

Minutes of Nether Wallop Parish Council Meeting held at 7.15 pm.

on Monday 13th September 2021 in the Village Hall, Nether Wallop.

- 5748 Present at the meeting** Cllrs Whitaker, Sangster, Carpenter, Cotterell.
- 5749 In Attendance:** Mrs G Foster, Parish Clerk and for part of the meeting TVBC Cllr Jeffrey and HCC Cllr Drew. 5 members of the public were in attendance for part of the meeting.
- 5750** The chairman opened the meeting and welcomed everyone to the meeting in the Village Hall.
- 5751 Apologies for absence:** Cllrs Graves, Roberts and Souter had sent their apologies.
- 5752 Declarations of Interests for items on the agenda, changes in Register of Interests, Requests for dispensations:** None declared.
- 5753** The order of the agenda was varied to enable Borough and County councillors to speak on arrival:
- 5754 To receive reports from TVBC and HCC:** Cllr Jeffrey
- 5755** Cllr Drew reported that there were currently 30 patients in Andover and Winchester who had been hospitalized due to the Coronavirus and the majority had not been jabbed. Residents are encouraged to have the vaccines.
- 5756** The Hampshire Air Ambulance is based in Thruxton and has 3 vehicles and 1 helicopter which are utilized daily. They perform A+E on site, but are funded purely by residents of Hampshire.
- 5757** Vegetation clearance relating to highway sightlines around the School Lane area had been reviewed by HCC and the landowner had been contacted by the council and asked to take remedial action.
- 5758** The Traffic Calming scheme relating to Salisbury Lane and Station Road continued to suffer delays. A meeting had been proposed with the Chairman of Over Wallop Parish Council and David Wilson of HCC Highways, due to the solution being implemented differing from the proposal that had been voted on in the referendum. Cllr Whitaker was asked to join the meeting.
- 5759** Cllr Cotterell had received a response from HCC Highways relating to Enquiry 21576926 which had reported the Salisbury Road (A343). HCC believed that “it does not present a hazard to highway users it does not require action at this time.” This was challenged by Cllr Cotterell who explained that Bus Stop users were in danger. Cllr Drew offered to visit the site with Cllr Cotterell and an appointment was made. **Action: Cllr Cotterell.**
- 5760** Cllr Drew left the meeting at 19.37.
- 5761 Points from the Floor:** The lead member of the Broadband Working Group reported that a final proposal had been received from OpenReach. It would cost £69461 to install fibre cables in the parish. Each household is eligible for a grant of £1,500 and businesses may apply for a grant of £3,000. Openreach will not require the parish council to sign a contract and the service can be set up on a demand led basis. Only 46 households are required to sign up. An email detailing what a sign up commitment entailed would be sent out within the week to all those who had previously expressed interest. **Action: BBWG lead.** This would be publicised on the Parish Council website and on the NW Pump email. **Action: Clerk.**
- 5762** Openreach had advised that the scheme could not be run jointly with another parish, and therefore properties in Over Wallop would be handled by a resident of that village. The Chairman thanked the Broadband WG for all their hard work.
- 5763** The Chairman of the Village Green Working Group asked if the quotation for cutting the hedge around the green had been accepted. Some questions as to the nature of the work had been outstanding, and these were clarified in the meeting and councillors approved the expenditure. The contractor would be notified. **Action: VGWG.**
- 5764** The VGWG had reviewed the draft policy for the Terms of use of Village Green Terms which had been drawn up in 2019, but not adopted by the Council. Some comments had been noted on the draft and were handed to the Chairman. These would be reviewed, and the draft amended. **Action: Clerk.**
- 5765** TVBC Cllr Jeffrey joined the meeting at 19.46.

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Chairman: Date:

