Lane Corridor Study insufficient attention is being given to the management of extra-large loads that regularly come up and down the Lane and that specifically no consideration has been given to this when the new access arrangements have been considered. This is especially important in the light of the comments from Mark Ambler about overrun into the opposing line of traffic.

Following the Planning Committee Mark attended site and made the following observations. I understand HCC have requested some further changes to the scheme (not sure what these are) ahead of the safety audit.

Detailed considerations

- The layout of the new junction appears to have been formed by simply replicating the existing junction but further north, including the roundel pedestrian island on Coronation Parade.
- The result is that the junction doesn't appear to have been designed as a new 'optimal solution'.
- It appears they are seeking to discourage a right turn out of Kings Avenue by the geometry of the central hatching. Although the residential development traffic may be encouraged to turn left; servicing, commercial and deliveries / couriers would undoubtedly want to turn right. We presume they expect these vehicles to use Coronation Parade / Coach Road which depending on volume of traffic and parking on Coronation Parade is likely to increase conflicts.
- The crossing point over the new Kings Avenue does not appear perpendicular but this resultant from a replication of the existing layout.
- Flow into Coronation Parade has been reversed which means that a servicing vehicle entering into Kings Avenue / Coronation Parade overruns the central hatching on Kings Avenue and ultimately will encroach on vehicles turning from Kings Avenue onto Hamble Lane.
- Servicing vehicles exiting from Coronation Parade overrun onto Coach Road and then completely overrun the opposing carriageway on Hamble Lane which is unacceptable and is a serious road safety concern. This is compounded by the extended peak hour traffic queues which can build up in this area making this turning movement exceptionally challenging.
- Furthermore the largest vehicle they have tracked is a 10m panel van and this may not be the largest vehicle needed. For example, Hampshire refuse vehicles are 11.2m and commercial servicing may be up to 16.5m.
- Our view is that even smaller commercial vehicles like Transit Vans will be unable to undertake this movement from Coronation Parade – Coach Road – Hamble Lane without overrunning the footway and carriageway.
- Following a review of the designs on-site, we do not believe this flow on Coronation Parade can be safely reversed and notably reversal does not lend itself to safe egress onto Coach Road then Hamble Lane.

- They appear to be moving the existing crossing across Hamble Lane outside Folland Court. There doesn't seem to be a reason for this and it seems rather unnecessary given its alignment to Folland Court.
- They have made some alterations to the ghost island serving Folland Court / Coach Road.
- It appears they have removed the right turn into Coach Road but, it may just be missing from the drawing. However, I suspect this is because of the servicing vehicles over running the whole of the opposing carriageway when turning out of Coronation Parade. As previously noted this would not be an acceptable conflict and made worse by a functional right turn lane.
- In Summary, with the land available and the extent of the relocation of Kings Avenue, our view is a better junction arrangement and public realm improvement scheme could be achieved without creating significant safety concerns.



I would appreciate it if you would give consideration to these points as part of the highways assessment.

Many thanks.

Amanda Jobling

Clerk to Hamble-le-Rice Parish Council
The Memorial Hall
2 High Street
Hamble-le-Rice
Southampton
SO31 4JE

Tel (023) 8045 3422

www.hambleparishcouncil.gov.uk

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Any views expressed by the author may not necessarily reflect those of Hamble-le-Rice Parish Council.

Dinghy Park User Meeting
Held 5.45pm to 6.30pm on Monday 11th February 2019
at The Mercury, High Street, Hamble le Rice

Cllr Cohen as Chair welcomed everyone and gave an overview of the role of the Dinghy Park Working Group. Cllr Cohen thanked Ken Munro for his work as he is stepping down and Richard Thoroughgood is joining the Working Group to represent Hamble River Sailing Club.

The Chair gave a summary of the work completed over the last 12 months:

- User rep involvement with inspections and contraventions
- Improved communication
- Regular professional slipway cleaning
- New noticeboard
- Unified pricing across the board, flat rate of £3 per week
- Replacement of space numbers on most of the rails
- Review of Terms & Conditions – reworded following feedback at last user meeting
- Increase the maximum allocation from 2 to 3 permits/spaces per household
- Re-design of application forms
- Review of allocation process

Nick O'Donnell, representative of the Foxer fleet, agreed the Working Party was a good opportunity to work together and share information. He praised the great facilities in Hamble and the Dinghy Park should represent the best Hamble can offer as the Dingy sailing community generates a large income for the parish through the rental income from the dinghy park and car parking charges.

The Chair confirmed a project considering a long-term vision for the Foreshore area, including the Dinghy storage park is underway. Some smaller works are starting shortly:

Public spaces protection order

Relocation of HRSC Optimist rack

Tasks suggested by Asset Management Committee for the next 12 months:

- Better utilisation of the sin bin area
- HRSC Optimist rack location – to support sailing for young people and safeguarding requirements
- Management and charging for the showers

Questions were invited from members of the public and the issues raised were:

- Showers
- Sin bin area
- Cycle stands
- Notice of the meeting
- Dinghy Park charges
- Security posts
- Water tap and hose
- Inclusive facilities for disabled sailors

The meeting closed at 6.40pm

The issues raised will be referred to the Asset Management Committee for consideration.

