

KIRKBAMPTON PARISH COUNCIL

Chairman: Cllr M Cunliffe

Clerk: Allan Dawes, KAINGA HARIKOA,
6 Campana Close, Wigton, CA7 9SP

Phone: 01697 744578 Email: kirkbamptonpc@gmail.com

Dear Councillor

You are summoned to a Meeting of Kirkbampton Parish Council, to be held on:

Monday 5th January 2026 in Kirkbampton Village Hall. The meeting will commence at 7.30pm.

Allan Dawes Clerk & Responsible Financial Officer

Agenda

1. Apologies for Absence

To receive written apologies and approve reasons for absence

2. Declarations of Interest and Request for Dispensations

Receive declarations by members of interests in respect of items on this agenda

3. Minutes of the meeting of the Parish Council held on 3rd November 2025

To resolve to authorise the Chairman to sign to approve the accuracy of the minutes.

4. Public Participation

In accordance with Standing Order 3e the Chairman will, at their discretion:

4.1 Invite members of the public to address the meeting in relation to the business to be transacted at this meeting

4.2 Receive reports from Unitary Authority Councillor

5. Administrative and Village Matters

5.1 Little Bampton Village Green - Update on Play Area

Grant application – CWMET

Tender

6. Highways Matters

6.1 Updates & New Matters

To consider any updates available on previously reported issues and to bring to the attention of the Clerk any new issues to report.

7. Other updates and Councillor Matters

7.1 Grass cutting Contract payment and renewal

7.2 Fibrus

7.3 Website

7.4 Policies Index

Complaints Procedure

Financial Regulations

Freedom of Information policy

Press and Media Policy

Standing Orders

Donations Policy

Data Breach Policy

Grievance Policy

Protocol for Public Participation

Confirmation that the above are up-to-date and on website

8. Finance Matters

8.1 To ratify payment of invoices/authorise payment as per schedule presented at the meeting and to reconcile the balance at the bank.

8.2 To receive an updated Budget V Actual Report together with Forecasted out-turn.

9. Councillor Matters

An opportunity for Councillors to raise issues on behalf of residents

Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council.

10. Date of Next Meeting

To resolve that the next meeting of the Parish Council will be held in Kirkbampton Village Hall on Monday 2nd March 2026 at 7.30pm.