



Zena Tett - Parish Clerk  
Exbourne with Jacobstowe Parish Council  
Bouchland Farm  
Burrington  
Umberleigh  
Devon  
EX37 9NF  
☎ 07711 255525  
✉ [clerk@exbournewithjacobstowe.org.uk](mailto:clerk@exbournewithjacobstowe.org.uk)

I hereby give notice that the next meeting of the Parish Council will take place on Tuesday 31<sup>st</sup> July 2018 at 8:00pm in The Vestry, Jacobstowe. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

## AGENDA

19. **Apologies for Absence:** to receive apologies made to the Clerk prior to the meeting.
20. **Welcome:** Steve Blakeman, Chairman of the Parish Council, will welcome everyone to the meeting.
21. **Minutes of the Last Meeting:** to consider the approval of the minutes of the last meeting of the Council.
22. **Declarations of Interest:** Councillors are invited to declare any disclosable pecuniary interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.
23. **Public Speaking Time:** members of the public are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration, at the discretion of the Chairman, during the Public Participation section of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
24. **P3 Co-ordinators:** to receive an update from the Coordinators of the Parish Paths Partnership.
25. **Borough Councillor Report:** items raised for discussion will appear on the Agenda for the next meeting.
26. **Matters Arising**
  - 26.1 Neighbourhood Plan – grant application and update Cllr Hedley
  - 26.2 Complaint: update from Cllrs Blakeman and England
  - 26.3 Devon Air Ambulance Trust: update from Cllr Williams
  - 26.4 Play Area Inspections: update from Cllr Williams
  - 26.5 Maintenance of Parish Assets: update from Cllr Blakeman
  - 26.6 Emergency Assistance Volunteers: for further discussion
  - 26.7 Remembrance Sunday: update from Cllr Williams
  - 26.8 Standing Orders: to review
27. **New Items**
  - 27.1 First Aid Training: Cllr Williams
  - 27.2 Planning Training: Cllr Hedley
  - 27.3 Parish Councillor Contact List: for approval
28. **Planning**
  - 28.1 0878/18/FUL: Hayfield House for erection of 2 storey, 3 bedroom house, detached single storey store/workshop/office building and provision of two car parking spaces – update from Cllr Hedley who attended a hearing on 19<sup>th</sup> June 2018.
  - 28.2 2027/18/LBC: Glebe House for listed building consent for replacement of three upstairs south-west facing sash windows, replacement of south-west facing French Doors (retaining original shaped window casement) and replacement of south-east facing bathroom window.
  - 28.3 1320/2018/FUL: Land at Birchwood Acres. To note the decision made by the Parish Council to support this application.
  - 28.4 2106/18/FUL: Westdown Farm, Hatherleigh for frame roofed building to cover existing cattle coral to prevent runoff.
  - 28.5 To discuss any applications which may arise between the date of this Agenda and the date of the meeting.

**29. Clerks Report**

- 29.1 Correspondence – to note/review items listed below which have been circulated or will be available for inspection at the meeting.  
29.1.1 WDBC: Communities Together Fund  
29.2 Register of Interests: to be completed by Cllrs Williams and Guy  
29.3 Data Protection

**30. Councillors Reports and Items for Future Agenda:** each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**31. Finance**

- 31.1 To consider the following payments:
- |        |                                  |         |
|--------|----------------------------------|---------|
| 31.1.1 | Clerks Expenses                  | £26.25  |
| 31.1.2 | Smith of Derby: St Marys Clock   | £727.20 |
| 31.1.3 | Data Protection Registration Fee | £40.00  |
| 31.1.4 | Councillor Hedley Expenses       | £18.00  |
- 31.2 To note the following payments which were signed prior to this meeting:
- |        |                 |         |
|--------|-----------------|---------|
| 31.2.1 | The Burrow      | £15.00  |
| 31.2.2 | Clerks Salary   | £657.40 |
| 31.2.3 | HMRC            | £22.40  |
| 31.2.4 | Clerks Expenses | £36.25  |
- 31.3 Review the bank balance.

**32. Date of Next Meeting:** to confirm the date of the next meeting of the council.

*Z. Tett*

Zena Tett – Parish Clerk  
Date: 24<sup>th</sup> July 2018