Mrs. Amanda Jobling
Clerk to the Council
Hamble Parish Council
Memorial Hall
High Street
Hamble-le-Rice
SO31 4JE

22nd February 2019

Dear Mrs Jobling,

**Annual Dinghy Storage Park
Users' Meeting – 11th February 2019**

I listened with interest to the recommendations and arguments put forward during the Annual Dinghy Storage Park Users' Meeting. However, due to the limited allotted Meeting time (45 minutes), which did not allow for a full forensic debate on the issues put forward, I thought it best to mull over what was said before submitting my thoughts, namely:-

1. It was felt that not all Users were aware of the planned meeting and some, with whom I met later, said that they would have attended if they had known.
2. It appeared that there was a heavy contingent of Members from the Hamble River Sailing Club (HRSC), and in particular the "Foxers", and as such comments were somewhat biased towards their wants.
3. Mention was made of an alternative use of the "Sin Bin" and the HRSC indicated a keen interest. It is to be understood that that parcel of land belongs to the Hamble Parish Council and as such HPC are obliged to maximise its earning potential for the Parishioners in any plans for its alternate use.
4. I am unsure whether the increase of the fees, to £156 per space, has been given careful consideration. Although applying a flat rate per space may well reduce administration time and costs it does not take into consideration the size of the boat used nor frequency.

A small rowing boat or family owned Mirror dingy, used just a few times during the summer months, cannot be compared to one that is up to 4.8 m in length or those dinghies competitively used throughout the year.

5. The Foxer contingent voiced a concern that there was no ready access to water in order to hose down their dinghies. I have been informed, on good authority, that there exists a water point outside the HRSC club house and that, at one stage, a hose was readily available which extended past their dinghy racks.

Surely this water point and a hose, which could be wound up and stored within the club when not in use, be used for the Foxer dinghies and those belonging to the Club. This would, avoid the cost of having to lay underground piping and relying on the Parishioners to subsidize the cost of water used.

The current location of the water pipe, close to the Lifeboat Station appears to be well suited to those sailors hauling their boats up by the slipway. If fitted with a vandal-proof tap and metal hose adaptor it would serve those who wish to bring down their own portable hoses.

I am sure that having two standpoints would also avoid friction between frequent Club users and the family sailor wishing to hose down their children and small dinghy.

6. Is the composition of Asset Management Committee and Working Group evenly divided between ordinary sailing Parishioners and those attached to the HRSC?

Hamble Parish Council
Council 11th March 2019
Agenda item 9 - Feedback from Working Groups

School poster competition

The Working Group plus the Chair of the AMC and the Head of Grounds and Assets met on 6th March and identified 10 winning posters covering topics from picking up litter, cleaning up after your dog and looking after the environment.

Each winner will be given a £10 book voucher and the winners plus the runners up will have their art work displayed in The Mercury. In addition, the 10 signs will be made into street signage and used across the village (subject to parental consent). The Street Signage WG might want to advise on locations?

A budget to cover the cost of the book token and the signage is needed.

Recommendation: A sum of £500 approved.

Application for removal or variation of a condition following grant of
planning permission. Town and Country Planning Act 1990.
Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	<input type="text"/>
Suffix	<input type="text"/>
Property name	<input type="text" value="Veolia WTS"/>
Address line 1	<input type="text" value="Portsmouth Road"/>
Address line 2	<input type="text" value="Netley"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Southampton"/>
Postcode	<input type="text" value="so31 8GD"/>
Description of site location must be completed if postcode is not known:	
Easting (x)	<input type="text" value="446287"/>
Northing (y)	<input type="text" value="110211"/>
Description	<input type="text"/>

2. Applicant Details

Title	<input type="text"/>
First name	<input type="text"/>
Surname	<input type="text" value="n/a"/>
Company name	<input type="text" value="Veolia ES (Hampshire) Ltd"/>
Address line 1	<input type="text" value="210 Pentonville Road"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="London"/>

2. Applicant Details

Country	United Kingdom
Postcode	N1 9JY
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

3. Agent Details

Title	Mr
First name	Owen
Surname	Dimond
Company name	Veolia ES (UK) Ltd
Address line 1	Veolia
Address line 2	Poles Lane
Address line 3	Otterbourne
Town/city	Winchester
Country	United Kingdom
Postcode	SO21 2EA
Primary number	02035673088
Secondary number	
Fax number	
Email	owen.dimond@veolia.com

4. Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

To allow the retention and continued operation of the Netley Waste Transfer Station (and associated development) for a further period of time.

Reference number

S/11/68998

Date of decision (date must be pre-application submission)

21/06/2011

Please state the condition number(s) to which this application relates

Condition number(s)

3

4. Description of the Proposal

Has the development already started?

