

Duns Tew Parish Council

The next Parish Council meeting will take place at the Village Hall on Monday 2. November 2015 at 7.30pm

Hilary Skaar
Clerk to the Parish Council
The New House, Duns Tew Bicester OX25 6JR
01869340269
Email pfsfin2@aol.com

24th October 2015

THE PUBLIC AND PRESS ARE INVITED TO BE PRESENT

AGENDA

1. Apologies - to receive apologies for absence
2. Declarations of Pecuniary Interest and Dispensations - to receive any declarations of pecuniary interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct and consider any requests for dispensations
3. To receive the minutes of the last meetings – Monday 7th September 2015.
4. Finance
 - Payments due- to resolve to pay accounts as circulated
 - Income received – to receive details of income
 - Quarterly Review – to review 15/16 budget in the light of Current and expected expenditure and amend if necessary
 - To approve Review of Effectiveness of Internal Audit and Risk Management Policy
 - To receive request from PCC re grant aid for Grass Cutting
 - To receive request from Oxbel for a donation
 - To discuss draft Budget for 2016/17
 - To sign new agreement with Internal Auditor
5. Public Participation - To receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct & standing orders
6. County & District Councillor Reports
7. Clerk's Report - to update on progress of outstanding issues.
8. Parish Matters
 - Community – to update on community matters - Cllrs McBean and Semple
 - a) Village Appraisal -
 - b) Emergency Plan - report on progress in updating plan
 - c) To consider the Purchase of a Defibrillator
 - d) Welcome Pack -- update
 - Services- to update on Services - Cllr Keeping
 - a) Speeding – To decide on further measures if any to reduce speeding in the village
 - b) Tree & Hedge Maintenance North Aston Road- To decide if this should be included in the grass cutting tender.
 - c) Grass Verges A4260 – to consider if this should be taken on by the Parish Council and included in the Grass Cutting tender
 - d) Verge Hill Farm Lane – To consider whether the Parish Council should maintain this.
 - e) Grass Cutting– to agree terms of Grass Cutting Tender for 2016 to 2019 taking into account the reduction in service from OCC.
 - f) Our Bus – To consider whether the Parish Council should support this financially
 - g) Street Furniture – To consider whether the current benches can be repaired or should be replaced.
 - h) Licensing Consultations – To decide if the Council wish to comment on the revised policies for Licensing under the Licensing Act 2003 and the Gambling Act 2005
 - Communications – to update on communications issues – Cllr Weston
 - a) Web Site – Update
 - Planning – to update on planning issues - Cllr Stranks

- a) Mid Cherwell Neighbourhood Plan - update
- b) Horsehay Quarry – Update
- c) To update meeting on planning applications and decisions

- Amenities- to update on Amenities - Cllr Scotchbrook
 - a) Play area Refurbishment – To discuss and agree any further improvement
 - b) Hedge Trimming – To decide on the height the Play Area hedge should be kept at.
 - c) Lease - To agree and sign the new Play Area Lease.
- Parish Council- Update on any issues relating to governance – Clerk
 - a) WWI Memorial – update
 - b) Memorial John & Linda Green – Update
 - c) Commonwealth Day – to agree size of flag to order
 - d) Clerks Appraisal – to arrange for annual appraisal
 - e) Clerks Hours – to review clerk’s hours over 12 months and decide if contracted hours should be increased.
 - f) Automatic Enrolment Pensions – to approve letter to be sent to Clerk
 - g) Email Address –Update
 - h) Bicester Rural Neighbourhood Meeting 24.03.15

9. Correspondence – to advise of correspondence for information

10. Reports from meetings –

- a) Village Hall Committee Meeting – Cllr Semple
- b) Town & Parish Council Meeting – Cllrs Gregory & Stranks

11. Reports from committees/working groups – None

12. Date of next meeting – Monday 4th January 2016 7.30pm