

Ardington and Lockinge Parish Council

Minutes of the Meeting for Ardington and Lockinge Parish Council

Held 7th March 2023, 8:00pm at the Loyd-Lindsay Rooms

Attendees	
Hugh Roberts (HR)	Chairman
Nicky Hancock (NH)	Councillor
Paul Gibbs (PG)	Councillor
Derek Morrow (DM)	Councillor
John Hedgecock (JH)	Councillor
Ron East (RE)	Councillor
Janet Shelley (JS)	District Councillor
Jane Humphreys (JAH)	Parish Clerk

1.	Apologies None	Actions
2.	Declarations of Interests There were no declarations of interests	
3.	Minutes of the Council Meeting held on 10th January 2023 The minutes were approved by Councillors and signed by the Chairman	
4.	Matters arising from the Minutes of 10th January meeting Appointment of Jane Humphreys as Parish Clerk was confirmed DM gave feedback on the progress with the playground. He has made progress working through the ROSPA report. The report highlighted the uneven surface either side of the seat in the playground. He has ordered bags which can hold either sand, soil, wood chips or sawdust to resolve the problem. He has also ordered pegs to hold down the bags and presented the receipts for approval. The report also noted that the swing basket has a rope with a steel cord. The surface of the rope has worn away therefore DM has bought suitable material to protect children from the steel core. DM noted the more significant issue of needing to replace the rotten posts. DM commented that he would apply wood hardener as an interim measure. DM confirmed that he is inspecting the playground on a weekly basis. The issue of emptying the bin in the playground was discussed. JS reported that the VOWH has started a project to identify bins. If bins are positioned on VOWH land, then the VOWH will empty the bins. JS recommended that the bin in the playground should be moved away from the fence for use by playground users only not for people wanting to drop poo bags over the fence. VOWH will not empty bins that are not on VOWH land. The VOWH cannot supply a black bin for this purpose as the black bins are for residential use only. The bin in the playground would need to be collected by a commercial waste company. JS suggested as an alternative that the bin could be removed, and the council could erect signs advising users to take their litter home. NH commented that she would apply for an additional black bin for the purposes of removing the playground waste. She would notify JS if this incurs a charge. Action: NH to inform JS of the decision on how to manage the waste in the playground Streetlights DM reported that the electrician (Daniel Kerr) was working on the lights in the previous week. DM provided a detailed report on the work so far undertaken and work still to be completed. DM confirmed that the electrician would be returning in the following week to complete the works. The electrician has now confirmed that his rates are £60 call out for	NH

Chairman's Signature:

Date:

	<p>the first hour, then £45 per hour or part hour after the first hour. DM confirmed that the balance remaining to pay the electrician is £166.50.</p> <p>Action: JAH to prepare a cheque for the final payment</p> <p>DM noted that there are 3 bigger streetlight projects for the future: the stables, the lodge and Masons Court.</p> <p>JH confirmed that £2,641 has been spent on lighting in the current financial year</p> <p>Defibrillators</p> <p>DM confirmed that all working and all registered.</p> <p>Parish Laptop</p> <p>JAH confirmed that operating fast enough to use but requested an upgrade of Office software</p> <p>Action: JH to confirm cost</p> <p>A backup drive was supplied to ensure the council's data can be successfully backed up. All agreed that the website is out of date and needs to be updated with current documentation. The auditor also recommended the creation of a dedicated website not hosted with HugoFox.</p>	<p>JAH</p> <p>JH</p>
5.	<p>Reports</p> <p>a) County Councillor</p> <p>Report received from Sally Povolotsky was discussed in particular the issue of buses not routing through the villages.</p> <p>Action: NH to contact Sally to establish progress on re-routing buses through the villages, copy JS</p> <p>JS noted that the CC is promoting the 20 minute travel concept – everyone should be within 20 minutes of the services they need.</p> <p>b) District Councillor (JS)</p> <p>JS commented that no new licence applications have been received for Camp SOL. Ashley Peachey, Licensing and Enforcement Officer for VOWH, will ask to see a copy of their event management plan and ask how they intend to patrol ticket holders. A temporary event notice can be applied for up to 10 clear working days prior to an event. No application has been received to date. It is not possible to apply for a TEN if the event is attracting 500 or more attendees. A licence for camping is not required. Ashley will be organising meetings shortly to discuss licensing and safety concerns around this event.</p> <p>JS commented that grants from the FCC Community Action Fund are currently available from between £2,000 and £100,000 for eligible amenity projects such as public play areas. Round 2 of the grant application process for 2023 is due to open on the 22nd of March. The report from JS includes a link to guidance on the application process. The meeting agreed that this would definitely be of interest.</p> <p>c) School Governor</p> <p>HR noted that Nicola Merry is no longer a school governor at Hendred Schools. A future contact person is awaited</p> <p>(a) PCSO</p> <p>No report was received from the PCSO</p>	NH
6.	<p>Finance</p> <p>Approvals were granted for the following payments:</p> <p>Daniel Kerr £166.50 representing final payment for electrical works</p> <p>Derek Morrow £47.43 reimbursement for expenses incurred</p> <p>JAH noted that the balance of £2,444.28 at the end of January reconciled to the bank account.</p>	

	Online banking was discussed and agreed to proceed with one person authorising payments online.	
7.	<p>Matters arising from comments by Councillors at this Meeting</p> <p>The proposed Abingdon reservoir was discussed. Objections have already been raised with WRSE (Water Resource South East) and Thames Water. Anyone objecting to this development should register their objections as soon as possible.</p> <p>Action: PG to raise the sewage issue with GARD (Group Against Reservoir Development). NH was concerned about the 20 minute travel concept raised in Sally's report.</p> <p>Action: NH to email Sally to find out when consultation starts on this project, and with whom.</p> <p>DM commented that he was unable to access the noticeboard in West Lockinge and asked if the estate office could be contacted to fix the problem. It was noted that CBPT (Country Buildings Protection Trust) had funded the new noticeboard in East Lockinge.</p> <p>Action: JAH to contact Alison Bowler at the estate office to see if the noticeboard in West Lockinge can be fixed and also to get an estimate from the estate for replacing the noticeboard in Ardington which has deteriorated significantly.</p>	<p>PG</p> <p>NH</p> <p>JAH</p>
8.	<p>Choice of items for inclusion in Trumpeter and on Facebook</p> <p>Susanna Proudfoot should be notified of the appointment of the new parish clerk for circulation in the Trumpeter. The parish council's AGM in May should also be advertised.</p> <p>Action: JAH to contact Susanna</p> <p>JH also to become administrator for the council's Facebook page which was actioned during the meeting.</p> <p>Action: JAH to update Facebook</p>	<p>JAH</p> <p>JAH</p>
9.	Date of next Meeting (Tuesday 9th May 2023, preceded by the AGM at 7:30pm)	