

Mabe Parish Council

Minutes – 14 November 2024

Minutes of Mabe Parish Council held on Thursday 14 November 2024 at 1845 hrs, Mabe Parish and WI Hall, Antron Hill, Mabe.

Councillors present: Councillors: P Tisdale (Chair), B Galke, M Wilkinson, R Phillips P Simmons.

Officer support: Clerk/RFO

Minute no:	Agenda Items
FC.24.25.174	Prior to the start of the meeting a presentation was given by the Affordable Housing team from Cornwall Council. They were asked to go away and answer several questions raised by the councillors specific to Mabe Parish.
FC.24.25.175	Apologies for absence – Councillor Tindle, Councillor Wills, Councillor West
FC.24.25.176	Members’ Declarations of Interests – None.
FC.24.25.177	To approve written requests for dispensation – None
FC.24.25.178	<p>Cornwall Councillor Report – County Councillor Bastin briefed the Council on the following:</p> <ol style="list-style-type: none"> 1. That the streetlights in Mabe Burnthouse would be switched off between 0001 hrs and 0500 hrs each day as part of Cornwall Councils’ drive to save energy and money. 2. On the 26 Nov 24 between 1000 hrs and 1200 hrs free trees are being given away at Falmouth Library. 3. Falmouth Fire Brigade are after volunteer firefighters. 4. That University students were parking on Kingston Way and leaving their cars their for the day and that residents were complaining.
FC.24.25.179	<p>Public Speaking – A parishioner resident of Church Road addressed the Council on the following points:</p> <ol style="list-style-type: none"> 1. That the proposed planting of trees on Church Road would cause visibility issues for traffic on that road. They went on to state they objected in the strongest possible terms to the tree planting in this location. 2. That the pavements on Treliever Road are in a poor state with weeds etc growing, making the road an eyesore. It was explained that pavements are the responsibility of Cornwall Council and whilst they had cut the growth back once they had not eliminated the problem in the long term. 3. That some pavements in the parish had overhanging branches from residents properties making the use of them difficult. 4. That no Council money should be spent on getting a chain for the Chair and questioned the necessity of having one. It was explained that the chain would be funded from donations and would not cost the Council anything 5. The proposed handyman, what will he do in the Parish.

FC.24.25.180	<p>Minutes of the Full Council Meeting held on 10 October 24</p> <p>Resolved – That the minutes of the Full Council meeting having been previously circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.</p>
FC.24.25.181	<p>Clerk’s Update Report – The Clerk briefed the Council on the following:</p> <ol style="list-style-type: none"> 1. That a plaque for the bier had been ordered from a local engravers at a cost of £35. 2. That the services of the internal auditor had been retained for a further year to cover the 2024/2025 audit. 3. All laptops should now have MS365 basic installed. If there are problems to let the Clerk know. 4. Personal email accounts are no longer being used for Council business. 5. The paperwork for a transition to a .gov.uk domain and associated email accounts had been submitted to Hugofox and is currently with the Government Department for approval. 6. Cornwall Highways have said that the damaged street furniture in the parish would not be replaced this financial year but would go on the list for the next financial year. 7. That the Council would now have to pay NI contributions for any employees who earn over £5000. The Treasury having been approached for a dispensation for local councils have said there will be no exemptions made and understand that precepts may have to rise as a result. 8. That a young man doing his Duke of Edinburgh Award would be volunteering in the community, keeping the parish tidy. This would be overseen by the Clerk at no cost to the Council.
FC.24.25.182	<p>Planning Applications –</p>
	<p>a None</p>
Parish Issues	
FC.24.25.183	<p>Devolution of land on Antron Hill –After a short discussion.</p> <p>Resolved – To accept the planting plan previously circulated for the development of the land.</p>
FC.24.25.184	<p>Memorial Garden – Following a discussion.</p> <p>Resolved – The Clerk is to source and cost extra woodchip for the memorial garden. Hardstanding not to be pursued due to the damage it would cause to the trees in the garden.</p>
FC.24.25.185	<p>Tree planting Church Road – Following a short discussion.</p> <p>Resolved – Not to pursue a planting scheme on Church Road due to parishioners objections.</p>
FC.24.25.186	<p>Additional defib unit – Following a discussion.</p> <p>Resolved – That the Clerk contact Coastline with a view to siting an additional unit at Spargo Court.</p>

