



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 16th October 2025 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

AGENDA

- 1. Welcome members.**
- 2. Apologies:** Cllrs. Sue Janes (Chairman), Avril Green
- 3. Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
- 4. Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on any matter in the agenda.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. Minutes -** To approve the minutes from the council meeting held on 18th September 2025 as a true and correct record.
- 6. Matters Arising from the Previous Meeting Not on the Agenda**

To discuss items from the minutes not covered on the Agenda
- 7. Highways & Maintenance – potholes – hedgerows**
- 8. To receive reports from Councillor's who have attended outside meetings.**

9.Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
None				

10. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
16.10.25	001533	C E Gracey	October salary £240.96 + £44.16 backpay salary	228.12	-
16.10.25	001534	HMRC	October paye	57.00	-
16.10.25	001535	CW+GVH	Hall hire 16/10/25	30.00	-
Total				£315.12	£

b) To approve the income received – none

c) To approve the financial statements 1st April to 30th September 2025

1stApril to 30th September 2025

Bank Reconciliation	
Current Account	25,230.96
Less unp cheques	433. 00
<u>Total</u>	<u>24,797.96</u>

Cash Book Balance	
C/fwd(Incs) Election Reserves	23,989.59
Receipts	7,895.30
Payments	7,086.93
<u>Balance @ 30th September 2025</u>	<u>£24,797.96</u>

d) Consider quote for replacement planter

11. School related parking issues

12. Anti-social behavior on the playing fields/ CW&GVH Car park

13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:
Email to Council re delivery of Christmas tree 9th October 2025
Acknowledgment from LDC re Noise nuisance at Windmill PH emailed to council 9th October 2025.
Acknowledgment from PCSO S Nicholls regarding our request for the speed monitoring van emailed to council 9th October 2025.
Email from Environmental Protection regarding the noise nuisance with details of how to proceed with the problem, emailed to council 9th October 2025.
Email from Katherine House Hospice re Christmas Trees emailed to council 9th October 2025.
SCC temporary traffic notice for Holly Hill Road emailed to council 9th October 2025.
Email from resident who attended our last meeting regarding the local bus service emailed to council 9th October 2025
SPCA Bulletin emailed to council 16th October 2025.

Outgoing Correspondence :

Email to resident regarding noise nuisance 19th September 2025
Email to Enforcement @ LDC regarding noise nuisance 19th September 2025
Email to SSW re Gentleshaw Reservoir follow up 19th September 2025
Email to CCDC re Nunswell follow up 19th September 2025

Email to PCSO re speeding vehicles on Hayfield Hill 19th September 2025
Email to County Cllr. Rhys Mandry re dropped kerb work in the parish 19th September 2025.

- 14. Environmental and Biodiversity – Nunswell Park – Gentleshaw Reservoir**
- 15. Community Events**
- 16. Road Safety in the Parish – Road closure for Christmas event.**
- 17. Governance**
- 18. AED –**
- 20. Website**
- 21. Adopt IT Policy - Draft policy for consideration**
- 22. Items for Discussion/Future Agenda items**
- 23. Date of the next Council Meeting Thursday 20th November 2025 @ CW and GVH Buds Road Cannock Wood @ 7.30pm**

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council