

THE PARISH COUNCIL OF WHITTON AND TOSSON



**A meeting of the Whitton & Tosson Parish Council
will be held at 7.00 p.m. (immediately following the Annual Meeting of the Parish Council)
on 15th May Thursday 2025
in the Parish Rooms, Rothbury**

ALL WELCOME Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting.

AGENDA

1. **Apologies for absence**
2. **Parish Council Elections 2025**
 - i) Members to sign the form of Declaration of Acceptance of Office in the presence of the Clerk of the Council.
 - ii) To discuss the Completion and submission of the Declaration of Pecuniary and other Interests
 - iii) To agree to undertake a co-option of councillor vacancies process after the election.
3. **Minutes of the Parish Council Meeting held on Thursday 20th March 2025**
4. **Matters arising from the minutes not included in the agenda**
5. **Police Report**
6. **Highways and Footways**
7. **Finance**
 - i) Notification of receipts since the last meeting
 - ii) Approval of Clerk's salary, expenses, PAYE & NI and approval of Other Payments since the last meeting.
 - iii) Requests for donations.
 - iv) VAT Return 2024-25
 - v) Bank Reconciliation to 12th May 2025.
 - vi) Annual Governance and Accountability Return for 2024/25
 - a. To consider and agree any actions arising from the report of the internal auditor.
 - b. To agree the 2024/25 Statement of Control.
 - c. To approve and sign Section 1 - Annual Governance Statement.
 - d. To approve Annual Accounts, Explanation of Variances, and Final End of Year Bank Reconciliation.
 - e. To approve and sign Section 2 - Accounting Statement.
 - f. To approve 2024/25 – Certificate of Exemption.
 - g. To agree the period for the Exercise of Public Rights.
 - vii) Annual Insurance.
8. **Planning:** To consider any planning applications.
9. **Community Flood Plan** including:
 - i) Flood defence improvements at Ryehill
 - ii) Flood Signage at Cow Haugh
10. **Rothbury JBC Report**
11. **Coquetdale Cluster Report**
12. **Parish Council Election 1st May 2025**
 - i) Nomination papers
 - i) Election costs
13. **To consider amendments to Standing Orders following recent amendments to NALC's Model Standing Orders.**
14. **To receive information on requirement for a new website platform with .gov address and .gov email address for the Clerk of each Council to comply with changes coming into effect on 1st April 2026.**
15. **Any Other Business**
16. **To agree dates of Parish Council Meetings for the forthcoming year**

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