☐ Yes ☒ No

5. Condition(s) - Removal

Please state why you wish the condition(s) to be removed or changed

See Application letter

If you wish the existing condition to be changed, please state how you wish the condition to be varied

See Application letter

6. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☒ The agent
☐ The applicant
☐ Other person

7. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

8. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant
☒ The agent

Title

Mr

First name

Owen

Surname

Dimond

Declaration date
(DD/MM/YYYY)

15/01/2019

☒ Declaration made

9. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)

15/01/2019

Clerk's report

Recommendations

1. Advise on HPC's plans for the 75th D-Day Landing Anniversary
2. Approve the closure of the Office on the mornings of the 3rd and 17th of April 2019 to support the Village Spring Clean
3. Note the time, date and subject of the Annual Parish Meeting
4. Note the issues arising from this year's Dinghy Storage Park allocation process
5. Note the arrangements and costs for Youth Options in 2019/20.
6. Note the success of the bid for Friday night youth football at Hamble School from April 2019.
7. Note that HPC has been selected for a fly tipping pilot project under the Hampshire County Council Town and Parish Fund.

75th DD Landing Anniversary

The Council has had an approach from the Commodore of the Royal Southern Sailing Club asking whether the Council is organising any commemorative events to mark the 75th anniversary of the D-Day Landings. A service of remembrance was held on the Foreshore to mark the 70th Anniversary.

Father Graham has confirmed that he would be available if needed. Members are asked to confirm how they wish to proceed.

Keep Britain Tidy Spring Clean

In January, the Asset Management Committee discussed working with the Hamble Conservation Volunteers to see if they would arrange a Village Spring Clean as part of the Keep Britain Tidy campaign. They have agreed to arrange two Spring Cleans on the mornings of the 3rd and 17th of April.

The Grounds Team will support the event by collecting the rubbish at the end of the clean ups as well as providing some of the equipment. It is proposed that the office is closed that morning so that staff can also support the initiative.

Annual Parish Meeting – Neighbourhood Plan Evaluation

Arrangements are underway for the Annual Parish Meeting which will be held on **Thursday 4th April at 7pm** at the Primary School. The focus of this year's meeting will be the Neighbourhood Plan evaluation. All members are asked to attend ahead of a decision needing to be made at the Council meeting on the 8th April.

Dinghy Storage Park

The renewal process for the Dinghy Storage Park has changed this year as a result of a number of factors:

- Relocation of the Hamble River Sailing Club boats and racks in response to safeguarding issues
- Allowing multiple applications (up to three boats)
- A single flat rate for each space of £156.00
- Zoning of spaces in the Storage Park based on size
- Allocation of spaces based on date the application was received.

Combined, the effect of these changes is that the process for change over is more protracted and has received criticism from a number of quarters. Although the vast majority of people

have been happy with the new arrangements, a small number of users who have either had an established and long use of a particular space and parts of the Foxer Fleet have been unhappy.

The change to the allocation process was set out in the letter accompanying the application process but it would appear that the implication of the change had not been appreciated. For example, there was no reference to it at the Annual Users Meeting.

Efforts to increase the wider user input will be considered and using the website to post additional information about the facility and changes so that both users and the wider community are aware of the facility and its issues.

Youth Options

Details of the new youth outreach is set out in the attached email from Matt Blythe which confirms the cost per parish, as well as a change in dates to exclude Mondays. As part of the budget process, the Council set aside £4000. The balance of the payment should be held and can be used to purchase additional activities across the peninsula.

Friday night youth football

To complement the youth outreach, Eastleigh Borough Council (EBC) have bid for funding to run Friday night football at Hamble Sports Complex. This mirrors other schemes in EBC which have proved very successful and should add to the options open to young people for positive engagement.

Hampshire County Council's (HCC) Town and Parish Fund – pilot fly tipping project

In previous meetings, the Council has considered the potential to secure additional funding for a number of new projects/services. One of which included fly tipping. HCC have confirmed they wish to appoint us as a pilot in the project – further information will follow.

Appendices

Email from Matt Blythe dated 7th March 2019

Letter to Emily Fry at EBC from the Police and Crime Commissioner dated 1st February 2019

Email from Lisa Wood dated 7th March 2019

Clerk - Hamble Parish Council

From: Blythe, Matthew <Matthew.Blythe@eastleigh.gov.uk>
Sent: 07 March 2019 08:27
To: Clerk - Hamble Parish Council; Bursledon Parish Council;
clerk@HoundParishCouncil.org
Cc: BHH LAC
Subject: Youth Options

Hi All

I have heard back from Youth Options and they would be happy to deliver Tues/Weds/Thurs night from April 2019. The final cost to us will be £11,554 or £2,888.50 per organisation. I will sort out payment and then invoice the Parishes.

Regards

Matt

Matthew Blythe
Local Area Manager - Bursledon, Hamble and Hound
Strategy - Local Area Managers
Ext: 8311
Mobile: 07584145892



**POLICE & CRIME
COMMISSIONER**

Serving Hampshire
Isle of Wight
Portsmouth
Southampton

Emily Fry
Eastleigh Borough Council

Date: 1 February 2019

Enquiries to: The Commissioning Team

Direct line: 01962 871595

Our reference: SCF0840

Dear Emily

Bid to the Police and Crime Commissioner – Safer Communities Fund

Thank you for your application to the Police and Crime Commissioner's Safer Communities Fund.

My team and I have had an extraordinary number of applications, many to the highest standard, revealing the level of unmet demand to support vulnerable people in our community. They also reflect the range, depth, dedication and creativity of our service providers. The need expressed within these applications, unfortunately, greatly outweighs the funding that I have at my disposal to meet that need.

