



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a **MEETING OF ALLHALLOWS PARISH COUNCIL** in the Cross Park Pavilion at 6:30pm Wednesday 13th April 2022.

Councillors and members of the public are reminded that discussion of confidential information (i.e., personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 9th March 2022**
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
 - a) **Any other items** to report that do not appear elsewhere on the agenda.
Platinum Jubilee Preparations – Update Cllr Freeguard
6. **Annual Risk Assessment and Asset List** – circulated for update/approval
7. **Grant Requests** for consideration –
Cross Park Association – Circus £1,500 Slough Fort – Barrack Door& Frame £900
8. **Planning**
 - a) **Allhallows Planning Applications:**
MC/22/0555 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD
Application for non-material amendment to planning permission MC/19/1820 for reduction in scale of approved adventure village.
MC/22/0582 49 Avery Way Allhallows Rochester Medway ME3 9QN
Neighbourhood consultation application for the construction of a single storey extension to rear The details submitted are as follows: The extension will extend beyond the rear wall of the original dwelling by 4m The maximum height of the proposed extension from the natural ground level is 2.85m The height at eaves level of the proposed extension measured from the natural ground level is 2.85m
 - b) **Medway Local Plan** General Report.
9. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way will be circulated.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
10. **Local Report/Issues**
 - a) **Countryside Contract** (hedgerows/amenity land/Churchyard/Recreation Ground/Shellduck Woods)
Report/Issues – Quotes have been received to create a 6' buffer area around the Shellduck Woods Boundary and to complete the Allhallows Village Hall vegetation clearance (to be reported at the meeting), Decision required *(will need to take after Exclusion of Press and Public to discuss figures)*
 - b) **Street Cleaning** Report/Issues -need for Parish Council/Cross Park arisings to be cleared.
 - c) **Active Cemetery** Report/Issues Chair has contacted Bourne Leisure who may be able to help – put in contact with Rev. Gwilt.
 - d) **General Issues** Report/Issues
11. **Cross Park Report/Issues**
 - a) **Expansion of Facilities** – No further reports. There was a power cut to the Cross Park Pavilion (31/3).
 - b) **Flooring for the entrance lobby and toilets** Completed.
 - d) **Internal CPA issues** –Café reopened 3rd April (on Sundays only 10-2 for now to gauge interest, advertising signs purchased and put up). There is a potential Trustee, with connections to Kingsmead/Allhallows Park.
12. **Brimp Issues** (including Youth)
 - a) **Youth Club Issues** – Closed for Easter Break. Now running two sessions on Tuesday (junior/senior).
 - b) **Brick Store Expansion** – Report – Only one previous contractor has supplied a re-quote, others being chased and will be reported at the meeting. Previously agreed contractor can start early May. *(will need to take after Exclusion of Press and Public to discuss figures)*
 - c) **Whose Hoo Partnership** (led by Medway Council and attended by the Clerk)
has passed the next stage of its National Lottery Heritage Fund bid – to develop schemes to the detailed design/cost stage (e.g. The Brimp Youth Centre, Slough Fort and other projects on the wider Hoo Peninsula).

13. **Contributions from Representatives on external bodies**
 - a) **PACT** (Cllr Forrest/Cllr Morrice)
 - b) **KALC Medway Area** (Cllr. Morrice/Cllr Forrest)
 - c) **Rural Liaison** (Cllr. K. Draper, sub Cllr Forrest)
 - d) **Village Hall** (Cllr Lovatt/sub. Cllr Forrest)
 - e) **Cross Park Association** (Cllr Freeguard)
 - f) **Allhallows Fete Committee** (Cllr Forrest)
 - g) **Friends of All Saints Church** (Cllr Forrest)
14. **Reports from other member responsibilities**
 - a) **Allotments** (Cllr. Forrest)
 - b) **Recreation ground and playpark** (Cllr. Forrest)
 - c) **Bourne Leisure Liaison** (Chair)
 - d) **Allhallows Primary School Liaison** (Cllr Freeguard)
 - e) **Turners Group (Allhallows Park (Kingsmead))** (Clerk)
15. **Financial**
 - a) **Finance Monitoring Reports** to 31/03/22 (Circulated for comment/note).
 - b) **Draft AGAR (Annual Report)** circulated. An external auditor has been identified, but unable to action until late May.
 - c) **Receipts and Payments schedule** for note/approval as required (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).
Note the hourly rate for the contractor who provides Street Cleaner cover has been increased to match the Street Cleaner rate of pay announced in early March.

Nb. If personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss confidential matters.
16. **Staffing Issues** Any Staff issues.
17. **Date of next meetings** – Annual Parish Meeting, Wednesday, 27th April 2022 (Cross Park Pavilion 7:30pm), meeting of residents, organised by the Parish Council.
Annual Parish Council Meeting, followed by May Meeting of Parish Council Wednesday, 11th May 2022 (Cross Park Pavilion 6:30pm).
18. **Future agenda items**

Chris Fribbins, Clerk to the Council 6th April 2022