

CHESWARDINE PARISH COUNCIL

Chairman: Cllr Taylor,
Councillors: Cllr A Thomson; Cllr D Faulkner; Cllr P Stanton, Cllr Millard, Cllr N Stallard
Clerk: Mrs M Joyce

Minutes of the Cheswardine Parish Council Meeting held at the Parish Hall on Tuesday 15th March 2022

1 Chairman's welcome, announcements, apologies & public participation

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The Chairman declared the Meeting open at 7:30pm welcoming the member of the public present. Apologies were received from Cllr J Hodder which were duly accepted by the Council.

2 To receive Declarations of Disclosable Pecuniary (or any other) Interests or Dispensation Requests in accordance with the Code of Conduct

Members are reminded to declare any gifts and/or hospitality. (LGA 1972 s94)

No declarations were received.

3 Co-option of Councillor

The Councillors interviewed the applicant who gave a precis of previous Parish Council and work experience. The applicant left the Meeting while Councillors considered and approved the application. Mr Stallard was invited to return to the Meeting. Cllr Taylor proposed co-opting the applicant, Mr Stallard, to the Council, seconded by Cllr Thomson, all agreed. Resolved. Cllr Stallard received an acceptance of office form and declaration of pecuniary interest form for completion.

4 Approval of the Minutes : To approve/sign the Minutes of the Meeting held on 15th February 2022 (Local Government Act 1972, s12 p41(1))

Councillors confirmed that they had received and read the Minutes. Cllr Thomson proposed them to be a true and accurate record of the Meeting, seconded by Cllr Millard, all agreed. Resolved. The Chairman duly signed the Minutes.

5 Matters arising/action taken from the Minutes not otherwise included on the agenda

No matters were raised.

6 Unitary Councillor's report

Cllr Gittins reported that 93.7% of parents in Shropshire have been offered the secondary school of their choice for their child moving to year 7 in September. This is an increase on last year. Shropshire Council is in the top 3% of West Midlands councils for this. Child exploitation via county lines is an ongoing issue. There is collaboration between a panel and the Police to tackle the problem. There are no known problems in Cheswardine.

7 Housekeeping

a) Allotments – Tenancy agreement – Signing (Small holdings & Allotments Act 1908 ss 23,26,42)

These are awaiting signature by the PCC and Allotment Society.

b) Social Media – update from Cllr Taylor re PC's Facebook page

Cllr Taylor reported one more 'like' is needed for an '@' address. He suggested circulating some business cards to advertise the page.

c) Defibrillators – Discuss recent usage; Risk assessment locked/unlocked cabinets; Thank you letter to Wharf Councillors discussed reports of the recent use of one of the Cheswardine defibs and a reported 4 minute delay in the Ambulance Service giving out the cabinet code. Councillors again considered if the cabinets should be left open. Action: the Clerk was asked to check again with the insurers, WMAS and Heartstart for their views. Based on existing evidence Cllr Taylor proposed to keep the cabinets locked, seconded by Cllr Faulkner, agreed with x2 abstentions. Cllr Faulkner was asked to check the Wharf defib. The Clerk will add Cllr Faulkner to the Circuit to update check information. Action: Clerk to write to the Wharf to thank the owners for permitting the defib to be located there and for arranging for the electrical supply.

Next Meeting date 12th April 2022

Cllr Taylor stressed the importance of updating the Circuit when the defibrillators have been checked. All were checked last on 11/3/22. The Clerk reported that at a recent training session in another parish, the First Responder Trainer recommended writing on each unit the site location and postcode so that, in the event that the defibrillator goes to hospital with a patient, the hospital knows where to return it to. There are many lying unclaimed at Shrewsbury Hospital as they are unmarked. Action: Cllrs to mark each defib. The Clerk was asked to arrange some defib training.

d) Employment Committee Terms of Reference
In hand with Cllrs Taylor and Thomson.

e) Strategic Objectives - update
Councillors discussed items included on the plan and that the Council now has 2 new members to take on responsibilities for items. It was decided that Fix My Street should be promoted for the reporting of highway issues direct to Shropshire Council. Cllr Thomson to look into car charging points. Cllr Hodder will be looking into a 5 year plan for the playground. Solar power provision for the Hall is being considered.

