

FLETCHING PARISH COUNCIL

Clerk: Liz Bennett

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



The minutes of the Annual meeting of Fletching Parish Council held at **Fletching Village Hall** on **Monday 14th May 2018 at 7pm.**

Item	Description	Responsible
1.	<p>Members Present: Cllr Peter Roundell (Chairman), Cllr Barry Dickens, Cllr Mike McGowan, Cllr Sandy Bone, Cllr Sam Sainsbury, Cllr Chris Rothery, Cllr Noel Collum, Cllr Tristan Elbrick.</p> <p>Also Present: Liz Bennett (Clerk), Roy Galley (ESCC and WDC Councillor), 6 members of the public.</p> <p>The Clerk reported that the meeting would be recorded.</p>	
2.	<p>Election of Chairman.</p> <p>Peter Roundell was elected as Chairman for the next year.</p>	
3.	<p>Election of Vice Chairman.</p> <p>Barry Dickens was elected as Vice Chairman for the next year.</p>	
4.	<p>Apologies for absence.</p> <p>Apologies were accepted from Cllr Dan Kerwood.</p>	
5.	<p>Declarations of interest.</p> <p>None were received.</p>	
6.	<p>Terms of the public session.</p> <p>The Chairman suggested that the public session should take place before the start of the main meeting, in line with many other Councils, and that it should last no more than 10 minutes. At the Chairman's discretion members of the public could ask 2 questions and speak for no more than 2 minutes. The proposed amendment to the standing orders will be put forward at the next meeting for agreement by the Council.</p>	Clerk
7.	<p>Public Session.</p> <p>The Parish Council was asked to amend the Filming and Recording of Meetings Policy to include the following wording, or similar "you are asked as a matter of courtesy to inform the council if you wish to record or film the meeting".</p> <p>The Parish Council was asked to reject the draft minutes of the meeting held on 9th April 2017 because there was no disruption and no grounds to close the meeting. If the Parish Council do accept the minutes, then the evidence will be taken to another forum.</p>	
8.	<p>Report from County and District Councillors.</p> <p>Roy Galley provided his report including:</p>	P. Roundell R. Galley

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	<ul style="list-style-type: none"> - a proposal is being considered to close two care homes in Eastbourne with the aim of using the money to provide care in the patient's home. - Alternative ways of funding the music service are being considered because it is an expensive service to provide. - there have been issues with waste collection. Residents are urged to report any problems to Wealden District Council. 	
9.	Minutes of the meetings held on 9th April 2018. The minutes were AGREED and signed by the Chairman.	
10.	General Power of Competence. Eligibility for the General Power of Competence was confirmed.	
11.	Attendance records for year ended March 31st 2018. The Councillor attendance records at meetings were noted.	
12.	Committee for the hearing of PC complaints. It was AGREED that rather than form a committee, the complaints will be heard by the whole Council. This will be done at an extraordinary meeting that on the advice off SLCC and SALC will not be open to the public.	
13.	Renewal of parish council insurance. The quotes were not all received in time for full consideration at the meeting, so the item will be carried forward to the next agenda.	Clerk
14.	Planning applications. The following comments, delegated to Councillors with planning responsibility, were noted: <ul style="list-style-type: none"> - WD/2018/0709/F Installation of two rooflights and two windows in side elevations. Piltdown Poultry, Fairhazel, Piltdown. The Parish Council do not object to this application. - WD/2018/0632/F Townsend Farmhouse, Down Street, Piltdown. Description: Proposed alterations and extension to Townsend Farmhouse to form additional and upgraded facilities including replacement utility room, new family room and improved headroom to master bedroom and en-suite bathroom. The Parish Council note that this cannot be seen from the road and is not intrusive and so do not object to the application. - WD/2018/0325/F Little Moses. The Parish Council note that this cannot be seen from the road and is not intrusive and so do not object to the application <p>The following applications were not received in time for consideration at the meeting. It was AGREED that they will be delegated to the Councillors with planning responsibility.</p> <p>WD/2018/0838/F Gazle Slope, Golf Club Lane, Piltdown, Tn22 3xb Description: Construction of a 20m x 40m equestrian arena. Works to include cut and fill, a small amount of imported soil, new land drain with piping to adjacent ditch, membrane, stone base, silica sand and fibre surface.</p> <p>WD/2018/0818/F Little Barkham Farm, Goldbridge Road, Piltdown, Demolition of two existing barns and construction of two proposed replacement dwellings, access, parking and residential curtilages (subsequent to prior notification consents WD/2016/1028/P04 AND WD/2016/0188/P04 for change of use from two agricultural buildings to two c3 dwellings)</p>	N. Collum B. Dickens C. Rothery