I have been listening carefully to some public and institutional questions about the priorities I have placed on the balance between funding policing efforts directly, alongside my activities beyond policing. It is clear to me that there is strong support for the value in the work we will do together, and similarly across the whole Safer Communities Fund for what I will do with other colleagues and partners.

As a result, I have decided to protect the funding of this grants round and ensure that it is not reduced. Supporting victims, protecting the vulnerable, reducing offending are an absolute priority and sit appropriately alongside enabling effective operational policing. I will continue to do everything possible to support the projects that protect those who are most vulnerable within our community.

After a thorough assessment of the applications received by my team and input from a wide range of advisors including the Community Safety Managers, **I am pleased to confirm with you that £7,579 will be made available to your project for the period of 1 April 2019 to 31 March 2020.**

In order to promote the important work that your organisation does contributing to making the residents of Hampshire, I am looking to promote the services that I am supporting over the next few months. **I would therefore like to ask you to not to share the success of your application outside of your organisation at this time.** A member of my team will be in contact with you over the next few weeks to arrange how we can best work with you to promote both your organisation and the project that I am funding.



@HantsPCC

Police and Crime Commissioner for Hampshire

T 01962 871595

E opcc@hampshire.pnn.police.uk

W www.hampshire-pnn.gov.uk



**POLICE & CRIME
COMMISSIONER**

My team will also be in contact with your organisation over the next month to discuss payments arrangements and performance management with you. We would appreciate it if you could send any queries you may have regarding your funding allocation to the Commissioning Team at opcc.commissioning@hampshire.pnn.police.uk

I join with my team in thanking you for all the hard work you have put in to working with us and in progressing this bid. We see this as the beginning of an effective working relationship with service providers and other agencies across all sectors.

Yours sincerely

Michael Lane

Michael Lane
Police and Crime Commissioner
Serving Hampshire, Isle of Wight, Portsmouth and Southampton

Clerk - Hamble Parish Council

From: PTC Fund <PTCfund@hants.gov.uk>
Sent: 07 March 2019 09:59
To: clerk@silchester.org; Clerk - Hamble Parish Council
Subject: Parish and Town Council Investment Fund - fly tipping

Dear Clerk,

I'm writing to you both since you have expressed an interest in being part of a pilot project to combat fly tipping in your areas. We have now completed work at our primary test site, and have tested the legal arrangements to proceed on other privately owned, or Parish Council land.

Could you please confirm if you remain in a position to pursue this, and if so, I will forward your details on to our waste management team who will be able to support you taking a bid proposal forward.

I look forward to hearing from you.

With best regards,

Lisa.

Lisa Wood
Rural Programme Support Officer
Culture, Communities and Business Services
Hampshire County Council

Office 00.6
Castle Avenue
Winchester
SO23 8UJ

Tel: 01962 832350

Email: lisa.wood@hants.gov.uk

Information on the Rural Communities Grant Scheme can be found at:

<http://www3.hants.gov.uk/grants/ccbs-grants/rural-communities-fund>

Tuesday/Wednesday/Thursday only

If you have a freedom of information request please email directly to ccbs.foi@hants.gov.uk. Any statutory timeframe will not commence until the request is received at this address.

Finance

Current Account

Exceptional Income:

- I Zettle £203.29 – (Gross Income £206.98 fees £3.69)
- RingGo - £2066.90 (fees £390.45) for Nov, Dec & January combined
- Dinghy Park Fees - £11, 232 (72 x £156)

Exceptional Expenditure:

- Cala Access £9,748.80 – Pay and display machine and upgrade
- P & R Electrical Services £2948.44 - Christmas Lights £1944.02,
Preparations for new Pay & Display machine £ 440.42
Various works at RUP £564.00
- There is an increase in net pay for this month as a member of staff received a large tax rebate

The Accountant will be at the Parish Office next week to begin preparations for the end of the financial year.

Premium Account:

Interest of £105.66 was received on 4th March for the period 3rd December 2018 to 3rd March 2019.

Alliance Cleaning

This company provides cleaning services for the:

- Changing rooms at Mount Pleasant
- Changing rooms and function room at Roy Underdown Pavilion
- Parish Office

Alliance UK has advised that an increase of 4.9% will be applied to charges from 1st April 2019. Cleaning cost will increase from £424.92 to 445.74+VAT per month.

EE

EE has advised a Retail Price Index increase of 2.7%, which equates to an increase of £1.39 per month in their Direct Debit, from £48 to £49.49. EE provide the grounds team's mobile phone sim contracts.

Pensions Regulator

See attached letter

Football Bad Debts

To qualify for VAT exemption the regulations requires sports teams to meet strict criteria regarding continuity of play. Unfortunately, most have not met this and the VAT relief has had to be withdrawn. Some football clubs are experiencing difficulties as they have not budgeted for this eventuality.

Steps are being taken to recover debts before the end of the financial year.

