

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 22nd January 2026 held at Dalton Parish Hall

Members: Cllrs D Pickering, J Workman, C Malia, K Oxley, G Walker, W Fielding,
S Pickering, P Botham, R Holsey

In Attendance: J Holsey (Clerk), R Chico (Clerk)

The meeting commenced late at 18:50, due to overrun of prior meetings

6749 To receive apologies received in advance of the meeting

Apologies received from Cllrs K Mackenzie, J Carrington, I.C.Barron

6750 To consider the approval of reasons given for absence

Resolved : Reasons given for absence approved

6751 To note any declarations of interest on items to be discussed at this meeting

None

6752 To approve the minutes of the Ordinary meeting held on 20th November 2025

Resolved: The minutes were accepted as a true record

6753 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

None

6754 To consider any issues from members of the public in attendance

No members of the public in attendance

6755 To consider any community matters from Councillors

None

6756 To receive a verbal Clerk update regarding matters from previous meetings

All items covered via agenda

6757 To consider financial items including: -

6757.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

Resolved : The below payments of accounts were approved: -

Dalton Parish Council

	Transaction	Date	Amount	Payee
DD	Pension Fee	07/12/2025	£ 26.40	Smart Pension
DD	Pension	12/12/2025	£ 531.45	Smart Pension
DD	Pension	19/12/2025	£ 2,257.64	SYPA
DD	Mobile Phone	19/12/2025	£ 104.47	O2
DD	Photocopying	28/12/2025	£ 45.98	Copy Print Scan
DD	Telephone and Broadband	28/12/2025	£ 154.50	XLN Telecom (Daisy)
BACS	Christmas Lunches	02/12/2025	£ 1,840.00	Gemiza Catering
DD	Gas DPH 26/9 - 4/11/2025	11/12/2025	£ 107.52	British Gas
DD	Website Fee	14/12/2025	£ 11.99	Hugo Fox
BACS	Replacement Battery CCTV	23/12/2025	£ 24.00	PN Alarms
	Gardening Contract -			Sheds Ground
BACS	December	23/12/2025	£ 1,768.19	Maintenance
BACS	Roc Salt	23/12/2025	£ 137.10	Turner Hire & Sales
BACS	Roc Salt	23/12/2025	£ 137.10	Turner Hire & Sales
BACS	Christmas Entertainment	23/12/2025	£ 120.00	S Glennon
BACS	Christmas Entertainment	23/12/2025	£ 120.00	S Glennon
BACS	Salaries for December	23/12/2025	£ 4,446.91	Various
BACS	Memo of Fees 119489	23/12/2025	£ 63.60	R Ogle
BACS	Tax & Ni December	23/12/2025	£ 1,474.33	HMRC
	Older Peoples Programme			
BACS	SEP 25	23/12/2025	£ 200.00	Activ Regen
	Older Peoples Programme			
BACS	Jan '25	23/12/2025	£ 150.00	Activ Regen
	Older Peoples Programme -			
BACS	Feb '25	23/12/2025	£ 200.00	Activ Regen
	Older Peoples Programme -			
BACS	Mar ' 25	23/12/2025	£ 250.00	Activ Regen
	Older Peoples Programme -			
BACS	Apr '25	23/12/2025	£ 150.00	Activ Regen
	Holiday Club & Older Prog -			
BACS	May '25	23/12/2025	£ 850.00	Activ Regen
	Older Peoples Programme -			
BACS	June 25	23/12/2025	£ 250.00	Activ Regen
	Holiday Programme - July			
BACS	'25	23/12/2025	£ 1,250.00	Activ Regen
	Holiday Programme -			
BACS	August '25	23/12/2025	£ 1,250.00	Activ Regen
	Holiday & Older Program -			
BACS	Oct '25	23/12/2025	£ 900.00	Activ Regen
	Older peoples programme -			
BACS	Nov '25	23/12/2025	£ 200.00	Activ Regen
	Older People Programme -			
BACS	Dec '25	23/12/2025	£ 150.00	Activ Regen
BACS	Deposit Refund HH 2/12	23/12/2025	£ 50.00	Hirer (MD)
BACS	Deposit Refund HH 29/11	23/12/2025	£ 50.00	Hirer (KM/MA)
BACS	Deposit Refund HH 22/11	23/12/2025	£ 50.00	Hirer (MA)
	Deposit for Door to Door -			
BACS	Gala	23/12/2025	£ 1.00	Door 2 Door
BACS	Window Cleaning	23/12/2025	£ 20.00	Deans Windows

