



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD BY VIRTUAL
CONFERENCE
Tuesday October 6th, 2020 at 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: D. Lacey (DL), R. Willis (RW), A. Duce (AD)

County Councillor: T. Taylor (TT)

District Councillor: Absent

Clerk: C. Challener (CC)

Apologies: M. Lacey (ML), P. Nicholls (PN)

Members of the public: 0

Virtual Link to the meeting made available to the public via the facebook page and the village website.

OPEN FOR MEMBERS OF THE PUBLIC

02/1020

WELCOME AND APOLOGIES FOR ABSENCE

The chair opens the meeting welcoming everyone.

03/1020

DECLARATION OF INTERESTS

None

04/1020

CRIME REPORT

4 Crimes reported for August 2020

1x Crime of Vehicle Crime on Blacksmiths Lane

1x Criminal Damage Huntsman Place

2x Crimes of Violence occurred on Underwood Avenue.

Various reports of fly tipping.

05/1020

COUNTY AND DISTRICT COUNCILLOR'S REPORT

County Report

TT reminds every one of the websites, County Council hub and app in relation to referring people to Covid related concerns and issues.

Most services are available online, and meetings are being conducted online.

Covid cases are reported to be upward trending for Bassetlaw.

Talks/ news from the Government relating to the prospect of unitary councils is ongoing.

The Hedgerow representing the Parish Boundary has been removed PN has raised this with BDC who have acknowledged that this should not have been removed. PN to progress with BDC.

Action PN

The Integrated Transport Scheme (18/19) Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

A new bid for **2019/20** has submitted for Baulk Lane for a weight limit.

Action TT to provide update as advised.

The District Councillor advises by email of his intent to resign as District Councillor.

06/1020

MINUTES OF THE LAST MEETING

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

07/1020

NEW MATTERS ARISING DURING THE MONTH & ONGOING MATTERS

The wooden Torworth sign: The sign is now ready for installation.

Action JH/RW

ID badges: CW has a quote for ID Cards and lanyards at £10 per person. Agreed all Parish Councillors to have one. CW has created a mock-up and will now progress.

Action CW

Traffic: ML to complete the traffic report for the Baulk, adding in facts, figures, and photographs to enhance TPC's argument for weight restrictions. TT will now address the issue of weight limits on the road after JH found old archives relating to an agreement for the requirements which have now been sent to TT.

Torworth Welcome Pack: to be reviewed by PC, further pages/input required.

Action: ALL

08/1020 FINANCE

Payments presented and approved for the month were:

NALC Pay backdate to April - Salary	£(36.25)
North Notts Landsc, Torworth PC	£(516.00)
Stationary	£(33.09)
Clerk Salary - September	£(277.00)
Fasthosts Internet	£(161.84)
Petrol (Mower)	£(19.64)
Warden (3 months)	£(118.58)
Warden (3 months)	£(235.88)
Zoom	£(14.39)
Daffodils	£(52.97)
M Oates - Tree Work	£(930.00)
Website - name domain	£(25.18)

The clerk passes the Bank Reconciliation to all for review.

9/1020 AMENITIES AND FACILITIES:

Daffodils purchased and ready for planting.

Playing Field Weeds: plantain is infesting the playing field. Clerk to get quotes for weed spraying treatment.

Action: CC

A member of the public requests a **bench on the Great North Road**, this to be reviewed again in a few months. Highways to be consulted.

Action: CC/TT

Shipping Container: A shipping container, lock box and shelving are to be purchased to secure Parish Council equipment on the playing field - at the corner near the beacon, length along fence 3 doors facing towards the swings. Prior to purchase it to be confirmed that whether planning permission may be required. Security measures

to be considered prior to purchase. The playing field committee to donate monies as they will also use the container for storage - £700 donation agreed, Parish Council to provide the remaining amount. Combes Farms quote agreed on, Grade A or B depending on availability to be purchased. Shelving to be purchased separately.

Circa 6 tonnes of hardcore required for the purpose – 20 to be purchased for pricing, remaining hardcore to be used elsewhere in the playing field.

Site to be prepared first.

Security to be looked at in October.

Action: CC

Accessibility Statement

The statement has now been added to the website, further work required to make historic documents compliant.

