

BARROW PARISH COUNCIL

**Cherry Oaks Farm
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7th July 2019

To: The Chairman and Members of Barrow Parish Council

You are requested to attend the Annual Meeting of Barrow Parish Council to be held at Willey Village Hall, Willey, on Tuesday 16th July 2019, at 6.30 p.m. The Annual Parish Meeting will follow

Yours faithfully,



Jayne Madeley BA
Clerk to the Council

AGENDA

1. PUBLIC PARTICIPATION:

Members of the public will have the opportunity to raise Parish matters between 6.30 p.m. and 6.40 p.m.

2. ACCEPTANCE OF APOLOGIES:

3. TO RECORD THOSE MEMBERS PRESENT:

4. DECLARATIONS OF INTEREST AND DISPENSATIONS:

5. MINUTES:

To confirm the Minutes of the meeting held on 21st May 2019

6. REPORT BY SHROPSHIRE COUNCIL MEMBER:

To receive a report from the Shropshire Council Member.

7. POLICE MATTERS:

To receive any reports from the beat manager

8. CONSIDER ADOPTING THE FOLLOWING POLICIES:

1. Councillors/Clerks Protocol
2. Complaints procedure.
3. Disciplinary policy
4. Grievance policy.

9. PARISH ALLOTMENTS.

- a. See report and list of actions.

10. HGV SCHEME. A. update.

11. BARROW CHURCHYARD

- a. Discussion with ministry team regarding maintenance.
- b. Discussion with ministry team regarding burial spaces.

12. HIGHWAYS

- a. Issues to be reported to Shropshire Council.

13. STREET LIGHTING

14. REPORTS FROM COUNCILLORS WHO HAVE ATTENDED OUTSIDE BODIES MEETINGS.

- a. Any other meetings.

15. PLANNING

- a. **New applications to be considered.**
- b. **Applications since last meeting.**
- c. **Decisions:**
 - 19/01034/FUL Erection of steel portal framed building for storing and conditioning grain. Posenhall Farm Posenhall. **Grant Full Planning Permission.**
 - 19/01445/FUL Erection of first floor extension. 61 Bridge Road Benthall. **Grant full planning permission.**
- d. Information about Ironbridge Highways Parish council meeting with Harworth.
- e. Shropshire Council strategic sites allocations consultation.
- f. Any other planning matters.

16. FINANCE:

- a. **Invoices to pay.**
 - 1. Willey and District Village Hall £24.00 plus this meeting. Chq 898.
 - 2. SDH Accounting £100.00. Chq 899.
 - 3. Mrs J Madeley £597.96 chq 900.
 - 4. HMRC £97.60 chq 901.
 - 5. NEST Pension payments £40.98 direct debit
- b. Bank reconciliation.
- c. VAT Return amount reclaimed £1081.29. Funds received.
- d. Street lighting contract for power.
- e. Consider paying information commissioner's office via direct debit £35 as opposed to £40 by chq.

17. WEST MERCIA POLICE AND CRIME COMMISSIONER PARISH AND TOWN COUNCIL SURVEY.

18. CORRESPONDENCE:

- a. Notice polling districts and polling places and polling stations.
- b. Notice of Annual General Meeting and SALC's 70th Anniversary celebration 15th November 2019.
- c. Shropshire Council public meeting regarding Ironbridge B process.
- d. Shropshire Council changes in Highways and Transport Dept.
- e. Broseley Festival of Motorcycling road closure.
- f. Communications from Broseley Town Council.

19. Date of next scheduled meeting 17th September 2019.

Allotment Report.

1. A working party carried out clearance works in early June. There is a pile of rubbish requiring a larger vehicle to remove. Clerk will arrange this once her husband is recovered from an injury and consent has been obtained from the owner of the farmstead further down the lane. (required to turn around).
2. Two more plots have been let.
3. Clerk has received a complaint from the residents of Floyer Hall concerning the use of the gates blocking the right of access. Photos were provided but not evidence it was a plot holder who left the gate open. The residents of Floyer hall are considering their options regarding allowing access by appointment only. *In the documents the parish council holds there is no mention of appointments being needed to access the site.*
4. Clerk has received an email suggesting the plot holders (no name stated) have been breaching their tenancy agreements by not closing the gates. The list of dos and don'ts states the gates should be closed after entrance to the site. *No evidence was provided that gates remain open for the whole time a plot holder is on site.*
5. At the same time clerk received a complaint from a plot holder that rubbish had been left on the right of access making it difficult to drive up into the site. A photo was provided showing the rubbish.
6. Clerk, a councillor attended the site to mark out where the boundary will be between Floyer Hall and Floyer. This caused a thread of emails claiming criminal damage and trespass. Neither of which took place. Clerk has photos of the markers placed. The Parish Council has been threatened with legal action and the police. To date nothing has been received and police have not been in touch.
7. Clerk received an email from Shropshire Council officer asking that the marker be placed in the correct place. Clerk forward the map provided on 4th June 2019 showing the marker was in fact generous with more land on the Floyer Hall side of the marker than shown on the map.
8. Clerk forwarded an annotated copy of the map showing the line marked. The line drawn by SC officer and the actual line of the fence placed by the owners of Floyer Hall.
9. SC officer offered to mark out the line of the fence. Clerk has offered to meet him on site. With a councillor to date no appointment has been made.
10. An application has been received and clerk is in the process of arranging an appointment with Councillor Skinner for a viewing.
11. Clerk has asked what outcome the residents of Floyer Hall want. To date no reply.
12. The plots that are being worked are looking good.
13. One plot has trees recently planted and to date no consent has been requested.
14. A formal inspection date needs to be determined.

Actions:

1. Response regarding access to the site.
2. Line the fence should go needs to be agreed.
3. Support for clerk when dealing with threat of police and legal action.
4. Consider informing insurance company.
5. Set date for form inspection of plots.
6. Consider arranging hedge cutting along highway and inside the site.
7. Approve payments for fencing.