Finance Overview – February 2019

Bank Balance – main account	£86,320.66
Money in	£16,565.39
Money Out	£38,258.13
Debit card payments	£1,329.29
Bank Balance – main account	£86,320.66
Total salaries	£11,506.25
Employer Nat Insurance	£3,471.44
Employer Pension Contributions	£2,470.00
Petty cash balance	£76.16
Balance – reserve account	£141,261.02

Debit Card Payments

County Locksmiths	£13.94
Marks & Spencer	£46.00
Co-op	£5.94
EBC	£42.05
EBC	£333.00
EBC	£888.36

**Bank Reconciliation Statement as at 01/02/2019
for Cashbook 1 - Barclays Current A/C 070978787**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Current - 70978787	31/01/2019	5	108,013.40
			<u>108,013.40</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			108,013.40
<u>Receipts not Banked/Cleared (Plus)</u>			
03/01/2019		14.00	
11/01/2019		34.98	
14/01/2019		28.00	
			<u>76.98</u>
			108,090.38
		Balance per Cash Book is :-	108,090.38
		Difference is :-	0.00

**Bank Reconciliation Statement as at 28/02/2019
for Cashbook 1 - Barclays Current A/C 070978787**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Current - 70978787	28/02/2019	7	86,320.66
			<u>86,320.66</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			86,320.66
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			86,320.66
		Balance per Cash Book is :-	86,320.66
		Difference is :-	0.00

Time: 10:11

Bank Reconciliation up to 01/02/2019 for Cashbook No 1 - Barclays Current A/C 070978787

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
13/08/2018	Receipt		140.00	140.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
20/09/2018	query					R <input checked="" type="checkbox"/>	Unidentified receipt
07/12/2018	Receipt		290.00	290.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/01/2019	DDJAN01	160.34		160.34		R <input checked="" type="checkbox"/>	Business Stream
02/01/2019	DCJAN01	10.55		10.55		R <input checked="" type="checkbox"/>	Amazon.co.uk
02/01/2019	DJAN02	22.78		22.78		R <input checked="" type="checkbox"/>	Amazon.co.uk
02/01/2019	DCJAN03	20.50		20.50		R <input checked="" type="checkbox"/>	Tesco
02/01/2019			200.00	200.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/01/2019	PP 161		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/01/2019	PP 162		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/01/2019	PP 160		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/01/2019	PP 158		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/01/2019	PP 159		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
03/01/2019	BTJAN01	27.00		27.00		R <input checked="" type="checkbox"/>	AXIS FIRE & SECURITY SERVICES
03/01/2019	DCJAN04	11.90		11.90		R <input checked="" type="checkbox"/>	Co-Op
03/01/2019	BTJAN20	19.84		19.84		R <input checked="" type="checkbox"/>	EE Limited
03/01/2019			14.00		14.00	<input type="checkbox"/>	Receipt(s) Banked
03/01/2019	PP 170		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
03/01/2019	PP 169		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
03/01/2019	PP 194		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/01/2019			446.60	446.60		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/01/2019			157.15	157.15		R <input checked="" type="checkbox"/>	Receipt(s) Banked
07/01/2019	DCJAN06	12.99		12.99		R <input checked="" type="checkbox"/>	Amazon.co.uk
07/01/2019	DCJAN05	2.39		2.39		R <input checked="" type="checkbox"/>	Amazon.co.uk
07/01/2019			49.00	49.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
07/01/2019	PP 195		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
07/01/2019	PP 196		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
07/01/2019			591.15	591.15		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/01/2019	DCJAN08	16.42		16.42		R <input checked="" type="checkbox"/>	Post Office
08/01/2019	DCJAN07	4.45		4.45		R <input checked="" type="checkbox"/>	Viro Display
08/01/2019	PPermits		290.00	290.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/01/2019			670.00	670.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
09/01/2019	DDJAN03	142.03		142.03		R <input checked="" type="checkbox"/>	OPUS ENERGY
09/01/2019	DDJAN04	122.69		122.69		R <input checked="" type="checkbox"/>	Business Stream
09/01/2019	BTJAN21	38.33		38.33		R <input checked="" type="checkbox"/>	Barclays Bank - Commission Cha
10/01/2019	PP 197		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/01/2019	DCJAN09	1.77		1.77		R <input checked="" type="checkbox"/>	Post Office
11/01/2019			28.00	28.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/01/2019			34.98		34.98	<input type="checkbox"/>	Receipt(s) Banked
14/01/2019	BTJAN19	27.00		27.00		R <input checked="" type="checkbox"/>	AXIS FIRE & SECURITY SERVICES
14/01/2019	103091	2,244.07		2,244.07		R <input checked="" type="checkbox"/>	HAMPSHIRE COUNTY COUNCIL
14/01/2019	DDJAN05	27.37		27.37		R <input checked="" type="checkbox"/>	OPUS ENERGY
14/01/2019	DDJAN06	286.92		286.92		R <input checked="" type="checkbox"/>	OPUS ENERGY
14/01/2019	BTJAN22	64.50		64.50		R <input checked="" type="checkbox"/>	HAMBLE VILLAGE MEMORIAL HALL
14/01/2019			28.00		28.00	<input type="checkbox"/>	Receipt(s) Banked
14/01/2019	PP 198		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
14/01/2019			386.30	386.30		R <input checked="" type="checkbox"/>	Receipt(s) Banked
15/01/2019	DDJAN02	97.00		97.00		R <input checked="" type="checkbox"/>	BRITISH GAS BUSINESS

