

Donington with Boscobel Parish Council

Minutes of the Meeting of Donington with Boscobel Parish Council held on
Tuesday 21st February 2023 at the Methodist Church Hall, Albrighton

In attendance: Cllrs Christine Jones, David Williams, Lee Chatburn, Dawn Harper, , Robert Parry, Virginia Sankey, and the Parish Clerk (Vanessa Voysey)

22.126 Welcome by the Chair

The Chair welcomed everyone to the meeting

22.127 Apologies for absence and reasons:

The Council received and accepted apologies from:

Cllr Phil Ogle – family commitment

Cllr David Beechey – unwell

22.128 Declarations of Interest: a) Pecuniary b) Personal

Cllr Robert Parry declared a personal interest in Agenda item 7 b) – request for a grant for the RAF Cadets.

22.129 Public Session:

There were no members of the public present

22.130 Minutes:

It was proposed, seconded, and **resolved** to confirm the minutes of the Council meeting held on Tuesday 17th January 2023 as a true record

22.131 Matters Arising

a) Councillors Surgery and Community Engagement

There was a discussion concerning the suggestion of holding drop-in sessions for residents to raise issues of concern and awareness of the Parish Council. This included reference to the documentation being available through the Local Government Association that may be helpful, “A Councillor’s Workbook on Handling Casework”, and “Local Government Association Model Councillor Code of Conduct – 2022.” It was requested that the parish Clerk requests a hard and an electronic copy of each title.

It was suggested that there be three meetings a year, in April, July, and October. Possibly this could include being present at the Nature Reserve Open Day in July.

Cllr David Williams noted that Cllr Phil Ogle had suggested a Working Party and had indicated an interest in being on it.

It was agreed that Cllrs Phil Ogle, David Williams and Lee Chatburn be members of the Working Party, with Cllr Christine Jones, the Chairman, as an ex-officio member.

b) Issuing of Permits for Woodland Car Park Users

It was agreed to take the items in reverse order to the Agenda, and to give consideration to issuing of permits for Woodland Car Park Users before discussing access to the Woodland.

Cllr Robert Parry expressed concern at potential unconditional use of the Woodland Car Park and suggested that the agreement permits be issued to parties likely to use the facility regularly. Cllr Parry produced a map showing the Car Park in the context of where there is, and is not, a legal right of way.

It was **agreed** to send permit agreements to the four regular users groups: the Nature Reserve Management Committee, Shropshire Council, the Volunteer Group, and Donington with Boscobel Parish Councillors.

a) Access to Woodland from the Woodland Car Park

There was discussion on regarding access to the Woodland from the Woodland car park.

Cllr Robert Parry noted that the edge of the woodland has been ploughed since September 2022. He expressed concerned about potential access to the woodland area if it were needed to maintain the pool.

It was noted that Lichfield Diocese owns the Marl Pit. It was suggested that contacting the Conservation Officer at the property manager's office (Balfours) might be an approach for Cllr Parry to consider when pursuing this issue.

22.132 New Business

a) Councillors Meal Out

It was agreed that a meal out for members of the Council should be held with the date of 29th March 2023 being a preferred date for those present.

b) RAF Cadets

It was proposed, seconded, and **resolved** to grant a request from the R.A.F Cadets for a £500 grant towards the cost of a new flight simulator.

Cllr Robert Parry abstained from voting on this item due to his declared personal interest.

c) Management of Humphreston Brook

Consideration was given to Cllr Robert Parry's presentation on management of water flow in Humprheston Brook. A written report had been circulated prior to the meeting. Cllr Parry made clear that this was his personal view in response to the report sent to the Council in September.

Cllr Parry expressed concern at detergent contamination in the brook, and silt build up. He provided photographic evidence to illustrate this concern.

It was noted that the Parish Council holds earmarked reserves for land maintenance, including maintenance of the pool.

It was **agreed** that the documentation be passed onto the Country Parks Manager for comment.

22.133 Correspondence: For Action

- a) West Mercia Police have sent around a request for their Community Charter to be completed – it was agreed that the 3 main issues from the listing remained: drugs, fly-tipping, anti-social behaviour.