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15.	<p>Planning decisions:</p> <p>The following planning decisions by Wealden District Council were noted:</p> <ul style="list-style-type: none"> - WD/2017/2934/F remove three buildings and erect two detached dwellings. Flitteridge Farm, Daleham Lane, Fletching. Approval. - WD/2018/0240/F Erection of timber stables, sand school and change of use of land. Land at Mark Street, Bell Lane, Nutley. Refusal - WD/2017/2872/F. Demolish existing ancillary outbuildings and construct new outbuilding. Incorporating single garage, secure tool/garden equipment storage, garden amenity room with shower/wc. Drapers, High Street, Fletching. Approval. - WD/2018/0709/F Installation of two rooflights and two windows in side elevations. Piltdown Poultry, Fairhazel, Piltdown. The Parish Council do not object to this application. Approval. 	
16.	<p>Arrangements for recruitment of new Clerk.</p> <p>SALC are handling the recruitment at a cost of £600. Interviews will take place on the evening of 30th May. It was agreed that the interview panel will consist of Cllr Roundell, Cllr Dickens and Cllr Sainsbury. The Clerk's last day is 5th July.</p>	
17.	<p>Annual Governance and Accountability Return (AGAR)</p> <p>a. Internal audit report. The report from the internal auditor was noted. His suggestion of obtaining cybercrime insurance cover was noted and will be explored by the Clerk. Initial enquiries suggest that this cover is difficult to obtain and expensive. It will be considered further at the next meeting.</p> <p>b. AGAR section 1 Annual Governance Statement. The Governance Statements were approved by the Council and signed by the Chairman and Clerk.</p> <p>c. AGAR section 2 Accounting Statements. The Accounting Statements were approved by the Council and signed by the Chairman and RFO.</p>	
18.	<p>Administration.</p> <ul style="list-style-type: none"> - Finances. The financial report showing the payments for approval, the receipts and bank reconciliation were approved and signed by the Chairman. It is attached to these minutes. - Burial ground applications. None received. 	
19.	<p>Community Governance Review.</p> <p>Wealden District Council has asked the Parish Council to suggest where the new boundary should be drawn. There have been two objections to the proposal, but they are both from residents of properties that were not on the original list of houses to move into Fletching parish. It is thought that Wealden DC did this because of the difficulties in drawing a clear boundary around the houses in the original proposal. Cllr Roundell will speak to Wealden District Council.</p>	P. Roundell
20.	<p>Grant applications:</p> <p>a. Grant request from Fletching PCC.</p> <p>After some discussion it was AGREED that a payment of £750 should be made to the PCC towards the maintenance of the churchyard and the memorial lighting. Whilst less than the amount requested in the application, it is the amount that FPC has set aside in the budget. It was also agreed that this is a long-standing arrangement between FPC and the PCC which should be formalised in writing setting out the parameters for an annual payment. This would mean that a grant application would not be necessary each year. The Clerk will draft a letter.</p> <p>b. Grant request from Fletching Recreation Ground. After some discussion it was AGREED that a grant should be made of £780 to the recreation ground</p>	Clerk

[illegible]

Item	Description	Responsible
28.	<p>Date of next meetings.</p> <p>- 4th June 2018at 7pm in Fletching Village Hall.</p> <p>Note that the meeting to be held on 29th October 2018 will now be held in Fletching Parish Church. The meeting to be held on 3rd December will be held in Fletching Village Hall.</p>	

DRAFT MINUTES SUBJECT TO CONFIRMATION.

Fletching Parish Council Finances 14th May 2018

Payments for approval

Ref	Method	To	For	Amount
8	BACS	Peter J Consulting	Internal Audit	89.68
9	BACS	Brook Hart	Weed kill	140.00
10	BACS	Wealden District Council	Training – S. Bone	20.00
11	BACS	Elizabeth Bennett	Salary	513.66
12	BACS	East Sussex Pension Fund	Clerk pension	187.53
13	BACS	Elizabeth Bennett	Expenses	85.46
14	BACS	Tim Jordan Grounds Maintenance	Grass cutting	834.98

Receipts in April.

A	Wealden District Council	Precept and Grant	14541.50
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Fletching Parish Council Bank Reconciliation 30th April 2018

Balance per bank statements as at 30th April 2018		Cashbook	
FPC Current Account	20266.14	Opening balance	39476.68
FPC Festival Account	24.97	Add receipts in year	14541.5
FPC Savings Account	31566.95	Less payments in year	-1528.23
FPC War Memorial Account	421.51		
FPC Maryon-Wilson Account	498.38		
Less uncollected direct debit			
Wealden DC	-288		
Net Balance	52489.95	Balance	52489.95

Signed by Chairman of PC meeting 14/05/2018