Time: 10:11

Bank Reconciliation up to 01/02/2019 for Cashbook No 1 - Barclays Current A/C 070978787

















































Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
17/01/2019	PP 210		10.00	10.00		R	Receipt(s) Banked
17/01/2019			10.00	10.00		R	Receipt(s) Banked
18/01/2019	BTJAN02	17.86		17.86		R	TRADE UK (B&Q)
18/01/2019	BTJAN03	34.02		34.02		R	JEWSON LTD
18/01/2019	BTJAN04	36.00		36.00		R	J Humphrey Associates
18/01/2019	BTJAN05	45.00		45.00		R	JACKIE PANAKIS
18/01/2019	BTJAN06	45.74		45.74		R	TMOBILE UK LTD
18/01/2019	BTJAN07	76.80		76.80		R	ENGRAVING & SIGN SOLUTIONS LTD
18/01/2019	BTJAN08	85.00		85.00		R	Hampshire & Isle of Wight CRC
18/01/2019	BTJAN09	89.03		89.03		R	METROPLAN LIMITED
18/01/2019	BTJAN10	111.94		111.94		R	HAMPSHIRE COUNTY COUNCIL
18/01/2019	BTJAN11	151.20		151.20		R	CANON UK LTD
18/01/2019	BTJAN12	194.40		194.40		R	ELITE LIFT SOLUTIONS
18/01/2019	BTJAN13	509.90		509.90		R	Alliance UK Cleaning Services
18/01/2019	BTJAN14	538.78		538.78		R	CARRERA
18/01/2019	BTJAN15	2,534.08		2,534.08		R	Angelfish (Southampton) Ltd
18/01/2019	VMAG REFUN	105.22		105.22		R	Bolwell
18/01/2019			429.70	429.70		R	Receipt(s) Banked
21/01/2019	BTJAN17	85.00		85.00		R	Hampshire & Isle of Wight CRC
21/01/2019	BTJAN18	153.00		153.00		R	AXIS FIRE & SECURITY SERVICES
21/01/2019	DCJAN10	42.05		42.05		R	EASTLEIGH BOROUGH COUNCIL
21/01/2019	DCJAN11	1.46		1.46		R	Co-Op
21/01/2019	PENSION	3,335.05		3,335.05		R	Hampshire Pension
21/01/2019			140.00	140.00		R	Receipt(s) Banked
23/01/2019	DCJAN13	376.83		376.83		R	Just Fire Doors
23/01/2019	DDR	82.85		82.85		R	ALLSTAR
23/01/2019	DCJAN12	15.99		15.99		R	Amazon.co.uk
23/01/2019	DDJANX	-82.85		-82.85		R	ALLSTAR
24/01/2019	BTJAN23	1,920.00		1,920.00		R	WYG Environment Palnning Trans
24/01/2019	DDJAN11	107.61		107.61		R	Business Stream
24/01/2019	Mem		125.00	125.00		R	Receipt(s) Banked
25/01/2019	SALARIES	9,332.05		9,332.05		R	Jan Salaries
25/01/2019			357.60	357.60		R	Receipt(s) Banked
28/01/2019			168.00	168.00		R	Receipt(s) Banked
28/01/2019			69.29	69.29		R	Receipt(s) Banked
28/01/2019	PP216		10.00	10.00		R	Receipt(s) Banked
28/01/2019	PP216		10.00	10.00		R	Receipt(s) Banked
30/01/2019	DDJAN07	17.66		17.66		R	ID Mobile
30/01/2019	DCJAN14	33.49		33.49		R	PDC
31/01/2019	DDJAN09	390.04		390.04		R	SHB VEHICLE HIRE & MAINTENANCE
31/01/2019	DDJAN08	66.40		66.40		R	BT BUSINESS COMMUNICATIONS
31/01/2019			400.00	400.00		R	Receipt(s) Banked
31/01/2019	RUP		7.00	7.00		R	Receipt(s) Banked
23/02/2019	DDJAN10	82.85		82.85		R	ALLSTAR
		23,895.29	5,181.77				

Time: 11:04

Bank Reconciliation up to 28/02/2019 for Cashbook No 1 - Barclays Current A/C 070978787

