

## BURFORD PARISH COUNCIL

Clerk: Gaynor Long – [burfordparishcouncil@gmail.com](mailto:burfordparishcouncil@gmail.com)  
3 Longmeadow, Burford, Tenbury Wells, Worcestershire, WR15 8DT

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### BURFORD PARISH COUNCIL

Minutes of the Meeting of Burford Parish Council held on Thursday, 10 July 2025 at 7.00 pm at Burford Village Hall, Burford, Tenbury Wells, Worcestershire, WR15 8JX.

**PRESENT:** Cllrs. B. Thomas, C. Roberts, L. Hickling and J. Yardley

**IN ATTENDANCE:** Mrs. G. Long (Clerk)

**75/25 APOLOGIES:**

No apologies.

**76/25 DECLARATIONS OF INTEREST:**

The Council will receive disclosures of pecuniary and personal interests from Councillors on matters to be considered.

**77/25 THE MEETING WAS SUSPENDED FOR PUBLIC SESSION:**

Cllr. Charles Shackerley-Bennett attended the meeting. He introduced himself and confirmed that, although he would not be attending many meetings, he would help the council if required. He would also like to receive copies of minutes.

**78/25 MINUTES**

To approve the Minutes of the meeting held on 10 April 2025.

Members considered the Minutes of the Parish Council held on 10 April 2025.

It was proposed by Cllr. Yardley and seconded by Cllr. Roberts and unanimously.

**RESOLVED:**

**The Minutes of the meeting of Burford Parish Council held on 10 April 2025 were confirmed as a true and accurate account of the meeting. The Minutes were duly signed by the Chair as a true and correct record of the proceedings.**

**79/25 FINANCE.**

Members received the bank reconciliation for the period ending 4 July 2025.

The account balances as at 4 July 2025 were confirmed as:

Current Account - £4,210.73

Deposit Account - £57,166.66

It was proposed by Cllr. Yardley, seconded Cllr. Roberts and unanimously:

**RESOLVED:**

**To confirm and note that the Council's bank accounts had been appropriately reconciled to the period 4 July 2025.**

**To consider the list of payments as circulated** – proposed by Cllr. Thomas, seconded by Cllr. Yardley, all agreed.

<b>Payments List</b>		<b>4 July 2025</b>	
<b>Date</b>	<b>Recipient</b>	<b>Details</b>	<b>Amount £</b>
17/05/2025	MTM Contractors	Grass cutting	288.00
09/05/2025	Burford Village Hall	Hall hire	26.00
29/04/2025	RLT Auditing	Internal auditor	175.00
23/05/2025	G Long	Salary May	655.27
28/04/2025	Zurich Municipal	Insurance	655.47
05/06/2025	Hugo Fox	Website monthly charge	11.99
08/06/2025	YuEnergy	February energy use	31.90
08/06/2025	YuEnergy	February energy use	868.36
12/06/2025	Burford Village Hall	Hall hire	26.00
24/06/2025	G Long	Salary May	655.27
24/06/2025	G Long	Expenses	60.40
26/06/2025	Amazon	Printer cartridges	34.49
02/07/2025	SALC	Affiliation fees	704.24
		<b>Paid out</b>	<b>£4,192.39</b>
		<b>(urgent decisions)</b>	

<b>Income List</b>		<b>4 July 2025</b>	
	<b>Payee</b>	<b>Details</b>	<b>Amount</b>
10/03/2025	TSB	Interest	70.41
		<b>Income</b>	<b>£70.41</b>

**RESOLVED:**

**To approve the schedule of payments.**

**c) Summary of Receipts and Payments to 4 July 2025**

**RESOLVED:**

**To note the receipts and payments summary to the period ended 4 July 2025.**

**80/25 PROGRESS REPORT**

- a) The fence is due to be erected week commencing 21 July 2025. The Burford Trust has kindly offered to fully fund the purchase and erection of the fence.
- b) Repairs to the playground following the annual inspection are being carried out.

**81/25 RESPONSIBLE AREAS**

- a) Playground – an inspection of the playground was carried out. It was agreed that a quarterly inspection of the playground would be carried out by Sports and Playground Services UK Limited at a cost of £29.00 plus VAT as per the internal auditor's recommendation.
- b) Lighting – nothing to report.

**82/25 PLANNING**

Planning applications received and approved:

- a) 25/01741/PAAFC agricultural building at Burford Mill Farm, Burford, WR15 8HH, change of use of agricultural building to flexible use (farm shop).

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**83/25 BIODIVERSITY POLICY**

A Biodiversity Policy was presented to the Council. The policy was proposed by Cllr. Hickling, seconded by Cllr. Yardley and unanimously accepted. See website for policy.

**84/25 STEEL APPLE STRUCTURE**

It was reported that the erection of a steel apple structure was null and void.

**85/25 BURFORD PRIMARY SCHOOL TOUGH MUDDER CHALLENGE SUPPORT**

A donation of £100 to be made to the above challenge support. It was proposed by Cllr. Thomas, seconded by Cllr. Roberts and unanimously:

**86/25 BANK ACCOUNTS**

It was decided to stay with TSB Bank.

**87/25 TRAINING**

Training scheduled for both the Chair and Clerk were postponed by SALC.

**88/25 ANY OTHER BUSINESS**

- a) Report on SSALC Meeting (see Appendix A).
- b) The Clerk to follow up on a discussion had with a traffic engineer, after a chance meeting, in connection with the bollards continuously being damaged on the A456.
- c) It was proposed by Cllr. Thomas, seconded by Cllr. Hickling and unanimously that the "leaning" tree at the rear of Boraston Drive be removed and an annual inspection of all trees be carried out by a tree surgeon.

**89/25 REPORT ON URGENT DECISIONS SINCE LAST MEETING**

No urgent decisions.

**90/25 COUNCILLORS REPORT AND ITEMS FOR FUTURE AGENDA**

Items for future agenda grass cutting and Cllr. Hickling to chase PCC and report.

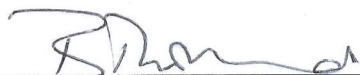
**91/25 CONFIRM DATE OF NEXT MEETING**

14 September 2025 at 7 pm.

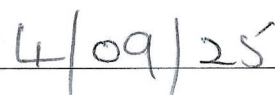
**92/25 CLOSURE OF MEETING**

The meeting closed at 8.00 pm.

Signed: \_\_\_\_\_



Date: \_\_\_\_\_





## APPENDIX A

### Report on SSALC Meeting 2nd July 2025

Attended by Cllr Lynda Hickling .

After the welcome and introductions by the Chair, Davis Mills, Eddie West (Planning policy and Strategy Manager for Shropshire Council) gave a presentation. (Slides already circulated.)

Chris Naylor, Ward Councillor, gave a report encouraging everyone to take part in Shropshire Council's survey regarding joint working. The feeling from some Councillors was that this appeared to be a one way street and that they felt that SC could be more responsive to requests from Parish and Town Councils.

The minutes and finances were dealt with - nothing untoward.

Chris Mellings report on SALC had been previously circulated (Gaynor's email 24 June.)

Solar Farm Policy regarding Community Benefit (circulated with agenda). This was felt to be a very weak document, not taking advantage of greater financial benefits for the local communities. An example was given from Dorset, who have gained considerable long-term income from solar farms. One of the Council representatives offered to re-write the document to take better advantage of the possibilities.

The Constitution of SSAC (SSALC) was reviewed and adopted by the meeting.

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