

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



3rd May 2022

FLETCHING PARISH COUNCIL MEETING - Monday 9th May 2022

To Members of the Fletching Parish Council: You are summoned to attend the annual meeting of Fletching Parish Council on Monday 9th May 2022, 7.00pm at Fletching Village Hall

Signed: *Gabriella Paterson-Griggs*, Clerk and RFO

Public Questions

The first ten minutes, before the start of the meeting, are available for public participation. Members of the public may ask questions or make representations, in respect of the business on the agenda. They may only speak at other points during the meeting, at the Chairman's discretion, if they have knowledge or information that will aid the discussion.

This meeting may be audio recorded for the purpose of minute taking

AGENDA

1. ELECTION OF THE CHAIRMAN

- i. To elect the Chairman of Fletching Parish Council for the forthcoming year
- ii. The Chairman to sign the Declaration of Office Form

2. ELECTION OF THE VICE-CHAIRMAN

To elect the Vice-Chairman of Fletching Parish Council for the forthcoming year

3. APOLOGIES

Apologies for absence as reported at the meeting.

4. DECLARATIONS OF INTEREST

To receive Declarations of Interest in respect of items on the agenda, as required by the Members' Code of Conduct.

5. MINUTES

To resolve that the minutes of the meeting held on 4th April 2022 as circulated with the agenda are confirmed as a correct record and signed by the Chairman.

6. MATTERS ARISING

Update on any matters arising from the last meeting not covered elsewhere on the agenda. To note any action taken or further action to be taken.

7. REPORT FROM DISTRICT AND COUNTY COUNCILLOR

To receive a report from the District and County Councillor Roy Galley.

8. ANNUAL PARISH MEETING

To finalise the plans for the Annual Parish Meeting being held on Tuesday 17th May 2022

9. COUNCILLOR ATTENDANCE, WORKING GROUPS AND COMMITTEES

To receive reports/updates from the Working Groups and Committees:

- i. Councillor Attendance Record of Ordinary Meetings of Fletching Parish Council 2021-2022
- ii. Appointment of members to Groups and Individual Councillor Responsibilities

10. STANDING ORDERS, REGULATIONS AND POLICIES

To review and adopt the following:

- i. Standing Orders
- ii. Financial Regulations
- iii. Code of Conduct – to be signed by all councillors
- iv. Freedom of Information Policy
- v. Freedom of Information Scheme

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vi. Data Retention Policy

11. GENERAL POWER OF COMPETENCY

To confirm the eligibility of the Council with regards to meeting the criteria for the exercise of the General Power of Competence

12. INSURANCE COVER

- i. Arrangements for insurance cover
- ii. To agree the payment of the insurance premium

13. FINANCE AND ASSETS

- i. To agree the asset register for Fletching Parish Council
- ii. To agree the FPC Risk Assessment and Management Document
- iii. To agree subscriptions and direct debits to other bodies
- iv. To agree banking arrangements for the year and confirm nominated signatories
- v. To note the agreed precept and Budget for 2022/23
- vi. Elected Councillors to elect to receive all, part or waive-all or part of their allowances
- vii. To approve the invoices and payments for May 2022 and note the Council's current financial position and bank reconciliation

14. GRANT AWARDS

To consider grant applications from:

- i. Fletching CE Primary School – Smart Touchscreen Board
- ii. Fletching Recreation Ground - Defibrillator

15. BURIAL GROUND

- i. To note the Burial Ground Fees for 2022/23
- ii. To approve the Burial Ground Regulations
- iii. To approve the Burial Ground Risk Assessment
- iv. To approve any requests or permits for the Burial Ground.

16. CORRESPONDENCE RECEIVED

To note any correspondence received since the last meeting and agreed any actions arising.

- i. High Weald AONB Consultation: How the current Management Plan 2019-24 is used

PLANNING

17. PLANNING ENFORCEMENT

To discuss any issues/updates raised related to suspected breaches of planning regulations.

- i. Flitterridge Farm, Daleham Lane - update

18. PLANNING APPLICATIONS - RECEIVED

To agree comments to be submitted to Wealden District Council for the following applications:

- i. **WD/2022/0347/F and WD/2022/0348/LB The Old Lodge, Mill Lane, Fletching TN22 3SR**

Conservation and upgrading of outbuilding (carpenters' workshop and storage shed), demolition of piggery with construction of swimming pool, garage with new access and associated works. (Comments to be submitted by 10/05/22)

- ii. **WD/2022/0360/F Little Moses, Batts Bridge Road, Piltdown TN22 3XL**

Proposed detached bungalow and garage. (Comments to be submitted by 10/05/22)

- iii. **WD/2022/0555/LB Clinton Lodge, High Street, Fletching, TN22 3ST**

removal and replacement of an area of lathe and plaster to the west wall of a new first floor bathroom. (Comments to be submitted by 10/05/22)

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19. PLANNING APPLICATIONS - DECISIONS

To note the planning application decisions from Wealden District Council received since the last meeting:

Applications Approved

i. **WD/2021/3026/F The Oaks, Batts Bridge Road, Piltdown**

Demolition of existing garage and side extension. Ground and first floor side extension. Rear facing balcony. Internal alterations. New oak framed garage and secure store. Improvements to on-site parking (APPROVED – 26 April 2022)

ii. **WD/2022/0114/F Meadow Croft, Barkham Lane, Piltdown TN22 3XE**

Alterations and construction of timber framed garage, store and log store. (APPROVED – 13 April 2022)

iii. **WD/2022/0157/F Denniker Cottage, Ruston Bridge Road, Fletching TN22 3SH**

Extensions and alterations to upper floor of garage building (previously approved under planning permissions WD/2009/0748 & WD/2016/1549). (APPROVED – 12 April 2022)

Applications Refused – None since the last meeting

Applications Withdrawn – None since the last meeting

PROJECTS

20. THE QUEEN'S PLATINUM JUBILEE CELEBRATIONS

To receive an update on the plans for the Jubilee Celebrations and agree next steps.

- i. Road Closure – to consider request by Wealden DC for alterations to application
- ii. Street Party and Fireworks
- iii. Plaques for QGC trees

21. LAND REGISTRATION

To receive an update on any progress for the land registration work - Cllr Greenish/Clerk

22. FLAGPOLE

To receive an update on the purchase of a new flagpole - Cllr Kerwood

23. PUMP HOUSE

To receive an update on the building works for the restoration of the pump house

24. SPLAYNES GREEN PHONE BOX

To receive an update on the replacement stolen phone box door and agree next steps

25. PARISH IN BLOOM

To note the judging date of 16th June and agree any action needed

26. ITEMS FOR THE PARISH MAGAZINE

To agree any items to be included in future editions of the parish magazine

27. AGENDA ITEMS FOR FUTURE MEETINGS

To discuss and note any future agenda items

28. TIME AND DATE OF THE NEXT MEETING

To note the time and date of the next meeting of the Parish Council