Dalton Parish Council

BACS	Dep Ref Cancellation 14/2	23/12/2025	£	50.00	JD Atkinson
BACS	HH Ref 14/2 - Cancellation	23/12/2025	£	130.00	JD Atkinson
BACS	Boiler Service x 2	23/12/2025	£	144.00	High Pressure Plumbing
BACS	Expenses	23/12/2025	£	101.06	Clerk (JH)
BACS	Music License	23/12/2025	£	585.97	PPL/PRS
BACS	Call out re RCD tripping BLA Lease 25/12/25-	23/12/2025	£	100.00	MD Electrical
BACS	24/3/26	23/12/2025	£	190.00	RMBC
DD	Bank Charges	31/12/2025	£	14.10	Unity Trust Bank
DD	Pension Fee	07/01/2026	£	26.40	Smart Pension
DD	Pension	12/01/2026	£	484.67	Smart Pension
DD	Pension	19/01/2026	£	2,257.64	SYPA
DD	Mobile Phone	19/12/2025	£	104.47	O2
DD	Photocopying	28/01/2026	£	23.38	Copy Print Scan
DD	Telephone and Broadband	28/01/2026	£	154.50	Daisy (XLN Telecom)
DD	Bank Charges	31/01/2026	£	13.50	Unity Trust Bank
DD	Gas Bill 27/11-1/1/2026	01/01/2026	£	220.99	British Gas
DD	Website Fee	15/01/2026	£	11.99	Hugo Fox
BACS	Tree SSCC & planting SSCC	26/01/2026	£	408.00	Hobson Ltd
BACS	Summer Planting	26/01/2026	£	3,000.00	Hobson Ltd
BACS	Planting & watering	26/01/2026	£	3,240.00	Hobson Ltd
BACS	Data Protection Course	26/01/2026	£	36.50	YLCA
BACS	Stationery	26/01/2026	£	68.82	Eurooffice
BACS	Stationery	26/01/2026	£	59.46	Eurooffice
BACS	Mole Control Magna Lane	26/01/2026	£	180.00	Anston Parish Control
BACS	Cleaning Materials	26/01/2026	£	130.60	Ace Janitorial Supplies
BACS	Boiler Repair	26/01/2026	£	90.00	High Pressure Plumbing
BACS	Expenses - postages	26/01/2026	£	34.65	Clerk
BACS	Tax & Ni	26/01/2026	£	1,560.53	HMRC
BACS	Payroll Fee	26/01/2026	£	63.60	Robert Ogle
BACS	Salaries	26/01/2026	£	4,766.14	Various
BACS	Window Cleaning	26/01/2026	£	20.00	DC Harrison
BACS	Christmas Tree DPH	26/01/2026	£	1,133.98	RMBC Shed Grounds
BACS	Grass Cutting Contract	26/01/2026	£	1,768.13	Maintenance
BACS	Expenses - Postages Deposit Refund HH	26/01/2026	£	29.10	Clerk
BACS	18/1/2026 Deposit Refund HH	26/01/2026	£	50.00	Hirer (MN)
BACS	16/1/2026 Deposit Refund HH	26/01/2025	£	50.00	Hirer (MB)
BACS	11/1/2026	26/01/2026	£	50.00	Hirer (ASU)

6757.2 To receive and agree bank reconciliation to 30th November 2025

Resolved : The bank reconciliation was received and approved to 30th November 2025

6757.3 To set and approve the budget for 2026/2027

Dalton Parish Council

Resolved: The below budget for 2026/2027 was approved: -

Dalton Parish Council	Budget 2026-27
INCOME	
Precept	£242,506.00
Bank Interest	£9,839.00
Total Bank Interest	£9,839.00
Dalton Parish Hall Hire	£14,000.00
Dalton Parish Hall Other Income	£14.00
Total Dalton Parish Hall Income	£14,014.00
Football Pitch Hire	£0.00
Total Football Pitch Hire Income	£0.00
Allotment Rents - Brecks Lane	£570.00
Allotment Rents - Norwood Street	£900.00
Allotment Rents - Sunnyside	£540.00
Total Allotment Income	£2,010.00
Other income	£0.00
TOTAL INCOME	£268,369.00

Dalton Parish Council	Budget 2026-27
EXPENDITURE	
Advertising	£250.00
Phones (inc Mobiles x 4) and broadband	£3,500.00
Postage	£500.00
Stationery	£450.00
IT Equipment and Software	£1,000.00
Mileage & Travel Expenses	£250.00
Health & Safety	£500.00
Membership / Subscriptions	£4,000.00
Insurance	£5,500.00
Audit Fees	£2,230.00