Action: CC

Fence Repair – fence 2 has a hole in the chain link fence and requires repairs, fence 3 also has holes.

RW to progress with the repairs. £50 agreed.

RW proposes, ML seconds all in favour.

Action: RW

A Gate on the Playing field is agreed to be purchased, originally it was agreed to purchase an off the shelf gate but following a further review it is decided that a bespoke gate is to be purchased which should match the other gate/fencing.

Action: CW/RW/JH

The Millennial Sign is in disrepair. To be reported to BDC to remove or repair. A response received saying the sign is thought to have been adopted by the PC and is in their ownership now. AD to look at funding/grants available.

Action: AD

Playground Boundary

Grant applied to assist with the boundary repair to the fence.

CIL monies earmarked for use of installation of permanent works – additional monies earmarked for posts as needed and ties (etc) of £260 to be reviewed as necessary.

Action CW/RW/JH

The Trees in the Playing Field – the tree surgeon has been contacted in regard to chipping the brush. A quote of £300 has been given. All agree to progress.

Action RW/CC

Memorial Plaque: JRN contracts have donated to the Parish a Stone to be used for the memorial. This will be placed and concreted in location and the plaque progressed. A dedication event to be held once appropriate.

CW presents some suggestions to the PC in regard to the wording of the plaque. This is agreed on.

CW suggests adding specific personal details on to the website to record the history and memory of the people who served from the village, all agree this is a good sentiment. CW to progress with a brass plaque, oak backed with black letters.

RW/CW to purchase resin for protecting and securing the rocks in place at £100, proposed AD/DL all in favour.

Lamp Post Poppies – RBL to be contacted to see if any poppies are available. £90 earmarked Proposed RW/AD

Action CC

Preservation Orders: The process being; we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

Action CC

Allotments: The chair asks the council whether it is proper that the Allotment Club is negotiating on our behalf with the solicitor and would like this revoked, and the responsibility to lay with the clerk or that as it currently stands that there is adequate agreements in place in this respect. Following a review of the contract/lease this will be discussed further. The clerk has now passed the agreement to the chair/vice chair for review.

Action CW/JH

The Parish Council are to look at costs for the placement of a portacabin which will act as a village hub on the playing field, electricity costs, water/sewerage to be looked into and costs for the Portacabin. The installation of the Electricity supply is circa £1k plus additional amounts for a meter and trench works, The Water application /installation quote stands at £800 (Excluding Severn Trent connection fee).

Action CW/JH/CC

Playing Field Orchard.

The Walnut tree has died, to be replaced and a further fruiting Cherry Tree purchased. Trees available from November.

Action RW/JH/CC

10/1020 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING

20/01119/HSE | Erect Single Storey Side Extension | Cornerstones Low Street Torworth Retford Nottinghamshire DN22 8NX

No objections.

F/4120 Proposed Soil Treatment Facility including Asbestos Picking Operations: Confirmation of Speech space confirmed for the Committee Meeting. Alison Duce has committed to the slot. As previous the Parish Council will object to the planning application at the meeting.

Brendan Clarke Smith meeting to take place prior to the planning meeting.

Determinations from previous Applications:

20/01119/HSE | Erect Single Storey Side Extension | Cornerstones Low Street Torworth Retford Nottinghamshire DN22 8NX – Granted

Following a discussion on conduct at the BDC Planning Committee meeting in relation to this planning application, the Parish Council decide to progress a letter of complaint.

Action CW/JH/AD/CC

11/1020 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:

A member of the public has offered a donation of wood chippings to be used on the Playing Field.

12/1020 UPDATES FROM OTHER COMMITTEES AND GROUPS.

The Chair of the Neighbourhood Plan has resigned: Parish Council to absorb.

Action CW

Central Bassetlaw Forum attended by CW/JH/TT

13/1020 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:

Allotments tenancy agreement.

14/1020: DATE OF NEXT MEETING:

The date of the next ordinary parish Council meeting is Tuesday, 3rd November 2020 at 7pm.

Signed as a true record: _____ Date _____

Print name _____ Position: _____

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

Parish Clerk: Mrs Claire Challener
Grove Farm, 101 Town Street, Lound, DN22 8RX. Tel: 01777 816952
parishcouncil@torworth.org.uk