8 Parish Matters

a) To acknowledge & receive written reports from Reps:

i) Cheswardine School

The school numbers are stable 45 children this year and 46 next year.

There are 8 children going up into the first year from the Nursery and 7 leaving.

Currently the Nursery has 12 children so there are plenty of spaces available for next year.

The Budget has been agreed for the next 3 years.

There are 3.5 full time equivalent teachers including the Head who covers both Cheswardine and Hinstock.

3 classes with 10 staff including currently 2 posts (not teachers) to be filled for next year

Our school enjoys the maximum level of government sparsity funding (£55,000) for small rural schools which are over 3.5 miles from the closest school.

The school continues to work at growing it's intake.

More proposals on this subject will be considered at this week's full governing board

ii) Parish Hall report

The hall has now switch to Hive controlled heating to manage the heating and expenditure better.

All items in the PH have been PAT checked including the PC CCTV (no charge to PC) this month.

A group has been formed to identify and cost refurbishments to the kitchen.

The 90th Birthday celebration of the hall will take place on March 26th with a free Tea Dance for residents followed in the evening by a party with a band, cost £5 (subsidised).

The Hall website has been finalised and should be live by month end.

c) Street lighting – to enable Cllrs to report any issues/ update on replacement column (LGA 1957 s3; HA 1980 s301)
The Clerk reported that there has been no update from Eon regarding the replacement light. Action: to chase

d) Playing fields /Playground – to enable Councillors to discuss concerns/works ongoing:

i) Annual inspection report – to confirm actions completed
No update

ii) Additional land registration update
No further news.

iii) Charitable status of recreation ground

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The Clerk confirmed that she needs to contact the Charity Commission to check whether the status needs to remain in place once the PC owns the land.

e) Grounds maintenance – to report any concerns/issues

No matters were raised.

f) Pebble garden, Brownies' garden, Planter by bus shelter – to discuss

Permission must be sought from Shropshire Council for a planter on a verge. The Clerk will forward a form. The Councillors discussed at length how best to allocate suitable areas for the requests and whether to try to amalgamate the aspirations. To take forward with the groups.

9 Highways/Environmental Health matters

a) Highways – to enable Councillors to raise any local concerns/road closures

Cllr Gittins was asked to log potholes by the Four Alls to the golf club turning.

b) Speed concerns/Red Barns junc/Moss Fields flooding – to take forward SC engineer's suggestions

The Clerk confirmed that she had accepted the engineers proposals on behalf of the Council following the last meeting.

c) Chipnall Oak Tree – preservation order update

No update on the progress of the preservation order.

d) Salt bins - update

The grit bin has been replaced in the High Street. Councillors queried the new location. To review.

10 Correspondence

To confirm receipt of correspondence circulated by email to inc SALC/NALC bulletins
NALC legal topic notes acknowledged. Salary scales update received.

Cllr Stanton raised parking issues by the School and why there are no zigzag lines in front of the School. Cllr Gittins to enquire.

11 Finance

a) Cash book, bank reconciliation and budget analysis for information

Councillors acknowledged receipt of bank statements and spreadsheets. Cllr Taylor confirmed that the report reconciles with the statements and duly signed it off. Councillors checked the net position and overall budget against spend. Bus income and expenditure noted.

b) Invoices/payments for approval to inc those received post agenda publication

Councillors noted payments due for approval. All payments were proposed by Cllr Taylor, seconded by Cllr Thomson, all agreed.

c) Adult gym equipment project – to enable Cllrs to discuss location

No update from the contractor as to installation dates as yet. Cllr Thomson to follow up.

d) Banking arrangements

The Clerk confirmed that she would begin the transfer to a new bank after year end.

e) North Salop Wheelers – Presentation of breakdown of monies due

Cllr Stanton presented a spreadsheet outlining costs to date.