Dalton Parish Council

Legal and Professional Fees, inc payroll services	£3,300.00
Training - staff & members	£1,050.00
Photocopying	£600.00
Members Expenses	£100.00
Protective Clothing	£100.00
Bank Charges	£300.00
Pension Charges	£350.00
Website Charges	£150.00
Miscellaneous Costs	£200.00
Total Administration	£24,330.00
Salaries	£99,406.00
Relief Caretaker	£2,500.00
Tax & NI	£10,184.00
Pension	£12,210.00
Total Staffing	£124,300.00
Environment Costs	
Grounds maintenance	£20,000.00
Hanging baskets	£3,000.00
Litter picking equipment	£100.00
Total Environment Costs	£23,100.00
Dalton Parish Hall	
Gas	£2,500.00
Electric	£3,500.00
Water	£1,450.00
Repairs/ annual maintenance	£28,839.00
Fire	£1,250.00
Waste Disposal	£2,000.00
Cleaning materials inc Windows	£1,450.00
Legionella Checks	£1,100.00
Fixtures and Fittings	£2,000.00
Total Dalton Parish Hall	£44,089.00
Play Areas	
Inspection Reports	£2,000.00
Flanderwell Lane	£500.00
Magna Lane	£1,000.00
Ruby Cook	£500.00
Total Play Areas	£4,000.00

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Allotments

Brecks Lane lease	£800.00
Brecks Lane Miscellaneous Costs	£800.00
Norwood Street Miscellaneous Costs	£7,500.00
Sunnyside Miscellaneous Costs	£800.00
Total Allotments	£9,900.00

Other

Gala	£7,000.00
Christmas Events	£3,000.00
Other Events	£2,500.00
Christmas Lights	£5,000.00
Youth Diversionary Work	£8,000.00
Sunnyside CC Lease	£150.00

Total Other Expenditure £25,650.00

Grants & Donations

Grant to Sunnyside CC	£10,000.00
Grants & Donations	£3,000.00
Section 137 Donations	£0.00
Total Grants and donations	£13,000.00

TOTAL EXPENDITURE	£268,369.00
SURPLUS / -DEFECIT	0

EARMARKED RESERVE EXPENDITURE (EMR), approved as part of the budget setting process

Play Area - Magna Lane	£4,800.00
Norwood Street Allotments	£16,000.00
Christmas Lights	£17,500.00
Pump Track	£157,715.00
TOTAL EMR EXPENDITURE	£196,015.00

6757.4 To set and approve precept for 2026/2027

Resolved: The precept for 2026/2027 was approved at £242,506.00, which equates to a 5.02% increase on a Band D property for the financial year 2026/2027. Band D property charge £88.42. 1 vote against

6757.5 To consider opening a savings account with Unity Trust Bank

Resolved: To open a savings account with Unity Trust Bank

Dalton Parish Council

6757.6 Subject to the decision above, consider giving clerks authority to sign to make internal transfers only between savings account and current account (single internal authority) and vice versa retaining triple authority for all external payments

Resolved: Clerks given authority to sign to make internal transfers between Unity Savings account and current account and vice versa

6758 To consider a request for a memorial tree to be planted at Sunnyside Community Centre

A request has been received from the relatives of a previous Councillor to plant a tree within the grounds of Sunnyside community Centre.

Resolved : To proceed with discussions for location, size and type of tree subject to approval also from CISWO. Parish Council to help with costs for permission if required.

6759 To consider any general correspondence and publications, including: -

6759.1 To receive a summary and agree any actions for play inspections reports

Small works given the go-ahead for example new shackles and swing seats at Ruby Cook recreation ground.

Discussion took place with regard to non urgent works such as sanding and repainting. Clerks to discuss works with probation service or look at contractors to carry out requirements.

6759.2 Consultation regarding school holidays, as emailed to Councillors

Consultation documents regarding fixing Easter holidays in schools in Rotherham was distributed to councillors via email. Item noted.

6760 To consider planning matters including new planning applications in Dalton

Planning: - 47 – 2 (List 2 items to be emailed to councillors prior to the meeting)

Resolved : To note the below planning applications: -

RB2025/1444 – Asda Aldwarke Lane Aldwarke – Erection of detached building to form Timpsons unit, installation of trolley bays and alterations to parking spaces

6761 To notify the Parish Clerk for any matters for inclusion on a future agenda

Raised during discussion for item 6757.5 to bring to a future meeting all parish council bank accounts.

6762 To note dates of future committee meetings, events, and the next Parish Council

A discussion took place with regards to the Community Café and the legal requirements / inspections required for running the café as it currently is. Volunteer to be contacted to discuss requirements and seek information from RMBC.

Parish Council – 6:30pm

12th February 2026

Other Meetings / Events

Dalton Parish Council

Dalton Parish Council Community Café held on the above dates at 900am – 1230 at Dalton Parish Hall

Finance Meeting – 6:30pm

2nd April 2026

Sunnyside Charity Meeting – 6pm

16th April 2026

Sunnyside Meeting – 6:30pm

12th March 2026

Gala Saturday 16th May 2026 11am – 4pm – Sunnyside Top Field

The meeting was closed at 19:35

Chairperson

Ellr D Pickering

Date 12th February 2026