- 5766** The resident asked if the council had approved the quotation for the Village Hall refurbishment which had been provided in July. The Chairman explained that the council was under an obligation to obtain three quotations for expenditure at this level and despite several approaches being made to other contractors, there was difficulty in getting quotes for comparison. All agreed that the situation was very frustrating given that time had been lost while the hall had been closed.
- 5767** All the members of the public left at 20:03.
- 5768** TVBC Cllr Jeffrey spoke and summarized the Mid-Test newsletter that had been posted on the website. The ministry of Housing, Communities and Local Government had given £1 million to Test Valley Borough Council to provide 10 properties for long term housing for those in need in the Borough. Three organisations would be tasked to ensure that the best value for money was achieved. One of the organisations was named as Aster Living. Cllrs expressed their concern that the company was known for selling off properties for profit despite need for housing in the immediate area, even when strong location links to the parish had been demonstrated by the families in need. Cllr Jeffrey was asked to ensure that there were strict guidelines for the use of the funds to ensure that Aster were not able to sell the properties at a later date. **Action: Cllr Jeffrey.**
- 5769** TVBC had successfully completed a compulsory purchase on a property in Charlton Road in Andover which had been left to fall into disrepair. Cllrs asked why TVBC could not step in and compulsory purchase the Five Bells public house. Cllr Jeffrey would investigate and asked to be put in touch with the previous members of the community Trust. **Action: Clerk and Cllr Jeffrey.**
- 5770** **To note the NDP Steering Group next meeting date:** The meeting of Monday 26th July had been cancelled due to lack of progress. The Clerk advised that Ferial Urbanism were still working on the material provided at the previous meeting. Some photographic evidence of the views had been received during the week from a resident and needed to be compiled into the formal list. **Action: Clerk.** The next meeting would be on 27th September.
- 5771** **To consider planning applications and agree comments to be sent to Borough Council:** The following applications were considered, and comments as below were unanimously **RESOLVED:**
- 5772** 21/02532/AGNN - Berry Court Farm, Church Hill - No comment.
- 5773** 21/02586/PDHN - Green Gables Farm Knockwood Lane - No comment
- 5774** 21/02323/FULLN - Bush Farm Hollom Down Road Lopcombe - support
- 5775** 21/02244/TREEN - Turnpike Cottage, Salisbury Hill - No comment
- 5776** 21/02102/FULLN - Gastons Farm, Five Bells Lane - Support.
- 5777** The comments would be forwarded to the Borough Council. **Action: Clerk.**
- 5778** **To approve the Minutes of the previous Full Council meeting on 12th July 2021:** The minutes had been circulated and posted online. It was **RESOLVED:** Unanimously, that the draft be approved and the Chairman signed the minutes.
- 5779** **To approve the Bank Reconciliation and Payments and Receipts and other financial reports as available on the website:** All reports had been filed in the council's dropbox and posted on the website prior to the meeting. It was **RESOLVED:** Unanimously, that payments be approved as below.

Counterparty	Cost	Net	VAT	Total Amount
BT	Phone and broadband - July	£ 41.99	£ 8.40	£ 50.39
Octopus Energy Ltd	Electricity pavilion	£ 79.79	£ 3.99	£ 83.78
Octopus Energy Ltd	Electricity Village Green	£ 16.12	£ 0.81	£ 16.93
Sparkles	Cleaning July	£ 15.25	£ 3.05	£ 18.30
GFC Garden Services	Gardening july	£ 182.00	£ -	£ 182.00
GFC Garden Services	Tennis court hedge cutting	£ 450.00	£ -	£ 450.00
Simon Tilling	revarnishing noticeboard	£ 75.00	£ -	£ 75.00
Andover Glass Works	bus shelter panel	£ 225.62	£ 45.12	£ 270.74
Business Stream	Water pavilion	£ 706.70	£ -	£ 706.70
Business Stream	Water village green	£ 10.77	£ -	£ 10.77
Abbots Ann Pest Control	mole catching july	£ 70.00	£ -	£ 70.00
Viv Blandford	petrol for mower	£ 22.57	£ 4.51	£ 27.08

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Leo Randall and Moira White	rent for village green	£ 50.00	£ -	£ 50.00
Angela Bernhardt	rent for village green	£ 50.00	£ -	£ 50.00
PKF Littlejohn	External audit fee	£ 300.00	£ 60.00	£ 360.00
Wallops Parish Hall	hire for training session	£ 62.50	£ -	£ 62.50
GFC Garden Services	Gardening August	£ 72.00	£ -	£ 72.00
GFC Garden Services	Playing fields works	£ 236.00	£ -	£ 236.00
BT	phone and broadband - Aug	£ 57.00	£ 11.40	£ 68.40
Standard Life	EE+ER pension August	£ 92.59	£ -	£ 92.59
Standard Life	EE+ER pension September	£ 92.59	£ -	£ 92.59
Sparkles	Cleaning August	£ 45.76	£ 9.16	£ 54.92
Anthony Whitaker	Booking manager	£ 210.00	£ -	£ 210.00
Over Wallop PCC	advert playarea WG	£ 5.00	£ -	£ 5.00
Survey Monkey	Annual subs	£ 320.00	£ -	£ 320.00
Totals:		£3,489.25	£ 146.44	£ 3,635.69

