

WEST ALVINGTON PARISH COUNCIL

NOTICE OF THE NEXT MEETING

Venue:	Village Hall, West Alvington
Date:	Tuesday 7 th May 2024
Time:	7pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 1st May 2024

To: All Members of the Council cc: South Hams District Council Ward Councillors, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

1. ELECTION OF CHAIRMAN & CHAIRMAN ACCEPTANCE OF OFFICE followed by ELECTION OF VICE CHAIRMAN

2. Welcome & Apologies

3. PARISHIONERS OPEN FORUM:

County Councillor & District Councillor Reports.

During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later date.

After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.

4. MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS (April 2024)

5. DECLARATIONS OF INTEREST

6. CONSENT TO RECEIVING AGENDAS & DOCUMENTATION BY EMAIL.

7. REVIEW & ACCEPTANCE OF KEY POLICIES AND PROCEDURES

8. APPOINTMENT OF COUNCILLORS TO COMMITTEES/LEAD ROLES - Representatives on External Bodies - Agreement of Clerk's mandate of Responsible Financial Officer

9. VACANCIES & Co-Option of Candidates

10. CLERKS REPORT: Road Wardens, P3 update, Licensing decision notice Crabshell, Town Park Car Park Update, Village Planters, Communications: Rogue Traders, Police & Crime Commissioner Elections, MP Anthony Mangnall Potholes, Councillor Vacancies, Sign of the Owl Road Closure, Devon Home Choice availability.

11. PLANNING, LICENSING & ENFORCEMENT: Planning applications received after the agenda publication may be considered at the meeting and recommendations ratified at the subsequent meeting.

12. BUSINESS TO NOTE/DISCUSS:

- To award the tenders for the cutting of the village hall grass & ad hoc works to agreed paths and Town Park Car Park
- Townsend Road Parking Issues
- To receive an update from Cllr Povey re delivering the Village roadside entrance gates.
- To agree how to address the lack of care regarding the Old School Play Area.
- To discuss the recent cutting of the whips on footpath 3 and to agree an outcome re cutting back the hedging/foliage to a height of 3ft along footpath 3.
- Works to the playing field and old entrance including tree defect previously reported.

13. FINANCE & GOVERNANCE Receipts & Payments – Month 2

Accounts to pay – Mathias Property Solutions £393, DALC £216.35, South Hams District Council Election Recharge £140.98, Alison Marshall Internal Audit £175, All Out Tree Surgery £380,
Monthly Payments: Clerks Salary & HMRC, SHEPS £80, HugoFox £11.99, Hall Hire £20

Governance:

- Approval of Year-end governance/reviews/audits & Internal Review.
- To approve delegated authority to the Parish Clerk & Responsible Financial Officer.
- To approve hours of work for the Parish Clerk & Responsible Financial Officer.

The meeting will then close to the public/press and will go into closed session to discuss confidential Enforcement matters.

14. NEXT MEETINGS – 11th June, 9th July, 10th Sept, 8th Oct, 12th Nov, 7th Jan, 11th Feb, 11th Mar 7.00pm West Alvington Village Hall.

Signed: *Katharine Harrod* Clerk to West Alvington Parish Council

Clerk: (Mrs) Katharine Harrod, tel: 07704 941150, westalvingtonpc@gmail.com