



West Meon Parish Council

c/o Mrs D Heppell, 77 Chalton Lane, Clanfield, Waterlooville, Hampshire
PO8 0PR. Email: clerk.westmeon@parish.hants.gov.uk

MINUTES OF THE WEST MEON PARISH COUNCIL MEETING HELD ON 11TH MAY 2021 AT 7.30PM IN WEST MEON VILLAGE HALL.

THOSE PRESENT: Cllrs, A Trenchard (Chairman), J Nicholson (Vice Chairman), M Edwards, C Waller & R Gedye.

BY INVITATION: City Cllr L Ruffell (until 8.10pm), County Cllr H Lumby (until 8.10pm.) & Mrs M Snow (Locum Clerk)

APOLOGIES: Cllrs, C Adams, G Silk and Mrs D Heppell (Clerk)

MEMBERS OF THE PUBLIC. None

Wmpc 1952 **DECLARATIONS OF INTEREST**

Members were reminded of their responsibility to declare any personal or prejudicial interest which they may have in any item of business on the agenda. **Cllr C Waller declared an interest in agenda item 8.i) ii) Grant request from the West Meon and Warnford Tennis Club.**

Wmpc 1953 **MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council Meeting held on the 13th of April 2021 were not available yet and this item was deferred to the next meeting.

Wmpc 1954 **MEETING OPENED TO THE PUBLIC**

No members of the public were present.

Wmpc 1955 **COUNTY COUNCILLOR H LUMBY**

Cllr H Lumby reported that he was newly elected to the County Council and would be on the following committees, Planning and Licencing. There was nothing to report at this time. The Parish Councillors congratulated Cllr Lumby and offered him a warm welcome as County Councillor.

Wmpc 1956 **CITY COUNCILLOR L RUFFELL**

Cllr L Ruffell had provided a report which had been circulated prior to the meeting.

Wmpc 1957 **CLERK'S REPORT/ UPDATE**

The Chairman reported that the West Meon Parish Council had been awarded a local hero certificate of appreciation from the Mayor of Winchester. This was in recognition of the Council's commitment to public service during the COVID-19 pandemic.

TO RECEIVE WORKING GROUPS

Wmpc 1958 PLANNING

- a) SDNP/20/05806/HOUS2 Long Priors West Meon GU32 1JA Proposal (amended plans)
Two storey side extension to create extra bedroom at first floor level and bigger living area at ground floor level & porch at ground floor level.
It was resolved that no objection should be made to this planning application.
- a)j. Cllr Waller enquired if an update of the Metis homes application was available. City Cllr L Ruffell is to email Cllr Waller with an update.

Wmpc 1959 HIGHWAYS AND TRANSPORTATION

- b) **Damage to flint wall on Church Lane.** Cllr Edwards gave the following update. The coping stone is on order and 50% of the invoice for the works has been paid (See schedule of payments 8.j) The Council are to recover the costs from the party who caused the damage, the clerk is currently dealing with the insurance claim.
- c) **Ditch and beech tree at Station Road.** Cllr Edwards gave the following update. The Lengthsman have dug out the ditch along Station Road as much as they can but machinery is now needed to complete the work. The occupant of the neighbouring house is unable to assist due to age. Cllr Waller advised that he had contacted the HCC Flood prevention team some years ago who had arranged for the ditches to be dug out. Cllr Waller is to forward these contact details to County Cllr Lumby who will look into this and report back to the council. The beech tree would require a road closure to carry out the required works. County Cllr Lumby confirmed that the works are in the HCC system and are in progress.
- i) A parishioner had reported the following issues to Cllr Trenchard. The flashing signs at the Warnford entrance to the village are not working. To be reported to Hampshire Highways. There are pot holes in Station Road, Church Road and the West to East Meon Road. County Cllr Lumby is to follow these up.
- ii) West Meon Hut Bus Shelter a brief update was given by Cllr Edwards but the works have not yet been completed. Mr W Hiller is to complete the cedar board replacement.

Wmpc 1960 COMMUNITY, HOUSING AND RECREATION

- d) **War Memorial** – Permission has been sought from Historic England, War Memorials Trust and the Church. All have given their consent to the works but awaiting written confirmation.
- e) **Lease agreements and valuations with Village Hall and Rifle Club.** A copy of the deeds are required to continue the process. To be updated at the next meeting
- f) **Parish News** – Cllr Nicholson is to produce this month's report for the parish news. Items for inclusion are to be sent to Cllr Nicholson by Friday 14th of May.

(County Cllr Lumby & City Cllr Ruffell left the meeting at 8.10pm)

g) WMPC Annual General Meeting and Annual Parish Meeting

The following meeting dates were agreed: Annual Parish Meeting 9th of September 2021 and the September Parish Council meeting would be held on the 14th of September 2021. The AGM date would be set on the clerk's return for May 2022.

h) End of year Audit

The accounts for the year 2020/21 which had previously been circulated and were duly signed and **approved**.

i) Agar Report

1. **It was resolved** that the Section 1 of the AGAR accounting statement for the year ending 31st of March 2021 be **approved**.

2. **It was resolved** that Section 2 of the AGAR annual governance statement as on page 2 of the Annual return be **approved**.

The Chairman duly signed the annual return forms. The Council wished to thank the Clerk-Mrs Heppell and the auditor for their work in completing the accounts.

j) Grants - Victim support.

A grant request for £100 had been received from Victim Support to assist with their ongoing work supporting victims of crime.

It was resolved that a grant award of £100 would be made to Victim support.

k) Grants – Allotment Association

A grant request for £186.00 had been received from the Allotment Association for a replacement water tank.

It was resolved that a grant award of £186.00 would be made to the Allotment Association.

l) Grants – West Meon & Warnford Tennis Club. Cllr Waller declared a non-pecuniary Interest in this agenda item.

A grant request for £500.00 had been received from the West Meon & Warnford Tennis Club for maintenance work to the tennis courts costing a total of £5216.00.

It was resolved that a grant award of £500.00 would be made to the West Meon & Warnford Tennis Club. The Council noted that they would be happy to consider a further grant application later in the year if the tennis club required additional funds for these works.

Schedule of payments

HCC Lighting	£463.72
M Edwards Reimbursement Silk Services Wall	£2,340.00
M Edwards Reimbursement Silk Services Cross	£774.00
BACS D Heppell Salary May	
BACS HMRC	£26.60
Fair Account Audit	£185.00
Total	£4479.02

It was resolved that the schedule of payments listed above were approved.

Wmpc 1962 **9. To ratify payments made by the Chairman since the date of the last meeting.**
None

Wmpc 1963 **ITEMS TO BE CONSIDERED AT NEXT MEETING**

- War Memorial
- Lease Agreement and valuations with Village Hall and Rifle club
- Village Hall/Sport club - Water leak update
- Petanque court update
- Ditch update

Wmpc 1964 **DATES OF NEXT MEETINGS**

Tuesday 8th June 2021 at 7.30pm in the Village Hall.

pm

Meeting finished at 8.42

Chairman