Receipts that had been received were noted as below:

Counterparty	Description	Net	VAT	Total
Andover Central	Football income	£ 50.00	£ 10.00	£ 60.00
Andover Royals	Football income	£ 50.00	£ -	£ 50.00
Anne Scott	Tennis Bulk Booking	£ 40.00	£ -	£ 40.00
Armstrong	Tennis Bulk Booking	£ 40.00	£ -	£ 40.00
Book Club	Hall hire	£ 12.00	£ -	£ 12.00
Edward Souter	Tennis Bulk Booking	£ 40.00	£ -	£ 40.00
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Over Wallop Parish Council	Councillor Training	£ 95.00	£ 19.00	£ 114.00
Over Wallop Parish Council	Speedwatch Equipment	£ 500.00	£ -	£ 500.00
Pam Quick	Tennis Bulk Booking	£ 40.00	£ -	£ 40.00
Pam Quick	Tennis Bulk Booking	£ 40.00	£ -	£ 40.00
Picket Piece	Football income	£ 25.00	£ 5.00	£ 30.00
Queen Charlotte FC	Football income	£ 25.00	£ 5.00	£ 30.00
Queen Charlotte FC	Football income	£ 50.00	£ 10.00	£ 60.00
S Fietta	Tennis Bulk Booking	£ 30.00	£ -	£ 30.00
S Fietta	Tennis Bulk Booking	£ 10.00	£ -	£ 10.00
Station Athletic	Football income	£ 25.00	£ 5.00	£ 30.00
Stephen Todd	Tennis Bulk Booking	£ 40.00	£ -	£ 40.00
Totals:		£1,152.00	£ 54.00	£1,206.00

5780 The Bank Reconciliation and payments were signed.

5781 The Clerk advised that a fraudulent payment had been made from the bank account, which had been noticed by the Clerk and disputed with the bank. Funds had been returned and the incident reported to the Police Fraud team.

5782 **To approve the yearly schedule for the Lengthsman:** The schedule had been circulated and councillors approved the approximate expenditure and tasks listed. Additions would be made monthly depending on need. **Action: Clerk.**

5783 **To note the Tree Reports dated 17th August and to agree actions / costs:** Councillors agreed that the report which had been produced by Cllr Souter was very comprehensive and thorough. Revised quotes for surveys (without maps) for Trees VG1, VG2, RG5, RG6 and RG7 would be obtained. **Action: Cllr Sangster and Clerk.**

5784 It was **RESOLVED:** Further quotations for removal of deadwood from RG13 would be sought. **Action: Clerk.**

5785 **To note the conclusion of the External Audit for 2020/21:** All the required papers had been published on the website. Cllrs asked that the Clerk minute their thanks for a job well done with no advisories.

5786 **To review the Internal Audit quotation for 2021/22 and decide on actions:** Councillors re-iterated their satisfaction with the thorough audit which had been carried out the previous year and it was **RESOLVED:** That

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Tim Light of Lightatouch would be appointed again this year at a cost of £300. Dates would be scheduled for the November and April meetings. **Action: Clerk.**

