



Claydon with Clattercote

## CLAYDON WITH CLATTERCOTE PARISH COUNCIL

The council is hereby summoned to a meeting of the Parish Council to be  
held on: **Tuesday 14<sup>th</sup> January 2025 at 19:30pm in Claydon Church Room**

**Council:** Cllrs Gary Denham, Rebecca Meyrick & David Knight, Maureen Ferdani

### AGENDA

**61. Apologies for absence**

**62. Members' declarations of interest for items on the agenda**

**63. Public participation session.** The time allocated is at the discretion of the council/chairman but generally is restricted to a maximum of 20 minutes. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

**64. To approve the minutes of the Parish Council (PC) meeting held on 12 November 2024**

**65. Report from District Councillor**

**66. Report from County Councillor**

**67. Adoption of the following policies and documents**

- Financial Regulations- to approve revised model financial regulations based on the National Association of Local Councils model document.

**68. Actions from previous meetings**

<b>a) Flooding around Church Lane</b>	<b>Ongoing</b>	<b>Cllr Denham</b>
<b>b) Nest Boxes by sewage tree works</b>	<b>In progress</b>	<b>Cllr Denham</b>
<b>c) Village Event</b>	<b>In progress</b>	<b>Cllr Ferdani</b>
<b>d) Update on planting project Trust for Oxfordshire Grant (grant awarded)</b>	<b>In progress</b>	<b>Cllr Meyrick</b>
<b>e) Tree Survey Actions</b>	<b>In progress</b>	<b>Cllr Meyrick</b>
<b>f) Glamping Bus, Haybridge Wharf Farm</b>	<b>In progress</b>	<b>Cllr Denham</b>
<b>g) Emergency Plan</b>	<b>In progress</b>	<b>All</b>
<b>h)) Playfield Noticeboard</b>	<b>In progress</b>	<b>Cllr Knight</b>
<b>i) Village Gateways</b>	<b>In progress</b>	<b>Cllr Knight</b>
<b>j) Update on highways issues (Walkabout with OCC)</b>	<b>In progress</b>	<b>Cllr Knight</b>
<b>k) Installation of picnic tables and benches</b>	<b>In progress</b>	<b>Clerk/Cllr Knight</b>
<b>l) Installation of village gates</b>	<b>In progress</b>	<b>Clerk/Cllr Knight</b>

**Community** - Support our local communities, encourage inclusion and diversity.

**Environment** - Protect and enhance our local environment.

**Governance** - Promote participation, good management, and efficiency.

To maintain and enhance the quality of life and sense of community within the Parish of Claydon & Clattercote.

To safeguard the individual character of our village and protect its rural environment whilst supporting sustainable development that meets the needs of residents now and in the future.

**69. Agenda**

<b>Appointment of a permanent Clerk</b>		<b>All</b>
<b>To consider the purchase and installation of an Electronic Speed Sign from ELAN City</b>		
<b>To consider correspondence regarding the installation of a bespoke track for remote control (RC) car track at Claydon Playing Field</b>		
<b>Vacancy for a parish councillor</b>		
<b>Welcome Pack- To agree to add the welcome pack to the website.</b>		
<b>Playground improvements/maintenance: To consider any remedial works or improvements works that are needed to the playground.</b>		

**70. Finance**

Confirmation of the total bank balances as at 08 Jan 2025 of £38,534.12 and £588.60.

**a) To approve any payments made since the last meeting.**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
08-Nov-24	St James the Great	Churchyard path repairs	£2,000.00
11-Nov-24	K Houlihan	Clerk's Salary	£324.00
11-Nov-24	R Meyrick	Village planting project	£205.98
11-Nov-24	N R Prickett	Grass cutting	£583.20
11-Nov-24	St James the Great	PCC grant - bins	£98.00
29-Nov-24	N R Prickett	Grass cutting	£583.20
12-Dec-24	K Houlihan	Clerk	£180.00
12-Dec-24	K Houlihan	Clerk	£216.00
12-Dec-24	R Meyrick	Village planting	£193.79
12-Dec-24	R Meyrick	Christmas tree	£171.99

**b) To approve the payments to be made**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
<b>14 Jan 24</b>	<b>K Houlihan</b>	<b>Locum Clerk (Invoice to 31 December 2024)</b>	<b>£162.00</b>

**c) To note any receipts since the last meeting**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
11-Nov-24	Lloyds Bank	Interest	£38.56
09-Dec-24	Lloyds Bank	Interest	£29.98
20-Dec-24	Trust for Oxfordshire	Tree planting grant	£554.68

**d) RFO Report (Cllr Denham)**

- i. **Budget planning for 2025-2026: To approve the budget for the 2025- 2026 Financial Year**
- ii. **Precept: To approve the precept request for 2025-2026**

**71. To consider any planning applications received.**

**72. Community group report**

**73. Review annual timetable and consider future agenda items**

**74. Agree date of next meeting**