

JEXBOURNE WITH JACOBSTOWE PARISH COUNCIL

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Minutes of the Parish Council Meeting held on Tuesday 29th October 2019
at 8:00pm in the Vestry, Jacobstowe

Councillors Present: Steve Blakeman (Chair), Adam Hedley (Vice Chair), John Guy, Brian Cobb and Dave Stuart

In Attendance: Zena Tett (Clerk) 2 and members of the public

71. Welcome

Cllr Blakeman, Chairman of the Parish Council welcomed everyone to the meeting.

72. Apologies for Absence

Borough Councillor Lois Samuel and Councillor Ulrik Lawson made their apologies prior to the meeting.

73. Minutes of the Last Meeting

The minutes of the meeting held on 24th September 2019 were agreed and signed as a true record: proposed by Cllr Hedley, seconded by Cllr Stuart, all in favour.

74. Declarations of Interest

Cllr Hedley for item 79.1 Town Living planning application.

75. Public Speaking Time

75.1 A member of the public said a key had still not been cut for the notice board to enable her to post the Neighbourhood Plan (NP) minutes. Cllr Hedley explained that he was having difficulty finding someone local with a suitable blank to cut it from. Another member of the public offered to get the key cut in Exeter for the Parish Council.

76. Borough Councillor Report

Borough Councillor Lois Samuel was not present.

77. Matters Arising

77.1 Neighbourhood Plan

Cllr Hedley explained that Locality, the organisation who provide grants in connection with neighbourhood plans, had approved the technical support packages that the NP Group had applied for in respect of site assessments and housing needs. The NP Group had decided not to go ahead with commissioning external consultants to prepare landscape character assessment – some members were not wholly convinced of the value of the study and others baulked at spending so much on a single project, especially without explicit community approval. The drafting of the NP policies is progressing and later this month the NP Group is intending to send out a newsletter to the community updating them on housing, *including the outcome of the 'Call for Sites' exercise.*

77.2 Maintenance of Parish Assets

Cllr Blakeman reported no change, deferred to the next meeting.

77.3 Devon Air Ambulance

Cllr Blakeman reported no news, deferred to the next meeting.

77.4 Projector

Cllr Hedley reported that a new projector had been purchased and would arrive tomorrow. He will pass on the necessary paperwork to the Clerk. **Action Cllr Hedley**

77.5 Village Hall Funding

Cllr Stuart explained the kitchen roof in the Village Hall is leaking and the roofing sheets need replacing. He explained the Village Hall committee are looking to see

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what funds can be raised through a grant and wondered if the Parish Council should contribute. Cllr Blakeman advised that the Village Hall committee would need to approach the Parish Council direct if they wanted a donation.

77.6 Code of Conduct

Cllr Hedley is still awaiting a reply from West Devon Borough Council, deferred to the next meeting.

77.7 Dog Fouling

After hearing some concerns raised by Cllr Hedley in connection with adopting a 'stick and flick' policy, in particular the likely objection of landowners with grazing animals, Cllr Cobb moved that the Parish Council does not go ahead with the notices, seconded by Cllr Hedley.

78. New Items

78.1 Councillor Vacancy

The Clerk notified Parish Councillors that a notice had been issued for the purpose of determining whether or not an election would need to take place. The notice expires on 4th November 2019 when the Parish Council will be able to co-opt a member if the vacancy is uncontested.

79. Planning

79.1 3294/19/ARC Town Living

Application for approval of details reserved by conditions 3, 4 and 5 of listed building consent 3413/16/LBC.

Comments: None

Decision: Support

Proposed by Cllr Blakeman, seconded by Cllr Guy, all in favour. **Action Clerk**

79.2 Additional Applications

There were no additional applications made prior to this meeting.

80. Clerks Report

80.1 Correspondence

The correspondence listed below was reviewed and any comments were noted.

80.1.1 WDBC: Local Elections May 2019 – Recharges to Town and Parish Councils for Uncontested Elections

80.1.2 Highways: Email reminding parishes to order salt in good time and upcoming conferences

80.1.3 Rural Services Network: Bulletin

80.1.4 DCC: Devon Dark Skies Evening Event – this will take place on 31st October

80.1.5 WDBC: Technical Consultation on the Local Government Finance Settlement 2020/21

80.1.6 WDBC: Super Link Meeting – 27th November

80.1.7 Parish Paths Partnership Autumn Newsletter

80.1.8 WDBC: Electoral Registration – Canvassers Door Knocking

80.1.9 DCC: Traffic Management Permit Scheme

80.2 Register of Interests

In the absence of Cllr Lawson this item was deferred until the next meeting.

81. Councillors Reports and Items for Future Agenda

81.1 Cllr Cobb has been trying to contact Highways about the potholes in Jacobstowe but has been unable to reach anyone.

81.2 Cllr Stuart asked about the letter sent by The Burrow earlier in the day and their request for support from the Parish Council in their application for a dropped kerb outside the shop. The Clerk was asked to write a response stating the Parish Council supported their application. **Action Clerk**

82. Finance

82.1 The following payments were agreed: proposed by Cllr Stuart, seconded by Cllr Cobb, all in favour. **Action Clerk**

82.1.1 Clerks Expenses £30.50

82.1.2 Exbourne Village Hall – NP room hire £90.00

82.1.3 Exbourne Village Hall – PC room hire £75.00

82.2 Bank Balance Review

The balance in the Parish Council Account on 15th October 2019 was £16,068.62.

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There are outstanding transactions which amount to £231.50, giving the parish an actual balance of £15,837.12 once these payments have gone through.

83. **Date of Next Meeting:** Councillors confirmed the next meeting of the Council will take place on Tuesday 26th November 2019 in the The Village Hall, Exbourne at 8pm.

With no further business, the meeting closed at 8:35pm

SIGNED AS A TRUE RECORD: S. Blakeman (Chair)

NAME: S. BLAKEMAN DATE: 26 NOV 2019