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- f) **Bus service – to enable Cllrs to discuss the service** 589
 Councillors discussed the service and uptake. They have had an average of 3.8 customers per week. 24 journeys in total with 8 cancelled. £479.50 paid in total with £76 received, c£36.68 per trip. Councillors discussed how to boost customers. The Clerk invited Councillors on behalf of Hinstock Parish Council to present an overview of the service with a view to possibly extending the service to include Hinstock.
- g) **Playground inspection quote - update**
 The Clerk confirmed that this has been accepted for 2 areas as agreed in February.
- h) **Budget – to review**
 No changes to be made. Councillors noted current position.
- i) **Milestone re-lettering – update if available**
 Cllr Taylor confirmed only one side requires relettering. Cllr Taylor proposed continuing on this basis, seconded by Cllr Stanton, all agreed.
- j) **Grant request – to consider application received**
 An application has not yet been received from the First Responders following issuing of the pack.

Date	Recipient	Purpose	Amount	Cheque No.	Power of expenditure
28/02/22	Employee	Salary	£359.97	SO	LGA 1972 s112
05/03/22	HMRC	PAYE	£90.00	101341	LGA 1972 s112
21/02/21	Plusnet	Broadband	£29.54	DD	LGA 1972 s111
28/02/22	Groundforce	Maintenance	£150.00	101342	PHA 1875 s164; OSA 1906 ss9&10
28/02/22	PG Skips	Bin Hire/Emptying	£25.54	101343	Litter Act 1983 s5
15/03/22	N Salop Wheelers	Membership	£50	101344	Transport Act 1985 106A)
14/02/22	Shropshire Council	Energy supply	DD	£127.43	Highways Act 1980 s301; PCA 1957 s3
15/03/22	Cheswardine Parish Hall	Grant for pickleball equipment	£120	101345	LG Misc Prov Act 1976 s19
15/03/22	Employee	Expenses July 21-Mar 22	£216.56	101346	LGA 1972 s111
15/03/22	N Salop Wheelers	Bus fares	£87.50	101347	Transport Act 1985 106A

12 Planning (Town and Country Planning Act 1990. Sched 1, para 8)

a Applications

22/00835/FUL (validated: 21/02/2022)

Address: The Old Barn, Marsh Lane, Cheswardine, Market Drayton, Shropshire, TF9 2SF

Proposal: Change of use and conversion of workshop/store to one holiday let property

View online at: [http://pa.shropshire.gov.uk/online-](http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R7ILOUTDLPA00)

[applications/applicationDetails.do?activeTab=summary&keyVal=R7ILOUTDLPA00](http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R7ILOUTDLPA00)

Councillors supported the proposals providing the property remains ancillary to the main dwelling with permitted development rights removed. Prop Cllr Taylor, sec by Cllr Faulkner, all agreed.



21/06000/FUL (validated: 10/02/2022)

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Address: Westcott Mill, Westcott Lane, Goldstone, Market Drayton, Shropshire, TF9 2ED

Proposal: Siting of six glamping domes for guests with permeable parking/turning area, recycling/waste area, and bicycle storage

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R4MVHETDKHY00>

No objections were raised. Cllr Taylor proposed supporting the scheme, seconded by Cllr Stanton, all agreed.

22/00470/FUL (validated: 03/02/2022)

Address: Haywood Farm , Haywood Lane, Cheswardine, Shropshire, TF9 2LW

Proposal: Installation of 3No. biomass boilers

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R6OY97TDL8100>

No objections were raised, proposed by Cllr Taylor, seconded by Cllr Millard, all agreed.

b Decisions - No determination notifications received

13 Items for April's Meeting Agenda

Loss of Clerk protocol – Clerk handover of essential information to be kept for emergencies

14 Exclusion of press and public: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of sensitive/confidential information

a) To enable Councillors to report/receive any updates in relation to Planning Enforcement matters

There being no further matters to discuss the Chairman thanked everyone for attending and declared the Meeting closed at 9:08pm by the Chairman.

