

**MINUTES OF THE ORDINARY MEETING OF
HIGHTOWN PARISH COUNCIL
HELD ON 15th NOVEMBER 2021 AT THE ALT CENTRE**

Present: Cllrs: Munro (in the chair), Dillon, Magill, Shacklady and Stobie.

2021/78. Apologies for absence.
Cllr Gibson.

2021/79. Minutes of the Ordinary Meeting held on 20th September 2021.
RESOLVED that the Minutes of the Ordinary Meeting held on 20th September 2021 be approved as a correct record.

2021/80. Declarations of interest - Members are requested to give notice of any interest relating to any item on the agenda.
None.

2021/81. To adjourn the meeting to receive public comments.
A representative from Award Solutions attended to provide a report to the Parish Council about their activities.

2021/82. Tree planting project update.
RESOLVED that

1. The update given by the clerk regarding the recent meeting at Altcar Camp with Mersey Forest which indicated that an estimate of 5000 trees would be planted be noted;
2. A budget of £260 be agreed for the planting of a commemorative tree which would replace the tree on the corner of Lower Alt Road and St Stephens Road which has been felled;
3. The above actions would conclude the Parish Council's tree planting project.

2021/83. Crosby Coastal Park Forum.
RESOLVED that Cllrs Dillon and Stobie be appointed as representatives of the Parish Council on the Crosby Coastal Park Forum.

2021/84. Christmas lights switch on.
RESOLVED that, in respect of the switch on of the Christmas lights on Tuesday 30th November 2021:

1. No budget is required for the provision of refreshments as the Hightown pub has kindly agreed to provide refreshments free of charge for residents;
2. No budget is required for the purchase of additional PA equipment thanks to an offer of help from two residents to check and set up the existing equipment;
3. The cost of hiring battery powered lighting for the event

be agreed

at a cost of £115.92 inc VAT.

2021/85. Alt Centre

RESOLVED that;

1. The update from the Alt Centre working group be noted;
2. The lease for the alt Centre be extended to 1/1/2030
subject to the inclusion of break clauses every 3 years;
3. The legal costs associated with the extension of the lease
be agreed in the sum of £350;
4. The transfer of the gas supply contract by the clerk to the
best value contract identified was approved;
5. A budget of up to £300 per year was agreed for the cost
of a fortnightly rubbish collection;
6. Purchase of 2 storage cupboards for the room off the
main hall was approved at an estimated cost of £120.00
each;
7. The cost of £37.94 for the installation of wall shelves in
the library was approved.

2021/86. To receive reports of meetings.

Cllrs Dillon, Munro, Shacklady and Stobie reported on the meeting of the Alt Centre Working Group.

2021/87. Correspondence.

The clerk reported on correspondence received from Award Solutions and advised that a meeting would be requested between Parish Councillors and Award Solutions Trustees and that a quarterly report from them about projects that had been delivered from the Alt Centre would be requested.
The clerk also reported on a letter from the sailing club requesting access to the Alt Centre.

2021/88. Planning applications.

RESOLVED that the applications be noted.

2021/89. Accounts paid and for payment.

RESOLVED that the amounts listed on the schedule circulated be approved.
