

AGENDA

Donhead St Andrew Parish Council

Full Meeting

Friday 11th March 2016 at approx. 8pm
in the Henrietta Barnett Field Centre

Councillors are summoned to a meeting called by:

Mrs Sandra Harry, Clerk to the Parish Council

The Castle, Donhead St Andrew, SP7 9LG

donheadstandrewpc@gmail.com / 01747 828269



7th March 2016

The Chairman will confirm if any part of the meeting **may not** be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed, photographed or audio recorded, would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

16.03.01 **Apologies** received/accepted and those present/not present.

16.03.02 **Declarations and Dispensations**

a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests

b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.

16.03.03 **Public Participation and Presentations** - Questions and/or statements

This is an opportunity for residents of Donhead St Andrew Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest.

16.03.04 **Approval of minutes:**

a. Full - 15th January 2016

b. Interim - 6th February 2016

PLANNING MATTERS

16.03.05 **Pre-application discussions** - draft policy attached; this has been discussed before but not resolved on a consistent basis. WC now suggest, on a regular basis where applicants take pay for pre-application advice, that advice is sought from Parish Councils on any aspect of the application. This has relevance to a current proposed planning application.

16.03.06 **Applications determined** - none.

FINANCE

16.03.07 **Approval of payments information**

<u>Payee</u>	<u>Purpose</u>	<u>Cheque</u>	<u>£ nett</u>	<u>£ vat</u>	<u>£ total</u>	
Obo Donhead Field Centre	Use of field centre for meetings	445	360.00	0.00	360.00	Budgeted/ retrospective
Obo ICO	Data registration	446	35.00	0.00	35.00	Budgeted/ retrospective
Clerk	Refund of PC expenditure	447	115.21	12.70	127.91	Budgeted/ retrospective
Clerk	February Salary	448	225.80	0.00	225.80	Budgeted/ retrospective
OboHMRC	Tax - February	449	34.20	0.00	34.20	Budgeted/ retrospective
Clerk	March Salary	450	225.80	0.00	225.80	budgeted

	OboHMRC Tax - March 451 34.20 0.00 34.20 budgeted
16.03.08	Update on On-line Banking registration - forms submitted.
16.03.09	Ongoing projects: Way Markers - delivery awaited from WC Footpath Information signs - discussion with Footpath Officer required / crossover with Area Board funding Fingerpost / Notice Boards - works ongoing; payments not now expected until 2016/17
CEMETERY	
16.03.10	War memorial cleaning and renovation of inscriptions / slate panels - report to follow
16.03.11	Cemetery Rota - The Clerk is happy to remove headstone flowers and small amounts of ivy from the boundary wall with Cnllrs inspecting as per the list attached.
HIGHWAYS/Rights of Way	
16.03.12	Footpaths: a. Replacement Stiles on FPs 4 and 5 - existing stiles to be refurbished as required but not replaced with metal kissing gates; the owners consider this approach to be safest for livestock. b. Permissive path between FPs 4 and 5 - no further progress to report at present.
16.03.13	Bridge works on Church Hill (DStMary) over the R. Nadder - see attached letter; Cnllrs are invited to make comments/suggestions.
16.03.14	Future locations for SIDs - response from W.Cnllr awaited.
16.03.15	Clarence reports - 0300 4560105 / Clarence@wiltshire.gov.uk / My Wiltshire reports
OTHER MATTERS REQUIRING CONSIDERATION and/or RESOLUTION	
16.03.16	Community Resilience/ Emergency Planning - ongoing; a return on flooding has been compiled on the areas suffering from groundwater, highway and/or fluvial flooding to justify the use of the sandbag and/or sandbags and gel sacs.
Reports	
16.03.17	W.Cnllr Tony Deane
16.03.18	Other reports: a. Chairman b. Clerk - litter picking equipment; H'way meeting on 20/4 at 7pm; CIL training on 11/4 at 6:15pm.
16.03.19	Correspondence - Local Housing Panel meeting; Monday 29 th February 2016 in Charlton New Remembrance Hall
16.03.20	Public participation - for comments relating to the evening's agenda items and discussion.
16.03.21	Date and time of next meetings: Annual General Meeting - 13 th May 2016 Full - 13 th May 2016; 15 th July 2016; 16 th September 2016; 18 th November 2016. <u>plus Interim</u> planning/consultation meetings as advised.