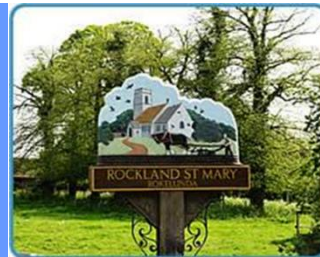


# Rockland St Mary with Hellington Parish Council

Charlotte Rust, Parish Clerk

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**Date:** Thursday 15<sup>th</sup> December 2022

**Time:** 7.30pm

**Place:** Parish Room, Rockland St Mary

Councillors are hereby summoned to this Parish Council Meeting of Rockland St Mary with Hellington Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

**Charlotte Rust**, Parish Clerk & RFO

## AGENDA

1. To receive and approve apologies for absence.
2. To approve minutes of Parish meeting of 9<sup>th</sup> November 2022.
3. To acknowledge Cllr K Bevington's last meeting as Chair and Councillor.
4. **Reports from:**
  - 4.1 District Councillor, Cllr Vic Thomson
  - 4.2 County Councillor, Cllr Kay Mason-Billig.
  - 4.3 Parish Clerk
  - 4.4 Cllr N Stone – Green Lane Playing Field and Rockland St Mary Primary School.
  - 4.5 Cllr K Bevington – Footpaths.
  - 4.6 Cllr J Norris – Environment and wildlife matters.
  - 4.7 Cllr J Sayles and Steven Gildersleeve (SG), Caretaker – Blackhorse Dyke and Staithe Car Parks, defibrillators.
    - 4.7.1 Cllr J Norris to provide an update on the Risk Assessment on Staithe Car Park.
    - 4.7.2 Maintenance of Staithe Car Park; surfacing and vegetation management.
    - 4.7.3 Cllr K Bevington to update on the damaged barriers at Staithe Car Park.
    - 4.7.4 Confirm the amount of gravel required at Blackhorse Dyke Car Park.
    - 4.7.5 Cllr P Francis to provide an update on the village sign.
5. Adjournment for Public Participation (15 minutes allowed for). This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
6. Road lines at the top of Run Land and School Lane.
7. Updates:
  - 7.1 Residual Grant money for projects.
    - 7.1.1 To agree the spilt of the remaining Covid Grant amount of £690.80.
  - 7.2 Grass verge near Broadfield.
  - 7.3 Hedge on New Inn Hill.
  - 7.4 Communication with Gary Overland re Low common flood alleviation.
    - 7.4.1 To approve letter to the residents of the property.
  - 7.5 Blackhorse Dyke Pond Clearing.
  - 7.6 Hellington Post Box.
  - 7.7 Bird Scarers.
  - 7.8 Hellington Triangle Bench.
  - 7.9 First Aid Courses.
8. To approve Shared Training Cost Agreement with Claxton Parish Council.
  - 8.1 **Policies for review:**
    - 8.1.1 Retention of Documents.

8.1.2 Retention Policy.

8.2 Update on S/O review with Janet.

8.3 Emergency Plan - Appoint Emergency Co-ordinator and Deputy Emergency Co-ordinator

8.3.1 To approve Emergency Plan

8.4 To approve Defibrillator Checking Policy

9. **Planning:**

9.1 To receive any new planning applications and make comment.

9.2 To receive the results and updates on any outstanding applications.

9.2.1 2022/1669 – Single Story rear extension. Approved with Conditions.

10. **Finance:**

10.1 To review Budget/Precept figures 2023/24.

10.2 To approve Internal Auditor.

10.3 To note the bank balance.

10.3.1 Acknowledge all three Parish Councils bank account have been reconciled as of 8<sup>th</sup> December 2022.

10.3.2 Confirm new signatories.

10.4 To note any receipts.

10.5 To note any grants.

10.6 To approve any payments of invoices and other expenses received since last meeting.

10.6.1 See Decembers Payment Schedule.

10.6.2 To approve Clerk's payment for back dated salary.

10.6.3 To approve standing order, reflecting Clerk's salary increase.

11. To discuss items to add to the agenda for next Parish Council meeting.

12. Parishioners final word.

13. To confirm next meeting on Wednesday 11<sup>th</sup> January 2023 at 7.30pm at The Parish Room, Rockland St Mary.