

CLEE ST MARGARET PARISH COUNCIL

MINUTES of the ANNUAL PARISH COUNCIL MEETING held on TUESDAY 18th MAY 2021 at 7.30 pm in the VILLAGE HALL

Present: Councillors Mike Hardingham, Ken Jackson, Shalynn Pearson, Helen Robinson, Scarlett Penn, Tamsin Osler

Clerk : Joan Palmer

1. APOLOGIES FOR ABSENCE

Councillor John Heighway

2. ELECTION of CHAIRPERSON and VICE CHAIRPERSON

Councillor Hardingham was proposed as Chair person. The voting was five in favour and one abstention.

Councillor Tamsin Osler was proposed Vice chairperson. The voting was unanimously in favour.

3. ASSIGNMENT of ANY OTHER ROLES WITHIN the COUNCIL

Councillor Hardingham outlined the responsibilities of a hill maintenance manager and Councillor Shalynn Pearson agreed to take on that responsibility.

She agreed to liaise with the Commoners' Committee to discuss what other activities the Commoners believe to be important and would bring those proposals to the next parish council meeting.

Councillor Scarlett Penn agreed to be the Council's representative on the Village Hall Committee.

4.ARRANGEMENTS for the APPOINTMENT of a NEW CLERK.

Despite the fact that a highly suitable candidate had come forward to be considered for the role of clerk it was decided, with five in favour and one abstention, that the vacancy be more widely publicised so that other interested persons could apply. Councillor Jackson proposed the advertisement be displayed on all the village notice boards and also the council's website.

ACTION: Clerk to publicise the vacancy on all the remaining notice boards and also the council's website.

After the closing date for applications had passed Councillors would be informed of the date of the interview/s and they could attend if they wished. Otherwise, the interviewers would be the present clerk, Joan Palmer and the Chairperson, Councillor Hardingham. It was expected that the new clerk would attend the next Parish Council meeting later in June.

It was agreed that a card of thanks would be sent to the clerk and Councillor Palmer showing the council's appreciation of their work during the past eighteen years.

The Councillors completed their forms of Disclosable Pecuniary Interests and signed their declarations of Acceptance of Office.

They were asked to bring all their copies of the council's policies and procedures to the next meeting as these needed to be updated.

Date of the next meeting to be announced later after the next clerk has been appointed.