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
03/01/2019			14.00	14.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/01/2019			34.98	34.98		R <input checked="" type="checkbox"/>	Receipt(s) Banked
14/01/2019			28.00	28.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
01/02/2019	DDFEB01	76.80		76.80		R <input checked="" type="checkbox"/>	EE Limited
01/02/2019	CP224		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/02/2019	TFRFEB01	27.38		27.38		R <input checked="" type="checkbox"/>	Barclays Bank - Commission Cha
04/02/2019	05		395.75	395.75		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/02/2019	PP226		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/02/2019	PP237		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/02/2019	PP 225		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/02/2019	PP 236		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/02/2019	i Zettle		168.31	168.31		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/02/2019			34.98	34.98		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/02/2019			56.00	56.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/02/2019	RUP		35.00	35.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/02/2019	DCFEB01	13.94		13.94		R <input checked="" type="checkbox"/>	COUNTY LOCKSMITH SECURITY (CLS
08/02/2019	09		21.00	21.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/02/2019	DDFEB02	150.71		150.71		R <input checked="" type="checkbox"/>	OPUS ENERGY
11/02/2019	06		340.00	340.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/02/2019	008		440.05	440.05		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/02/2019	07		100.00	100.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/02/2019	PP 238		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
12/02/2019	DCFEB02	46.00		46.00		R <input checked="" type="checkbox"/>	Marks and Spencer
13/02/2019	DDFEB03	84.85		84.85		R <input checked="" type="checkbox"/>	ALLSTAR
13/02/2019	Solent Vet		200.00	200.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
14/02/2019	10533		1,676.45	1,676.45		R <input checked="" type="checkbox"/>	Receipt(s) Banked
14/02/2019	DDFEB04	28.32		28.32		R <input checked="" type="checkbox"/>	OPUS ENERGY
14/02/2019	DDFEB05	286.81		286.81		R <input checked="" type="checkbox"/>	OPUS ENERGY
18/02/2019	11.42	11.42		11.42		R <input checked="" type="checkbox"/>	TRADE UK (B&Q)
18/02/2019	BTfEB02	28.38		28.38		R <input checked="" type="checkbox"/>	M & S ENTERPRISES
18/02/2019	BTfEB03	51.95		51.95		R <input checked="" type="checkbox"/>	HAMPSHIRE COUNTY COUNCIL
18/02/2019	BTfEB04	67.71		67.71		R <input checked="" type="checkbox"/>	HAMPSHIRE COUNTY COUNCIL
18/02/2019	BTfEB05	87.64		87.64		R <input checked="" type="checkbox"/>	Librex Educational LTD
18/02/2019	BTfEB06	88.74		88.74		R <input checked="" type="checkbox"/>	ENGRAVING & SIGN SOLUTIONS LTD
18/02/2019	BTfEB07	91.32		91.32		R <input checked="" type="checkbox"/>	JACKIE PANAKIS
18/02/2019	BTfEB08	99.86		99.86		R <input checked="" type="checkbox"/>	CANON UK LTD
18/02/2019	BTfEB09	183.98		183.98		R <input checked="" type="checkbox"/>	MARQUESS OF SALISBURY ESTATES
18/02/2019	BTfEB10	186.00		186.00		R <input checked="" type="checkbox"/>	J Humphrey Associates
18/02/2019	BTfEB11	288.00		288.00		R <input checked="" type="checkbox"/>	VISION ICT
18/02/2019	BTfEB12	360.00		360.00		R <input checked="" type="checkbox"/>	ELITE LIFT SOLUTIONS
18/02/2019	BTfEB13	509.90		509.90		R <input checked="" type="checkbox"/>	Alliance UK Cleaning Services
18/02/2019	BTfEB14	538.78		538.78		R <input checked="" type="checkbox"/>	CARRERA
18/02/2019	BTfEB15	551.65		551.65		R <input checked="" type="checkbox"/>	Carters of Swanwick
18/02/2019	BTfEB16	600.00		600.00		R <input checked="" type="checkbox"/>	Local Eyes
18/02/2019	BTfEB17	840.00		840.00		R <input checked="" type="checkbox"/>	DESIGN & PRINT
18/02/2019	BTfEB18	960.00		960.00		R <input checked="" type="checkbox"/>	Institute of Cemetery and Crem
18/02/2019	BTfEB19	2,948.44		2,948.44		R <input checked="" type="checkbox"/>	P&R ELECTRICAL SERVICES
18/02/2019	BTfEB20	9,748.80		9,748.80		R <input checked="" type="checkbox"/>	CALE BRIPARC

Bank Reconciliation up to 28/02/2019 for Cashbook No 1 - Barclays Current A/C 070978787

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
18/02/2019	DDFEB06	58.40		58.40		R 	Business Stream
18/02/2019	TFRFEB02	9.00		9.00		R 	J Emerson-Heaney
18/02/2019	JS EXPENSE	16.16		16.16		R 	J Symes
18/02/2019	010		400.00	400.00		R 	Receipt(s) Banked
18/02/2019	011		523.60	523.60		R 	Receipt(s) Banked
18/02/2019	PP 243		10.00	10.00		R 	Receipt(s) Banked
18/02/2019	PP 240		10.00	10.00		R 	Receipt(s) Banked
19/02/2019	DCFEB03	5.94		5.94		R 	Co-Op
19/02/2019	FEB PENSIO	2,470.00		2,470.00		R 	Hampshire Pension
19/02/2019			100.00	100.00		R 	Receipt(s) Banked
20/02/2019	DCFEB04	42.05		42.05		R 	EASTLEIGH BOROUGH COUNCIL
20/02/2019	DCFEB05	333.00		333.00		R 	EASTLEIGH BOROUGH COUNCIL
20/02/2019	DCFEB06	888.36		888.36		R 	EASTLEIGH BOROUGH COUNCIL
22/02/2019	FEB SALARI	11,506.25		11,506.25		R 	Feb Salaries
22/02/2019	HMRC PAYE	3,471.44		3,471.44		R 	HMRC PAYE
22/02/2019	015		692.95	692.95		R 	Receipt(s) Banked
25/02/2019	DDFEB09	22.74		22.74		R 	Business Stream
25/02/2019	014		69.30	69.30		R 	Receipt(s) Banked
26/02/2019	DPP 105		156.00	156.00		R 	Receipt(s) Banked
26/02/2019	DPP 83		156.00	156.00		R 	Receipt(s) Banked
26/02/2019	DPP 66		156.00	156.00		R 	Receipt(s) Banked
26/02/2019	DPP 117		156.00	156.00		R 	Receipt(s) Banked
26/02/2019	DPP 163		156.00	156.00		R 	Receipt(s) Banked
26/02/2019	DPP 63		156.00	156.00		R 	Receipt(s) Banked
26/02/2019	DPP 179		156.00	156.00		R 	Receipt(s) Banked
26/02/2019	DPP 104		156.00	156.00		R 	Receipt(s) Banked
26/02/2019	DPP 29		156.00	156.00		R 	Receipt(s) Banked
26/02/2019	DPP 30		156.00	156.00		R 	Receipt(s) Banked
26/02/2019	DPP 76		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DDFEB07	87.37		87.37		R 	Business Stream
27/02/2019	DPP 70		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 71		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 151		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 169		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 107		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 176		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 109		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 116		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 202		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 114		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 168		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 73		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 119		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 74		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 123		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 27		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 18		156.00	156.00		R 	Receipt(s) Banked
27/02/2019	DPP 112		156.00	156.00		R 	Receipt(s) Banked

