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PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Alton Parish Council
held at the Coronation Hall on Thursday 17th March 2022
commencing at 7:30pm.

MEMBERS PRESENT: Councillors Robert Carpenter Turner [RCT], Hayley Kington [HK], Kate Thompson [KT], Ewan MacKinnon [EMK], Michael Golden [MG], Polly Carson [PC]

OFFICERS PRESENT: Elizabeth Martin [EM], Clerk to Council (Virtual Attendance)

CHAIR: Robert Carpenter Turner

APOLOGIES: Mike Spencer [MS]

FC21/22/104 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**

Apologies received from Cllr Spencer along with a valid reason for absence.

Proposed RCT. Seconded PC. Agreed.

IT WAS RESOLVED THAT the absence of Cllr Spencer be approved due to a valid reason for absence.

FC21/22/105 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**

None.

FC21/22/106 **MINUTES OF THE PREVIOUS MEETING**

Proposed PC. Seconded EMK. Agreed.

IT WAS RESOLVED THAT the minutes of the Parish Council meeting held on 13th January 2022 be accepted as written.

Council discussed the issues of showing the minutes on the website, including the historical minutes. EM will look at potential options on how all documents can be more easily available to the public AND compliant with legislation.

FC21/22/107 **CHAIR'S ANNOUNCEMENTS**

RCT announced that a newsletter has been produced and will be distributed to all households.

Internet provision for the village hall is moving forward, but slowly.

The Barge Inn Campsite: once the plans go formally to Planning, the Council would like to meet to discuss.

FC21/22/108 PLANNING

FC21/22/109 To receive the planning report dated 14th March 2022

Report received

FC21/22/110 To Consider Planning Applications

None

FC21/22/111 TO RECEIVE AN UPDATE FROM THE TRAFFIC INITIATIVE WORKING GROUP

60 Resident signatures have been collected. The group have spoken to the Police and Crime and have been passed to the traffic advisor (Colin Gale). Danny Kruger MP has also offered to make a site visit in May. The group has also contact Cllr. Richard Clewer, leader of Wiltshire Council.

A metro count will be organised to collect data. There may be some small delays in the metro count but expecting April or May, but only in term-times to ensure representative data.

EM will meet up with the group when she returns.

FC21/22/112 TO RECEIVE AN UPDATE ON THE DEVELOPMENT ISSUES RELATED TO “LAND NORTH OF HONEYSTREET”

There is no current update. Wiltshire Council have investigated and are not currently pursuing any issues.

Wiltshire Council Enforcement has reported they will not investigate further unless there is a complaint on their prior investigation as they see no enforceable items

The Council will leave this item unless there are further issues.

MG will write to one of the residents who complained to let them know.

FC21/22/113 TO RECEIVE A PRESENTATION ON ELECTRIC CAR CHARGING POINTS IN THE VILLAGE

MS not in attendance. Moved to next meeting.

FC21/22/114 TO DISCUSS THE PLACEMENT OF TEMPORARY PUBLIC TOILETS FOR THE JULIA HOUSE EVENT (EMAIL 3 MARCH 2022)

Council is supportive. HK will inform local farmer to let them know.

FC21/22/115 TO RECEIVE FOR INFORMATION, THE CLERK’S REPORT

NALC general briefing for supporting Ukraine.

Green Lane Association outlining how the countryside is used by their organisation.

Grass Cutting contractor has been in contact and provided his quote for the coming year. There has been feedback on the quality of the cutting and queries from the public on whether this should go for additional quotes – EM will seek additional quotes.

There is funding available from the Area Board for the jubilee celebrations. The Village Hall may contact the Area Board to see what is available.

The Meeting was paused to allow an update from Cllr Paul Oatway (see Public Participation Section below).

Meeting Resumed.

FC21/22/116 TO RECEIVE AN UPDATE ON MAINTENANCE FOR THE PLAYGROUND

FC21/22/117 To Receive And Accept Costings For Signage At The Playground
None

FC21/22/118 To Review The Items Of Maintenance And Improvement For Quotation – Cllr. MacKinnon

EMK reported on the possible types of fencing. EMK showed the different types. Wording and signage to be:-

Children's Play Area

Only Children Under The Age Of 12 May Use This Play Area.

Children must be supervised by a responsible adult.

The Parish Council cannot be held responsible for any injuries whilst using these facilities

Exact Location (What3Words): KEEN.BALANCED.PERCH

FC21/22/119 FINANCE MATTERS

FC21/22/120 To Receive The Bank Reconciliations As Presented
Coming to year end, will be circulated in May

FC21/22/121 To Receive For Information, Disbursements made since the last meeting
Received.

388	Noticeboard (Rob White)	£1350.00
	Re-write of Cheque 387 due to bank rejection	
389	Charlton Baker, Payroll (January)	£14.58

FC21/22/122 To review and sign those payments presented at the meeting

The following is a restatement of the cheques from January to ensure the correct cheque numbers are used.

383	Charlton Baker, Payroll (May)	£14.58
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Re-write of Cheque 369 due to bank rejection

384 Charlton Baker, Payroll (June thru October) £72.90

Re-write of Cheque 378 due to bank rejection

385 Charlton Baker, Payroll (November & December) £29.16

386 Elizabeth Martin, Salary & Allowance
(November, December, January)

387 Noticeboard (Rob White) £1350.00

The following invoices were presented for agreement at the meeting.
Four cheques signed.

390 Charlton Baker, Payroll (February) £14.58

391 Elizabeth Martin, Salary (February)

392 Elizabeth Martin, Allowance (February) £25

393 Charlton Baker, Payroll (January) £14.58

Re-write of Cheque 389 due to bank rejection

FC21/22/123 To Consider and Agree The Proposal for Online Banking with Unity Bank

Council wished to have more time to review the background of the suggested Bank

Motion Lost, to be replaced for May

FC21/22/124 To Consider Ending (at 31st December) or Extending the Scheme of Delegation to the Clerk in consultation with the Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity, informed by consultation with the members of the council. The scheme of delegation will be reviewed no later than 31st March 2022 if extended.

Proposed RCT. Seconded EMK. Passed

IT WAS RESOLVED THAT the scheme of delegation will continue to May 31st, 2022, and be reviewed in May's meeting

FC21/22/125 TO CONSIDER ITEMS OF MAINTENANCE.

EM will cc' Cllr. Oatway on the list to the Parish Steward

FC21/22/126 TO AGREE THE DATES FOR THE FORTHCOMING MEETINGS

The meeting schedule of bi-monthly meetings (May, July, Sept, Nov, Jan, Mar) on the third Thursday of the month was approved.

FC21/22/127 KEY MESSAGES.

None.

FC21/22/128 **NEXT MEETING.**

The next meeting date will be on the 19th May 2022 at 7:30pm at the Coronation Hall.

Meeting Closed.

These minutes are accepted as a true and accurate record: -

Signed _____ Date _____

Summary Of Public Participation Section

I. To Receive a report from the Unitary Councillor Paul Oatway.

Cllr Oatway asked about the ditch clearance and MG updated there are still some issues, and the drains will be jetted through.

Cllr Oatway updated that a revised code of conduct will be issued by Wiltshire Council. There have been a lot of complaints at the national level.

The issues with rubbish collection now appear to be resolved. It may take a few weeks to clear any backlog.

II. Comments from members of the public to be considered by the Council regarding items on the Agenda.

None.