

# WEST TYTHERLEY, FRENCHMOOR & BUCKHOLT PARISH COUNCIL

Clerk: Becky Hopkinson

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## NOTICE OF MEETING

You are summoned to attend the Ordinary Meeting of the Parish Council for the transaction of business as set out in the agenda below:

**Date:** Monday 11<sup>th</sup> March 2024

**Time:** 7.00pm

**Location:** King Edward's Hall, West Tytherley

**Becky Hopkinson**

**Clerk to West Tytherley, Frenchmoor & Buckholt Parish Council**

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### AGENDA

<b>240301</b>	<b>To receive and accept apologies for absence</b>
<b>240302</b>	<b>To receive declarations of pecuniary and personal Interests relating to items on this agenda</b>
240303	<b>To approve the minutes</b> of the Parish Council Meeting held on 12 <sup>th</sup> February 2024
	<b>Public Speaking*</b>
<b>240305</b>	<b>To receive report</b> from Cllr Stewart McDonald TVBC
<b>240306</b>	<b>To receive report</b> from Cllr Nick Adams-King HCC
<b>240307</b>	<b>Finance</b>  I. Note the current financial situation and agree the reconciliation of the bank balance. II. To approve the requests for payments for March 2024. III. Update on change of signatories & bank account access. IV. To approve the engagement of DM Payroll services at the cost of £11/month & £30 one-off to undertake staff PAYE. V. To consider a request of £250 towards West Dean PC for the playground financial yr 23-24. VI. To consider a request of £250 towards West Dean PC for the playground, financial yr 24-25. VII. To note the auditors 2022/23 report and consider any recommendations therein. VIII. To confirm that no members of the Parish Council (to include the clerk) has any conflicts of interest with BDO LLP (External Auditors).
<b>240308</b>	<b>Planning</b>  I. <b>24/00207/FULLS</b> Replacement of 2 ground floor windows. Collarmakers, 32 West Tytherley. II. <b>24/00208/LBWS</b> Replacement of 2 ground floor windows. Collarmakers, 32 West Tytherley.
<b>240309</b>	<b>Receive Reports</b>  I. Lengthsman II. Recreation Ground III. Footpaths
<b>240310</b>	<b>Resilience Plan</b> To consider Memorandum of Understanding for use of KEH as Resilience Rest Centre.
<b>240311</b>	<b>To consider response to</b> TVBC Local Plan Regulation 18 Public Consultation.
<b>240312</b>	<b>Correspondence</b>  I. Update Church Farm Culvert
<b>240313</b>	<b>To receive Clerks Report</b>

240314	To agree the date of the Annual Parish Meeting
240315	Matters to be carried forward to next meeting
240316	To agree the date for the next meeting as 8 <sup>th</sup> April 2024

From	Item	Invoice Ref	Method	Amount
Staff	Expenses & Office allowance			£30
SLCC	Annual Membership			£144
Staff	Payroll			£435
Hugo Fox	Website hosting			£11.99
	Microsoft 365 for clerk laptop			£59.99
Mr Eastman	Recreation Ground			£552
Fiona Collier	Storage boxes for PC records			£40

**\* Period for Public Speaking**

Members of the public may raise any topic during the public participation period. If the matters raised are not on the agenda for the meeting these can be used to form part of the agenda for a future meeting at the discretion of the Council. Members of the public are welcome to stay for the Council meeting after the public session as observers but will not be able to join in the discussion unless invited to do so by the Chairman.