- 5787 To consider if the Council should organise the Queen's 70th Platinum Jubilee Celebrations on Saturday 4th June 2022:** Cllr Carpenter advised that a resident was prepared to organise a street party on The High Street, but this would require the Parish Council to apply for the road to be closed. It was also proposed that the council's liability insurance be used for the event. The Chairman explained that in order for the council's insurance to be used, the event would have to be managed by the Parish Council. It was not clear who would document any risk assessments, on which date the event would be held, and whether the event would be open to all parishioners or whether by invite only. When the proposal had been received in July, Councillors had suggested that the playing fields be considered as a location for an event due to the availability of some parking and a toilet. Concern was raised that the High Street area may not be big enough for the entire parish to attend and therefore it may not be fully inclusive. Cost estimates were not available. It was **RESOLVED:** that the council would consider a proposal at the next meeting if further details could be provided and there was support from the whole parish. **Action: Cllr Carpenter.**
- 5788 To consider purchasing a combination padlock for the Tennis Courts.** It was **RESOLVED:** Unanimously that a padlock be purchased up to the value of £100. **Action: Cllr Sangster.**
- 5789 To receive an update on the Playground Refurbishment project:** The Clerk advised that the children's survey had been uploaded to Survey Monkey and was waiting for photos. The adult survey is being prepared for a provisional review before the next meeting. An advert has gone into the Parish Magazine asking for residents who might be prepared to help with the refurbishment project.
- 5790 To review previous Risk Assessments and adopt new versions and/or notices:** The Car parking at the Playing Fields Risk Assessment was not ready and would be completed for the next meeting: **Action: Cllrs Sangster and Souter.**
- 5791** The Village Green Mowing Risk Assessment was also deferred to the October meeting. **Action: Cllr Souter.**
- 5792 To consider if a policy is needed for functions / private use of the Village Green.** Councillors referred to the questions on the agenda paper and it was agreed that the Village Green should be made available for private bookings to parishioners only. The Chairman had reviewed the terms of the lease prior to the meeting and had noted that permission was required from the landowners for private use of the Green. The owners would be contacted, and the revised policy would be added to the October agenda. **Action: Clerk.**
- 5793 To approve the appointment of the Fire Alarm inspection company:** it was **RESOLVED:** that Southern Fire Protection would be appointed to carry out the inspection on the alarm system in line with the manufacturers recommendation that a suitable professional organisation perform the tests and servicing at regular intervals. **Action: Clerk and Cllr Graves.**
- 5794 To note the Clerk's Report and correspondence received:**
- 5795** A resident had written asking for the status of the NDP. The Clerk has sent links to all the available information on the council's website.
- 5796** A resident had asked if something could be done about the parking outside a residence which was thought to be running as a business premises. The enquirer had been directed to TVBC for follow up.
- 5797** A resident had written asking if the speed limits could be reduced due some recent bad driving affecting her and her children. Information regarding the Safe Travel Working Group was given and the resident was invited to join.
- 5798** The Commandant at Middle Wallop had been in touch to discuss community engagement. The camp would be in touch when they had some more concrete proposals.
- 5799** Information about a webinar for bringing forward affordable housing as part of a NDP had been distributed to councillors and the NDP committee. The Clerk had attended.
- 5800** Residents had asked for updates on the Salisbury Lane Traffic calming and were invited to the September meeting to hear the latest reports.
- 5801** A talk for residents has been arranged for Tuesday 26th October on Zoom and will be given by Susan Simmonds of Hampshire & Isle of Wight Wildlife Trust along with Ian Dunn from Plantlife. Places need to be booked and can be reserved by contacting the Clerk. An advert would be placed in the Parish Magazine. **Action: Clerk.**

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- 5802** The resident who has voluntarily been looking after the plants at the entrance to the Village Hall has advised that she is no longer able to do so due to personal circumstances changing. A thank you card will be sent from the Council. Residents would be approached to see if they would take over the role, and an advert would be placed in the Parish Magazine. **Action: Clerk.**
- 5803** If no volunteers came forward, the Village Hall Gardener would be asked to take over. **Action: Chairman.**
- 5804** **To note Councillors written reports / update / approve any cost implications:**
- 5805** **Safe Travel WG** – Cllr Whitaker advised that several people had now been trained, and three members of the group will use the equipment for the first time 14th September in Over Wallop. Further training sessions had been arranged for Sun 26th Sept at 09.30 and Thurs 30th Sept at 19:00. Location to be dependent on numbers attending.
- 5806** **Playing Fields and Playground** – The pavilion again appeared to have a water leakage problem and a plumber would be attending on the 15th September. **Action: Cllr Sangster.**
- 5807** The carpark would be measured and a rough plan showing the vehicle capacity would be drawn up. **Action: Clerk and Cllr Sangster.**
- 5808** **Village Green** – There was nothing to add.
- 5809** **Village Hall** – Cllr Graves had sent a short report stating that it was good to see the Hall is back in use. The council need to ensure that users of the hall park considerately and consider the impact of creating pinch points at the bridge to the Square, the junction with Church Road and exit towards the High Street so that emergency vehicles can get through. A list of key holders for the hall should be drawn up. **Action: Clerk.**
- 5810** The defibrillator training needed to be completed. **Action: Clerk.**
- 5811** **Wallops Parish Hall** – Cllr Whitaker advised the next meeting had been scheduled and a report would be brought to the next meeting.
- 5812** **Matters raised by councillors for noting or adding to the next month’s agenda:** None.
- 5813** **Points from the floor.** None.
- 5814** **Date of next monthly meeting:** Monday 11th October 2021 at 7.15 pm in the Village Hall.
- 5815** The Chairman closed the meeting at 21.16 hrs.

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