

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.15 pm on 27 APRIL 2017 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, M Davies, J Guest, R Hatton,
L Marshall, T Musson (Chair), V Wright
County & District Cllr Mrs M Dobson

Clerk: Caron Ballantyne

In Attendance: 3 members of the public

Action by

55 Public forum

Query raised about the Dykes End/The Oaklands Development and if there has been any decision made – As yet there is nothing to report on this site
A further query about the sale of the Royal Oak and the proposals for the site – see Agenda Item 63a

56 To receive apologies for absence

Apologies from Councillor Scott accepted
Apologies from District Councillor Clarke noted

57 To receive any declarations of interest

None

58 **To receive and approve the Minutes:** of the Parish Council Meeting of 23 March 2017, circulated to members prior to this meeting. Following a minor alteration to Councillor Dobson's report, these were agreed as a true record and signed by the chair. To receive the draft minutes of the Annual Parish Meeting of 13 April 2017, all agreed that these were a true reflection of the meeting

59 To receive reports from County and District Councillors

Cllr Mrs Dobson

- William Bailey House set up is going to be all right – the developers have sent in a very bad planning application and the 2 managers of William Bailey House have concerns about the lack of parking for blue badge holders. There have been discussions with the developer who has agreed that a number of changes will be implemented, but are not included in the application. Residents on the other side of the road have permission to park at the back of their properties. There is only then a small space remaining, which may be offered for residents parking
- Windsor Close garages are currently being looked at, especially with the legalities
- Surface dressing on the High Street was undertaken yesterday. The first sweep has been done today, the second sweep will be done next week. The road markings will go back down in a couple of weeks following another sweep and then the drains will be lifted.
- The weight limit is now operational. Residents on the High Street are reporting that they are now getting a good night's sleep
- Acceleration on broadband is now scheduled for June 2017

60 a) To Formally Note Items of Income for the Month:

Income			VAT	Total
Burial Ground	Cemetery Fees	£347.00	Nil	£347.00
NSDC	Precept (First ½)	£20,000.00	Nil	£20,000.00

Noted

b) To Approve Items of Expenditure for the Month to be paid by BACS:

Expenditure			VAT	Total
NSDC	Trade Waste - Dog Bins 2016/17	£460.20	£92.04	£552.24
AEB Landscapes	Community Park - Inspections	£280.00	Nil	£280.00
Trent Valley IDB	Drainage Rates	£3.02	Nil	£3.02
C Ballantyne	Clerks Expenses	£96.56	Nil	£96.56
T Musson	Chairs Expenses	Nil	Nil	£0.00
NSDC	Business Rates - 71 High Street	Nil	Nil	Nil

All expenditure resolved to be paid

- c) **Bank Reconciliation for the year to date** – signed by Cllrs Allen and Barrie and circulated prior to the meeting, noted
- d) Trade Waste Services for dog bins for 2017/18, including signing of the agreement
Fortnightly collection of 10 bins @ £1.85 each collection
Resolved that this agreement is signed
- e) To review the draft annual return and governance statement for submission to the Auditor – Resolved that this reflects the systems and processes the Parish Council has in place

61 Planning**a) Applications for Consideration**

17/00655/FUL	Canon Stevens Close (4)	Householder application for new single storey front porch – SUPPORTED unanimously
17/00706/FUL	Station Road, The Tennis Court	Householder application to erect additional bay to existing garage – SUPPORTED unanimously
17/00704/FUL	Low Street (36)	Householder application for demolition of existing garage and new replacement garage with drive and car parking area – SUPPORTED unanimously

Additional Applications received after Agenda published. Chairman agreed to discuss in order to meet NSDC planning deadline

17/00629/FUL	Swinderby Road (77)	Removal and re-instatement of dropped kerb for the purpose of widening entrance access to the property – SUPPORTED unanimously
17/00750/FUL	Dykes End (43)	Householder application for proposed single storey rear extension with pitched roof – SUPPORTED unanimously

b) Applications Determined

17/00314/FUL	Woodhill Road (7)	Permitted
17/00501/TWCA	Besthorpe Road, Cleve Lodge	No Objections
17/00502/TWCA	Dykes End (2), The Lodge	No Objections
17/00283/FUL	High Street (124), Billericay	Permitted
16/01476/RMAM	Braemar Farm - Phase 1	Permitted

17/00319/FUL	Westfield Lane (4)	Permitted
16/02148/OUTM	Potter Hill Road, Mulberries	Refused
17/00286/LBC	Low Street, The Old Hall	Permitted
17/00335/FUL	Low Street, The Old Hall	Permitted
17/00330/FUL	Cottage Lane (28), Woods End	Refused

Decisions Noted

c) Appeals Decided

16/01600/FUL	Fosse Road, East View	Allowed
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Appeal noted

- d) Lincolnshire Minerals and Waste Local Plan: Site Locations (Pre-Submission Draft) submitted for independent examination - noted
- e) Consider commencing on a Neighbourhood Plan – Resolved unanimously that Cllrs Barrie, Marshall, J Davies and M Davies take this away and try to determine if there is sufficient interest in the Parish to take this forward. Cllrs JB, JD, MD, LM

