# SUTTON-AT-HONE & HAWLEY PARISH COUNCIL

01322 862291 53 Main Road

 Sutton-at-Hone

 Dartford, Kent

 DA4 9HQ

You are hereby summoned to attend the **Annual Parish Council** meeting of the Sutton-at-Hone & Hawley Parish Council followed by a **Parish Council** meeting to be held on Thursday 18th May 2017 at 7.30pm in the Parish Room where the following business will be transacted:

AGENDA ANNUAL PARISH COUNCIL MEETING 2017

1. Apologies for absence
2. Election of Chairman.
3. Election of Vice-Chairman
4. Election of Financial Officer
5. Annual return. To be signed by Chairman.
6. To read, approve and sign Minutes of the Annual Parish Council meeting held on 19th May 2016
7. To consider matters arising from the Minutes.
8. Areas of responsibility

Allotments: Chapelfields

Parsonage Lane

Burial Ground:

Recreation Grounds: King George’s Field

Burnt House Lane

Pars. Rec. Ground & Faraday’s

Jubilee Field

Barfield

Small Orchard

Public Footpaths/Rights of way:

Press/Publicity:

Police Liaison:

Grants/Funding:

Sports sub Committee:

Planning Sub Committee:

Community Payback:

1. Appointment of Representatives:

D.RiP.S.(River Warden)

Borough & Parish Forum (Chair & Clerk)

Elders Forum

Paramount/Ebbsfleet Garden City

**Chairman’s statement**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

 **a) UPDATE OF DECLARATIONS OF INTEREST**

 **b) UPDATES FOR THIS MEETING**

 **c) DISPENSATION TO DISCUSS COUNCIL BUDGET**

**3. MANAGEMENT**

a) Accounts. To approve the payment of the following accounts:

**General**

Darent Valley Landscapes Grnds Maint £195.00

Castle Water Parish Rooms £90.85

Timber Mouldings Sundries £88.73

**Lighting**

EDF Energy St Ltg Energy £371.08

Streetlights Maintenance Service (6 months) £2046.76

**Burial**

Veolia Rubbish Removal £134.30

b) Minutes. To approve as a correct record Minutes of the meeting held on April 20th 2017, a copy of which has been circulated.

c) Matters arising from minutes not detailed on the agenda.

d) Questions from public & press

e) Items for discussion

Sports Pavilion & Rec Grounds. Update

Jubilee Field Update

Hawley Pavilion Update

Parish publications To discuss future plans for parish news/updates, proposal to bring this ‘in house’ as an official PC publication

CIL Payment Award of further CIL payment £6680

f) Items for information

g) Parish Councillors Report

h) Ward member’s Report

i) Clerk’s Report

j) Borough Matters.

k) Any other business

Matters in camera

4. PLANNING

**KCC/DA/0096/2017-advisory notification**

Sutton at Hone CofE Primary School

Proposed demolition and replacement of existing pool enclosure

Kathryn Gale

Clerk to the Parish Council