

# Baldersby & Baldersby St James Health & Safety Policy 2026

## 1. STATEMENT OF INTENT

- Prevent accidents and instances of work-related ill health.
- Manage health and safety risks within our workplace.
- Provide clear instructions and information, along with sufficient training, to ensure employees are competent in their work.
- Provide personal protective equipment.
- Consult with our employees regarding matters that affect their health and safety.

## 2. RESPONSIBILITIES FOR HEALTH AND SAFETY

- Collaborate with supervisors and managers on health and safety issues.
- Take reasonable care of their own health and safety; and
- Report all health and safety concerns to the appropriate person (The Clerk).

## 3. ARRANGEMENTS FOR HEALTH AND SAFETY

- We will conduct the necessary risk assessments and take appropriate action.
- We will re-evaluate risk assessments whenever there are changes in work habits or conditions.
- We will conduct health and safety inductions for staff and subcontractors and provide suitable training, including working at height, asbestos awareness, and electrical safety.
- We will provide personal protective equipment (PPE).
- We will ensure that appropriate arrangements are in place for employees who work remotely.
- We will consult staff routinely on health and safety matters as they arise and formally during our health and safety reviews.
- We will ensure escape routes are well-signed and kept clear at all times.
- Evacuation plans are tested periodically and updated as needed.