Time: 11:04

Bank Reconciliation up to 28/02/2019 for Cashbook No 1 - Barclays Current A/C 070978787

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
27/02/2019	DPP 15		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 49		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 32		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 106		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 36		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 180		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 200		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 36		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 37		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 127		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 126		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 96		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 148		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 172		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 84 102		312.00	312.00		R	Receipt(s) Banked
27/02/2019	DPP 152		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 92		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 62		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 91		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 110		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 144		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 54		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 55		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 24		156.00	156.00		R	Receipt(s) Banked
27/02/2019	DPP 4 & 5		312.00	312.00		R	Receipt(s) Banked
28/02/2019	DDFEB08	390.04		390.04		R	SHB VEHICLE HIRE & MAINTENANCE
28/02/2019	DPP 51		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 72		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 121		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 38		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 174		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 103		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 182		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 181		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 75		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 46		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 156		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 68		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 42		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 170		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 80		156.00	156.00		R	Receipt(s) Banked
28/02/2019	DPP 81		156.00	156.00		R	Receipt(s) Banked
28/02/2019			-42.00	-42.00		R	Receipt(s) Banked
28/02/2019			-34.98	-34.98		R	Receipt(s) Banked
		38,258.13	16,565.39				

[illegible]

Bank Reconciliation Statement as at 28/02/2019
for Cashbook 2 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	05/03/2019	1	76.16
			<u>76.16</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			76.16
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			76.16
		Balance per Cash Book is :-	76.16
		Difference is :-	0.00

$$3 \times £20 = 60$$

$$1 \times £5 = 5$$

$$4 \times £1 = 4$$

$$2 \times 50p = 1$$

$$3 \times 20p = 60$$

$$5p = 4.50$$

$$2p = 0.62$$

$$1p = 0.44$$

$$\underline{\underline{£76.16}}$$

S. Schofield.
5/3/19.



PO Box 332
Darlington
DL1 9PS

www.tpr.gov.uk/info 2 5 FEB 2019



Dear Mr Gibbs

Every three years you have a legal duty as an employer to assess and re-enrol eligible staff who have left your workplace pension scheme. This is known as 're-enrolment'. You must then submit a re-declaration of compliance to tell us how you have met your legal duties, even if you have no staff to re-enrol.

We have outlined the key steps you need to take to complete your duties:

You will need to choose a re-enrolment date between 1 March 2019 and 31 August 2019. This is the date on which you need to assess and re-enrol your eligible staff. Use our online tool to help you choose a date. Go to: www.tpr.gov.uk/info

On your chosen re-enrolment date, you'll need to assess certain staff to work out if you need to put them back into your pension scheme.

Within 6 weeks of your chosen re-enrolment date you will need to write to the staff you have put back into your pension scheme and let them know what you have done.

Whether you have staff to re-enrol or not you must complete a re-declaration of compliance to tell us how you have met your legal duties.

Your re-declaration deadline is 31 October 2019.

For more detailed information on your duties please go to: www.tpr.gov.uk/overview

automatic enrolment

Keeping you up to date with your duties

According to our records, you are the person responsible for re-enrolment. We will continue to write to you about your duties as it is your legal responsibility to ensure that your duties are completed on time.

We'll also send more regular information by email to the contact listed below to help your organisation comply with workplace pensions law.

Nominated contact for further information:

Name: Richard Clarke

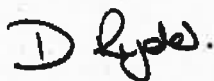
Email address: groundsman@hamblepc.org.uk

Make sure your contact details are correct

If your nominated contact's details are incorrect, or if you are no longer the most senior person responsible for automatic enrolment, please provide us with new details at: www.tpr.gov.uk/autoenrol-nominate. You'll need both the letter code and PAYE reference shown at the top of this letter to do this.

I will write to you again, but you should start preparing now and allow plenty of time to ensure you meet your legal duties on time.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D Ryder'.

Darren Ryder

Director, The Pensions Regulator