



**MINUTES OF THE MEETING OF MICHAELSTOW PARISH COUNCIL HELD IN
THE CONFERENCE ROOM AT TREGAWN FARM at 8 PM on THURSDAY April
4th 2024** 1 of 3

Present at meeting: Cllr. Jem Marshall [chair], Cllr. Robin East, Cllr. Richard Whitby, Cllr. Anthony ffrench Blake, S. Mitchell the clerk.

Cllr. Dominic Fairman and 8 members of the public

Item	<i>Discussion / decision</i>
1. Chair's Welcome	The chair welcomed parishioners to the Annual Public Meeting
2. Report on Year's Activity	He read out a report on the year's activity by the Parish Council * [add. 1]
3. Clerk's Report on Finances and Audit	The clerk quantified the year's expenditure and income by the council [see audit page on parish website]
4. Parish Council Members declaration of interest	There were no interests declared
5. Apologies	Apologies from Cllr. P. Jago
6. Public Session	Members of the public thought that the parish council should supply a Facebook site for local business, or at least some kind of local promotion.
7. Presentation by Cllr. Fairman on quiet lanes project [map linked here]	Cllr. Fairman gave an insightful talk on the development of a quiet-lane network building on the Sustrans route locally.
8. Presentation by clerk on North American Indian style flutes	The clerk had brought ten American Indian Style Flutes along to the meeting which he demonstrated
9. Conclusion and thanks	The Chair thanked all concerned and moved on to the meeting. Members of the public left.
10. Minutes: to approve and sign the Minutes of the previous Parish Council Meeting held 7th March 2024.	The minutes of the March meeting were approved and signed
11. Matters Arising from the above minutes:	<ul style="list-style-type: none"> • breach of planning issue [ongoing]: Cllr Fairman suggested that this issue might be coming to a conclusion • plaque in old chapel to church: no developments • Issues around speeding on B3266: the PC Cllr. ffrench Blake had been lobbying was moving on • Water issues outside Bearoak: no further developments



MINUTES OF THE MEETING OF MICHAELSTOW PARISH COUNCIL HELD IN THE CONFERENCE ROOM AT TREGAWN FARM at 8 PM on THURSDAY April 4th 2024 2 of 3

Present at meeting: Cllr. Jem Marshall [chair], Cllr. Robin East, Cllr. Richard Whitby, Cllr. Anthony ffrench Blake, S. Mitchell the clerk.

Cllr. Dominic Fairman and 8 members of the public

12. Applications / Planning Matters: 12a. items post agenda	None
13. Accounts: a. Bank Balance: statement to 27 th Mar. 24 b. Annual Accounts: copies supplied to all c. Invoices: <ul style="list-style-type: none"> • clerks monthly salary paid in arrears by SO • ground maintenance • clerk tax issues 	£2046.19 [link] £ 436.63 £ 100 The clerk had not yet been able to make a payment for last years tax of £118.80
14. LMP & parish maintenance:	No issues
15. Community:	<i>Network / Correspondence:</i> Next network meeting scheduled for Monday 22 nd April
16. Parish Matters & AOB: Tregardock: issues around proposed seaweed farm Email from local business calling for parish council support ' <i>for the growth of small businesses and to support new businesses starting out</i> '.	Councillors discussed this briefly and Cllr. ffrench Blake would keep an eye on it. The clerk apologised for not replying to this email and was directed to once again look at the viability of a promotional Facebook site for Michaelstow
17. Date of next Meeting:	May 9th, 2024 due to local police elections.
18. To Close the meeting:	The chair closed the meeting at 21.19

Provisional meetings dates for 2024.

- May 09 Local Elections on 02.05.24 Annual General Meeting.
- June 06 D-Day 80 year remembrance. A Beacon Bonfire had been proposed but on this date there is a clash with Royal Cornwall show – dates to be confirmed
- July 04 Audit ends
- Aug. 01
- Sept. 05
- Oct. 03
- Nov. 07
- Dec. 05



**MINUTES OF THE MEETING OF MICHAELSTOW PARISH COUNCIL HELD IN
THE CONFERENCE ROOM AT TREGAWN FARM at 8 PM on THURSDAY April
4th 2024 3 of 3**

Present at meeting: Cllr. Jem Marshall [chair], Cllr. Robin East, Cllr. Richard Whitby, Cllr. Anthony ffrench Blake, S. Mitchell the clerk.

Cllr. Dominic Fairman and 8 members of the public

ADDENDUM 1. Chairman's Report

Financial Year ending April 24

This year we have looked at seven sets of planning applications around the parish. From local improvements to property or farmland conversions containing five dwellings. The parish council started the year on the subject of defibrillators for Treveighan, researching the ins and outs of how they might help with funding.

Councillors have undertaken a 'footpath review' which includes the installation of new guideposts, some of which have arrived from Cormac and been installed. The parish council was involved in installation of a new flagpole on the green and provided a coronation mug to all under 18 year olds living in the parish [we still have a couple of these left at £5 each].

The council explored what they would need to do to undertake a local housing needs assessment and looked at similar research that has been done. Speeding and inconsiderate road use along the B3226 was discussed and became a topic throughout the year, along with flooding outside BearOak every winter.

This year our landworker Mr. Sanders retired after more than 20 years work and councillors and the clerk formalised a legal and accurate job description, a flexible contract and appointed a new landworker for the parish. Some of the parish council members are giving more of their time to Community Network involvement and meetings this year.

A lady from Canada contacted parish councillors this year with questions concerning relatives buried in the churchyard. On her visit later with parish council members she was genuinely joyous at finding her roots here. Members are also undertaking the removal of the plaque from the old chapel into the church.

The parish council is busy this time of year with the annual audit, where all processes and paper trails are scrutinized by an internal auditor. Being a tiny parish we are presently spared an external audit. This year the parish council have had to update all of the core documents supporting the status parish council.

Presently a most interesting project underway is the idea of 'quiet-lane networks', developing our local highways for uses beyond just cars. Cllr. Dominic Fairman is here to introduce you to this project in a brief talk.