

## BYWELL PARISH COUNCIL

### Minutes of Council Meeting and AGM held on Monday 17<sup>th</sup> May 2021 at Newton & Bywell Community Hall at 7.00pm

Present: Cllrs Gillespie, Wright, Richardson and Stevens. Also in attendance - Monica Anderton, Clerk

1. **Apologies received:** Cllr Thompson. The new County Councillor had not yet been contacted.
2. **Standing Orders:** these were approved.
3. **Election of Chair/Vice-chair:** Cllr Wright proposed and Cllr Richardson seconded that Cllr Gillespie be elected Chairman. This was agreed. It was also agreed that should the Chairman be unavailable, one of the Councillors present would volunteer to chair the meeting. There is a vacancy for one more councillor and a member of the public had expressed interest. If agreed, they could be formally co-opted at the next meeting without formality under the current election processes.
4. **Declarations of Interest:** None
5. **Minutes from meeting of 15<sup>th</sup> March 2021:** These were agreed as a true record.
6. **Matters arising:** The new Parish Council website was now available through the NALC system. It will be kept for Agendas, minutes and financial matters as required by law. A link will be put in to the Trust's new website which has Community matters on it.
7. **Reports:** Chair's report: As reported for the APM.
8. **Planning:** 20/03294/FUL – replacement of garden shed at Old Stables, Stelling Hall: **Granted** permission;  
20/02499/VARYCO – Changes in opening hours and external seating at 2/3 Acomb Farm – application withdrawn at the applicant's request;  
21/00406/FUL – Single storey extension at 1 Brocksbushes Farm – refused permission;  
21/00808/FUL – Detached wooden garage at 3 Stelling Farm; Parish OCouncil have no objections to this;  
21/00717/FUL – Extension at West View, Newton; Parish OCouncil object to this application;  
21/00543/ADE – Display boards north of Shaw House Farm: the Parish OCouncil have no objections to this;  
21/00950/FUL – Demolition of existing dwelling and replacement with new 3 storey house etc.; The Parish Council object to this application.
9. **Correspondence:** the list of correspondence received was noted; The Clerk, Clerks and Councils Direct, CPRE – Winter/spring magazines; War Memorials Trust Bulletin – November.
10. **Finance:** a)The Balance on the account at 23rd April was £7092.27

- b) The Audit Exemption Certificate was approved;
- c) The Annual Governance statement was approved;
- d) The revised Risk Assessment was noted;
- e) To note that the Internal audit had been received with no actions needed;
- f) The Accounting Statement for 2020/21 was approved;
- g) The following payments were authorised:
 

Clerk, Salary, March 2021	£299.89
Clerk, Salary, April 2021	£299.89
Clerk, Salary, May 2021	£299.89
Came & Company, Insurance	£527.73
P B Basnett, internal auditor	£60.00
NALC Annual subscription 21/22, including website hosting £185.35	
- h) To Note formal approval of annual accounts 20/21 from previous APM;
- To note the balance of the Loan account of £5174.39
- To note precept payment of £5250.00

It also note again that there are difficulties in changing signatories on the bank account. These would be reported to the NALC as they are campaigning on the issue.

**11. AOB:** ~ It was agreed to keep the Council meetings at every other month on the 3<sup>rd</sup> Monday of the month despite some earlier discussions about reducing the frequency which had occurred during the lockdown.

**12. Date of next meeting:** Monday 19<sup>th</sup> July 2021 at 7.00pm

Chair:

Date: