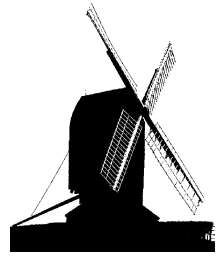


Rolvenden Parish Council



2 Farm Cottages
Combe Court Farm
Prestwick Lane
Chiddingfold
Surrey
GU8 4XW

14th June 2024

Email: rolvendenclerk@gmail.com

To: Members of the Council.

You are hereby summonsed to attend the full council meeting of Rolvenden Parish Council in Rolvenden Village Hall, Rolvenden on Thursday 20th June 2024 at 7.30pm.

The Press and Public are invited to attend.

Julie Flenley

**Julie Flenley
Locum Parish Clerk to Rolvenden Parish Council**

Public Participation: This is an opportunity for members of the public to speak prior to the beginning of the business of the main Parish Council Meeting. In accordance with the Standing Orders, Section 3 (d) (e) and (f) allows Members of the Public to address the council at the meeting (Section 3(d)), for no longer than 15 minutes unless directed by the Chairman (Section 3(e)), and for a maximum of 3 minutes per Member (Section 3(f)).

Members are politely requested, once the public section has ended, to remain quiet and allow parish councillors to transact the business of Rolvenden Parish Council as the meeting is in progress.

Agenda

- 1. Apologies for absence.**
- 2. Declarations of interest:**
 - . **Disclosable Interests:** Under the Localism Act 2011 to be made relating to items on the agenda.
 - . **Other Significant Interests:** Under the Code of Conduct adopted in May 2021 by the Parish Council, to be made relating to items on this agenda.
 - . **Other Interests:** not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons.
- 3. Minutes:**

To approve the minutes of the Parish Council meeting held on 21st May 2024.
- 4. To propose a motion of No Confidence in Cllrs Barham and Bryant**
- 5. Ashford Borough Councillor's Report:**
- 6. Planning:**

To consider any planning applications received prior to the meeting.

- **Planning application [OTH/2024/0898](#) - 9, Maytham Road, Rolvenden, TN17 4NS.** Details submitted pursuant to condition 2 (joinery details) of Listed Building Consent PA/2023/2377

7. General Risk Assessment:

To agree the General Risk Assessment for 2024-25.

8. Code of Conduct

To approve the Code of Conduct for 2024-25

9. Asset Register:

To agree the Asset register for 2024-25.

10. Report of the Independent Internal Auditor:

To agree the report of the Independent Internal Auditor who has been asked to complete the Annual Internal Audit Report section of the Annual Governance and Accountability Return to the Council's External Auditor, Mazars LLP.

11. Statement on Internal Control:

To agree the Statement on Internal Control to support the Annual Governance and Accountability Return for the year ended 31 March 2023 (Section 1 – AGAR).

12. Statement of Accounts:

To agree the Statement of Accounts for the year ended 31 March 2023 (Section 2 – AGAR).

13. To Co-opt Councillors to Rolvenden Parish Council:

4 applications have been received, to vote for new members of Rolvenden Parish Council.

14. To note the condition on hedges on Maytham Road and further actions.

15. Finance:

Schedule of payments:

- Hole Park (APM refreshments)	£73.20	Inv. SI26500
- Star Inn (APM refreshments)	£200	Inv. PC-STR05-24
- Tompsett Landscapes (May grass cutting)	£1,988.02	Inv. 2295
- Hugo Fox (Website)	£11.99	inv. 5466
- Maureen Brookes (Litter picking)	£120	N/A
- SLCC – Locum Fees, April 2024	£950.68	Inv. 756

16. Appointment of Clerk & RFO to Rolvenden Parish Council:

To appoint Louise Goldsmith as Clerk and RFO to Rolvenden Parish Council on the advice of the temporary Staffing Committee.

17. Meeting dates for 2024/25:

To agree meeting dates for 2024/25 according to the schedule

20 th June 2024	19 th September 2024	12 th December 2024	20 th March 2025
18 th July 2024	17 th October 2024	16 th January 2025	17 th April 2025
15 th August 2024	21 st November 2024	20 th February 2025	

18. Other items for information