

# CASTLE SOWERBY PARISH COUNCIL

Clerk: Rachael Kelly, 29 Greystoke Park Avenue, Penrith, Cumbria, CA11 9DB. Tel: 07456 467420;  
parishclerk@castlesowerby.org.uk; www.castlesowerby.org.uk

## Minutes of Castle Sowerby Parish Council Meeting held at Millhouse Village Hall at 7.30pm on Thursday 22 July 2021

**Parish councillors present:** Richard Little (Chairman), Philippa Groves (Vice-Chairman),  
Sid Ashbridge, John Bell & Michael Strong

**Others:** Cllr Colin Atkinson (EDC) & 2 members of the public

<b>12/2021</b>	<b>Adoption of the Risk Assessment for Face-to-Face meetings July 2021</b> The above policy agreed and adopted prior to the commencement of any other agenda items.  CSPC Risk Assessment for Face t								
<b>13/2021</b>	<b>Apologies</b> Cllr Helen Kerry Cllr Jonathan Stalker Cllr Gerald Bainbridge								
<b>14/2021</b>	<b>Minutes of last Castle Sowerby Parish Council meeting</b> The Chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on 4 May 2021 ( <i>previously circulated</i> )								
<b>15/2021</b>	<b>Declarations of Interest/requests for dispensation</b> None								
<b>16/2021</b>	<b>Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)</b> None								
<b>17/2021</b>	<b>Public Participation</b> None								
<b>18/2021</b>	<b>District &amp; County Council Representation</b> Cllr Colin Atkinson advised that the Local Government Reorganisation has concluded and Cumbria will be split in to East / West Authorities. Eden has been grouped with South Lakes & Barrow. Full Council meeting is next week, and there is an item regarding giving Penrith Football Club a £100,000 grant. The potential sale of Mansion House and surrounding land, the closure of the tourist information center closure in Penrith and the redevelopment of Voreda House are also being discussed. The Parliamentary Boundary changes were also discussed, and concerns raised. Cllr Tom Wentworth-Waite did not attend the meeting.								
<b>19/2021</b>	<b>Northern Fells Group Representation</b> Geoff Hine did not attend the meeting.								
<b>20/2021</b>	<b>Planning</b> The below responses to EDC were ratified: <table border="1"><thead><tr><th>Application</th><th>Location</th><th>Description</th><th>Response</th></tr></thead><tbody><tr><td>21/0209</td><td>Cherry Trees, Hesket Newmarket</td><td>Change of use of agricultural land to form 16 no. caravan pitches, construction of shower and toilet facilities, installation of sewerage treatment plant, associated works and creation of new access track</td><td>As below:</td></tr></tbody></table>	Application	Location	Description	Response	21/0209	Cherry Trees, Hesket Newmarket	Change of use of agricultural land to form 16 no. caravan pitches, construction of shower and toilet facilities, installation of sewerage treatment plant, associated works and creation of new access track	As below:
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The Parish Council are not against the plans but have a few concerns: We would like clarification that the sewage system adequate for the size of the site. Concerns regarding the plant access as on to a narrow road for and could cause issues if two touring caravans to meet and concerns regarding the access lookout is rather blind over the hill on the right. There are also concerns about the close proximity to Hewer Hill quarry as it is quite a dangerous place for kids. N.B. The revised application has changed the access and removed caravan pitches from the planning application. The issue regarding the quarry is still a concern. There were concerns regarding the drainage plans, as the current systems cannot cope with the current demand, which will affect land to which the drainage will be diverted to. Concerns were raised regarding that works have already started, and are not to the plans on the EDC website.

21/0424	Thistlewood Tower, Dalston	Change of use of residential annex to allow it to be used as both an annex and a holiday let, part retrospective	No Comments
21/0450	Rye Hill, Sebergham	Construction of a portal frame roof over an existing silage pit	No Comments
21/0510	Mirkbooths, Raughton Head	Erection of agricultural building	No Comments
21/0553	Limekiln Nook, Sebergham	Roof over existing muck midden area and concrete yard apron	No Comments
21/0554	Limekiln Nook, Sebergham	Roof over an existing agricultural handling area	No Comments
21/0555	Limekiln Nook, Sebergham	Roof over an existing handling yard	No Comments
21/0567	Sowerby Hall, Hutton Roof	Install new roller garage doors to existing four bay garage block	No Comments

<b>21/2021</b>	<b>Recruitment of Clerk &amp; RFO</b> Following the resignation of the Clerk, the vacancy has been advertised on the CALC website. Allan Dawes attended the meeting tonight, having shown interest in the position, and introduced himself, along with his experience. Allan was offered the position as Clerk & RFO. The Clerk and Allan to arrange the handover.
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<b>22/2021</b>	<b>Financial Matters</b> The below payments were agreed and authorise:														
<table border="1"><thead><tr><th>Date</th><th>PAYEE</th><th>Budget line</th><th>Value</th></tr></thead><tbody><tr><td>04/05/2021</td><td>R Kelly</td><td>Salary &amp; Expenses</td><td>£ 263.38</td></tr><tr><td>04/05/2021</td><td>HMRC</td><td>Salary</td><td>£ 59.00</td></tr></tbody></table>				Date	PAYEE	Budget line	Value	04/05/2021	R Kelly	Salary & Expenses	£ 263.38	04/05/2021	HMRC	Salary	£ 59.00
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The cash book to date was noted.															

<b>23/2021</b>	<b>Date of next meeting</b> – the next meeting is 23 September 2021
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The meeting was closed at 20.15