

NOTE: In the case of non-members, this agenda is for information only

**BRANDON TOWN COUNCIL**  
**Old School House, Market Hill, Brandon, Suffolk, IP27 0AA**  
**Telephone 01842 811844 Fax 01842 815491**

29 May 2017

**TO ALL MEMBERS OF THE FULL COUNCIL**

You are hereby summoned to attend a **FULL COUNCIL MEETING OF BRANDON TOWN COUNCIL** to be held in the Council Chamber, The Old School House, Market Hill, Brandon on Monday 5 June 2017 at 1900hrs.



Councillor Ian Horner, Vice Chairman

**AGENDA**

- 1. ELECTION OF CHAIRMAN** and signing of the Chairman's Declaration of Office
- 2. ELECTION OF VICE CHAIRMAN**
- 3. APOLOGIES FOR ABSENCE** and approval of reasons tendered.
- 4. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.
- 5. TO RECEIVE, CONFIRM AND SIGN MINUTES** Of the Brandon Town Council Meeting of Monday 11 April 2017
- 6. TO RECEIVE, CONFIRM AND SIGN MINUTES** Of the Brandon Town Council Meeting of Monday 8 May 2017.
- 7. TO REAFFIRM RESOLUTIONS TAKEN.**
- 8. TO RECEIVE A REPORT FROM RAF LAKENHEATH**

**9. PUBLIC FORUM** – Monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

**10. TO RECEIVE WRITTEN REPORTS** from County, District Councillors, Town Council Representatives who sit on outside bodies.

**11. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business.

**12. RESOLUTION from Cllr Peter Callaghan No 199**

That Brandon Town Council resolves to approve the emergency actions taken in the absence of the Clerk.

**13. RESOLUTION from Cllr David Palmer No 200**

Brandon Town Council resolves to approve a S137 request for £1,500 for the Brandon Day Care Centre minibus appeal.

**14. RESOLUTION from Cllr David Palmer No 201**

To authorise Cllr Palmer and an assistant to adjust the Town Hall clock twice a year to British Summer Time and Greenwich Mean Time.

**15. RESOLUTION from Cllr Peter Callaghan No 202**

To approve transfer of the management of the allotments, including financial management to the Allotments Association.

The Chairman of the Council and the Chairman of the Allotments Association or their representatives, will meet at 3 monthly intervals to discuss matters concerning the allotments.

The Chairman of the Allotments Association will submit a yearly report to the Council's Annual General Meeting in May.

The Allotments Association will pay an agreed rent each May of a sum set by the Council. The sum and allotment rents will be fixed until May 2020.

**16. RESOLUTION from Cllr Victor Lukaniuk No 203**

Brandon Town Council resolves to form a 3 person committee to explore the possibility of relinquishing the ownership of The Lode.

**17. RESOLUTION from Cllr Victor Lukaniuk No 204**

Brandon Town Council resolves to eliminate the hydration bags at The Orchard in Coulson Lane and resort to more traditional methods of watering, such as planting/watering pits.

**18. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.*

**19. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES**

Of the Brandon Town Council Meeting of Monday 8 May 2017.

Brandon Town Council  
Full Council Meeting  
Monday 5 June 2017

## **20. STAFFING MATTERS**