

MELCHET PARK AND PLAITFORD PARISH COUNCIL

Agenda

*AGM and Full Council Meeting: 20th May 2024 at 7.30p.m. in
Plaitford Village Hall*

- 1) Election of Chairman and signing of Acceptance of Office
- 2) Apologies
- 3) Election of Vice-chairman
- 4) Election of Councillor with Special Responsibility for Staffing
- 5) Acceptance of minutes of previous meeting
- 6) Declaration of Interests
- 7) Matters Arising
 - a) Domain Name
 - b) Footpath at Botley's Bridge
- 8) Planning Applications
 - a) **Bowers Farm, Pound Lane** (TVBC ref: 24/00944/PDQS) - Application to determine if prior approval is required for a proposed change of use of agricultural building to 1 dwellinghouse (Use Class C3), and for building operations reasonably necessary for the conversion.
 - b) **The Cottage, Sherfield English Lane** (TVBC ref: 24/01112/FULLS) - Extensions and alterations to garage and carport to create garage and store at ground floor level with ancillary annex above
 - c) .Late arrivals
- 9) Clerk's Report
 - a) Newsletters
 - b) Policy Documents
 - c) Correspondence
 - d) Other
- 10) Councillors' Reports
- 11) Consultations
Awbridge Neighbourhood Development Plan

*Parish Clerk
15th May 2024*

12) Finance

a) End -of-year 2023-24

- i. To approve the end-of year Accounts (2023-24)

b) Current Year 2024-25

- i. To receive the Budget Control Report
- ii. To note income
- iii. To approve invoices for payment by BACS

c) AGAR 2023-2024

- i. To confirm that the Certificate of Exemption should be signed
- ii. To note the Annual Internal Auditor's Report
- iii. To consider and approve the Annual Governance Statement
- iv. To consider and approve the Accounting Statement
- v. To note the explanations for the year-on-year variances.
- vi. To agree that the date for the Notice of Public Rights shall commence on 3rd June 2024

13) Urgent Matters and AOB

14) Date and Location of next meeting:

Members of the Public are always very welcome to the Meetings and are given an opportunity to address the Council should they so wish.