Accounts & Governance				
FC.24.25.187	<p>Footpath Cutting 2025 – 2028 inclusive – Following a short discussion</p> <p>Resolved – That flexibility be worked into the tendering process to allow for changes to which paths need cutting. Also the need to notify the Council when and where any cutting is to take place.</p>			
FC.24.25.188	<p>Delegation of financial powers – Following a short discussion.</p> <p>Resolved – Not required as a December 2024 Full Council Meeting will take place.</p>			
FC.24.25.189	<p>Savings Account – After a short discussion.</p> <p>Resolved – That the Chair and Clerk decide on the amount to be transferred to the savings account.</p>			
FC.24.25.190	<p>Fireproof cabinet – After a lengthy discussion.</p> <p>Resolved – That a fireproof cabinet be purchased, to be located within the WI Hall, Mabe Burnthouse at a cost of circa £1000</p>			
FC.24.25.191	<p>Chain of Office – After a discussion.</p> <p>Resolved – That a chain be purchased for the Chair of the Council. To be funded by donation, at zero cost to the Council.</p>			
FC.24.25.192	<p>Council Mobile Phone – After a short discussion.</p> <p>Resolved – That a new mobile phone be purchased for the Clerk. Cost not to exceed £200.</p>			
FC.24.25.193	<p>Council Gmail account – After a short discussion.</p> <p>Resolved – To close the councils' Gmail account.</p>			
FC.24.25.194	<p>Employment of a Handyman – After a discussion</p> <p>Resolved – That the Clerk research options for keeping the Parish tidy and report back at the next Full Council meeting.</p>			
FC.24.25.195	<p>Annual pay award – Following a brief discussion.</p> <p>Resolved – To adopt the NALC recommended pay award for the 2024/2025 financial year.</p>			
FC.24.25.196	<p>Grievance policy – Following a brief discussion.</p> <p>Resolved – To adopt the Grievance Policy previously circulated as Council Policy.</p>			
FC.24.25.197	<p>Home Working Policy – Following a brief discussion.</p> <p>Resolved – To adopt the Home Working Policy previously circulated as Council Policy.</p>			
FC.24.25.198	<p>FOI & Publication Scheme – Following a brief discussion.</p> <p>Resolved – To adopt the FOI & Publication Scheme previously circulated as Council Policy.</p>			
FC.24.25.199	<p>Schedule of payments: To approve payments set out in the payments schedule</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Purple Cloud</td> <td style="width: 33%;">IT Support</td> <td style="width: 33%; text-align: right;">£535.34</td> </tr> </table>	Purple Cloud	IT Support	£535.34
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	<p>WI Hall Rental £280</p> <p>Greens Footpath cutting £1592.56</p> <p>Vodafone Wifi hub £12.58</p> <p>Hugofox Website £11.99</p> <p>Unity Trust Bank Monthly account fee £5.40</p> <p>Lloyds Bank Multipay card fee £3.00</p> <p>Lloyds Bank Multipay card £89.95</p> <p>Other £782.00</p> <p>Resolved – That the schedule of payments as presented be approved for payment.</p>
FC.24.25.200	<p>Finance report & bank reconciliation – The Clerk presented an up to date finance and bank reconciliation.</p> <p>Resolved – That the report as presented be accepted as a true reflection of the Parish Council finances as at 31 October 24.</p>
Community Links & Consultations	
FC.24.25.201	Climate group – None.
FC.24.25.202	<p>University update –The University want to put content on the Parish Council Facebook page advertising what is available at the University.</p> <p>Councillor Simmons was asked to talk to the University on the subject of Kingston Way and the parking issues. He was also asked to remind the University that they are in Mabe Parish not Penryn Town.</p>
FC.24.25.203	<p>Correspondence – Contact from Fowey Parish Council regarding housing.</p> <p>Resolved – That the Clerk contact Fowey Parish Council and extend their support and ask if there was anything that Mabe Parish Council could do to help.</p>
FC.24.25.204	<p>Agenda items for a future meeting.</p> <p>Mabe Parish Council records held in Bier House</p>
FC.24.25.205	Matters for decision, information excluded from the press and public
	If necessary to resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
There being no further business to discuss the meeting closed at 2100 hrs	
	Signed by Chair