22.134 Correspondence: For Information.

The following items were noted:

- a) Buckingham Palace Garden Party – the Chairman has been invited to put her name forwards for a ballot for nomination to a Buckingham Palace Garden Party on 3rd May 2023
- b) Civility and Respect - Donington with Boscobel Parish Council has signed up to the Civility & Respect Pledge and is in receipt of certificate number: 920.
- c) Albrighton by-pass maintenance works: Severn Trent will be undertaking water maintenance work on Sunday 12th March at 19:00 that will end on Sunday 26th March. This will pass close the junctions with Station Road and Cordy Lane South. Cordy Lane South will be closed to all through traffic, diversions will go along Blue House Lane, and there will be three-way traffic signals at the junction of Albrighton By-Pass and Station Road with warning speed restrictions on Albrighton By-Pass.

Cllr Robert Parry also noted thanks to Cllr Virginia Sankey for her work in getting road signs updated, this being particularly relevant to the by-pass closure.

22.135 Planning.

- a) **Applications:** There were none at this time

23/00007/FUL:Application under Section 73A of the Town and Country Planning Act 1990 for change of use from equine use to canine use, including the erection of associated temporary timber buildings, fence, gate and installation of a sewage treatment plant in connection with the dog breeding enterprise operated at the site. Bothy Cottage, Neach Hill, Neachley Lane, Neachley, Shifnal.

It was proposed, seconded, and **resolved**, to object on the grounds of the environmental impact and noise pollution.

- b) **Permission Granted:** There were none at this time
- c) **Permission Refusals:** The following was noted: **22/05379/FUL:** Cosford Business Park, Long Lane, Neachley. Erection of a detached single storey building containing 3No. starter units for employment (resubmission)

- d) **Any other planning matters:** Cllr Robert Parry noted that it is likely that there will be new plans submitted for the Old Nursery.

22.136 Finance.

22.136.1 Payments:

It was proposed, seconded, and **resolved**, to approve the following payments:

| | | | |
|------------|-----------------------------|---------|--------------------|
| Red House | Room Rental (retrospective) | £66 | LGA 1972 s 111 |
| Clerk | Clerk's salary (February) | £650.90 | LGA 1972 s 112 (2) |
| HMRC | Tax | £0 | LGA 1972 s.112 |
| Clerk | Travel Expenses (February) | £27.00 | LGA 1972 s.111 |
| Unity Bank | Service Charges | £18 | LGA 1972 s.111 |

22.136.2 Payments made following at the December meeting:

The following was noted:

| | | | |
|--------------|-------------|------|---|
| S A Cockayne | Bus Shelter | £805 | Local Government (Miscellaneous Provision) Act 1953, s. 4 |
|--------------|-------------|------|---|

22.136.3 Income received

The following was noted:

Interest – £235.01 to the Public Sector Deposit Fund (January)

22.136.4

- a) **Bank Reconciliation** – It was proposed, seconded, and **resolved**, to receive and approve the bank reconciliation until the end of January 2023
- b) **Spend to Date** – It was proposed, seconded, and **resolved**, to receive and approve the spend to date to the end of January 2023

22.137 Reports:

- (a) **SALC** Cllr D. Beechey: none at this time
- (b) **RAF Cosford Sq.** Ldr. C. Wilson: a written report was circulated prior to the meeting
- (c) **Nature Reserve Report** E.Byrne: a written report was circulated prior to the meeting
- (d) **Clerk's Report:** the Parish Clerk noted that she had circulated an anticipated spend sheet prior to the meeting as requested

- (e) **Royal British Legion** Cllr D. Williams: none at this time
- (f) **Footpaths:** Cllr V Sankey and Cllr D Harpe: a loose post on Cordy Lane South/ Blue House Lane will be reported.
- (g) **RAF Cosford Cadets** Cllr R.Parry: 32 new cadets have been enrolled. A new flight simulator has been purchased.
- (h) **War Memorial Working Party** Cllr L.Chatburn: a response is being awaited from contractors regarding the works. Cllr Chatburn has advised the Chairman of the Working Party that costings will be required before Donington with Boscobel Parish Council could consider granting money towards the conservation project.
- (i) **Fayre Committee Reports** Cllr R Parry: there are two new members of the Committee. A road closure has been put in place for the event, and the Station Commander has been invited.

22.138 Training

Training information is available on: www.alcshropshire.co.uk/training

22.139 Date of the Next Meeting 21.3.23

Items for the agenda to be notified to the clerk by **12.3.23**

22.140 Confidential Session

Exclusion of Public and Press: in accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore proposed, seconded, and **resolved**, that, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.

22.141 Staffing Matters

Councillors were given an update on staffing matters.

A response has been received from the Red House. It was agreed that that the complaint is not withdrawn. Cllr David Williams requested that it be noted that the remains withdrawn from the business.