62 Community Park

- a) New administrator required for Facebook Page – Resolved that Cllr Marshall will do this. Cllr Guest to arrange this as one of the existing administrators Cllr Guest
- b) Update from Skate Park Advisory Group – The group continues to meet monthly and a number of consultations have been carried out and NSDC officers have visited the site. The group has looked at repairing what is already in place, but this has been quite difficult due very few people able to do this type of work – this would only give the park a fairly short life. Investigations into a replacement are ongoing. NCC grant has been obtained for a new path around the outside. Lincolnshire Co-op have accepted the group as a Community Champion. A grant will be applied for from WREN, this will be for up to £50k. The group are now wondering if the Parish Council would be able to provide some funding. A nice example has been found in Northamptonshire which cost £90k. Resolved that some funding would be made available from the Capital Reserve – the group should continue to raise funds and seek grants to this project

63 Land within the village

- a) Sale of the Royal Oak to the LCS – Parish Council to write to Ursula Ledbetter CEO of LCS stating that residential development in this location is perhaps not appropriate. Clarification about the proposals for the site should be sought and a meeting arranged on site to discuss the proposals. The site is in the heart of the village. Requests for listing of the building by parishioners was not considered appropriate at this time, but may be considered at a later date as would an Asset of Community Value. Clerk to draft and circulate round a letter before sending out Clerk
- b) Agricultural land on Low Street for sale – the press and public were excluded from the meeting for this item. Resolved that the Parish Council approach the owner Cllr Allen
- c) Land at the End of Dykes End – Potential Claim of Public Footpath across – Resolved unanimously that the Parish Council put in a claim for this path. Evidence Summaries to be gathered to support the claim Clerk

64 Correspondence

- a) Battle's Over - A Nation's Tribute & WWI Beacons of Light – Resolved that an interest is registered for lighting a beacon Clerk
- b) Notts County Football in the Community - noted
- c) Road Safety at the High Street/Low Street Junction – Spoken to highways and there is nothing to be done in terms of road safety. The Grey Horse have moved the A board into the verge following a discussion with the Clerk

- d) Trent Valley Internal Drainage Board – “Notice to Enter” Parish Council land and Newsletter - Noted
- e) Best Kept Village – Cllr Marshall is currently arranging this and will be contacting volunteers for assistance shortly Cllr Marshall
- f) Chairman training – no one

65 Fleet Article for June – Resolved that Cllr M Davies would do this edition, several topics were suggested

66 Clerks Report

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| ➤ NSDC Consultation on the CIL Draft Charging Schedule – Cllr Davies drafted response and Clerk submitted prior to the deadline | 45d |
| ➤ Section 137 Grant – awarded to the scouts and the conditions communicated to the Scout leader | 46 |
| ➤ Additional waste bin in village centre in progress. NSDC to confirm process before proceeding further | 47b |
| ➤ Neighbourhood Plan – Presentation made at Annual Parish Meeting. Agenda Item for April meeting for further discussion | 48a |
| ➤ Annual Parish Meeting – has now been held all arrangements made prior to the meeting | 49 |
| ➤ Y&CC Maintenance – Ivy from neighbouring property. Letter has been sent to resident and the work has been carried out. Contact have been obtained and permission granted to retain them on file for future reference | 51 |
| ➤ Grant Aid Application for Citizens Advice Sherwood & Newark – advised no grant as requested | 52a |
| ➤ Offer of free dog poo bags – has been accepted although currently no supplies available. Clerk still to contact Collingham vets about locating a supply there | 52b |
| ➤ Notts Reboot – Leaflets placed in the library | 52d |
| ➤ Best kept village application submitted | 52e |

Other items

- Planning application consultations responded to
- Concerns raised over the new street lighting which has been installed in some areas of the village. The lights now only illuminate the highways and leave dark areas around properties raising concerns about the increase in hours of darkness crime. Would it be possible for SNG to monitor this?
- Ground Maintenance Contract commenced. Initial cuts done everywhere. Community Park was extremely busy on first visit, so pulled off and came back the following day to complete the work. Due to the length of grass some areas look poor, but the contractor has assured that this will improve through the season. One area has been missed (Little Lane) and the contractor has been advised and will pick up on the next visit.
- BBC East Midlands Today came to the Orchard on Wednesday afternoon to film a short piece on the Orchard – scheduled to be shown on Friday 28th April

Reports to NCC

FS50378908	Street Lighting	Low Street Lamp 8
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Reports to NSDC

Street Name Plates	Foster Road
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Cllr Scott

25.03.17. Attended Stakeholder Castle Line sub-committee on Sunday timetabling, chaired by Michael Webb of East Midlands Trains (EMT) Request for more trains to stop at Collingham especially on Sunday mornings, this was accepted by sub-committee and EMT will return to meeting in May with proposed solution (Hykeham also to be included). This will give Collingham nearly an hourly service to Lincoln/Nottingham on Sundays. One train every two hours will stop more frequently and, therefore, be slower. It is planned that the timetable will be consistent throughout the year.

Request for connection to early trains to London on Sundays. This is not achievable as system is not open any earlier, but EMT will liaise with main line services to request additional stop at Newark between 9.05 and 10.00 am. Report to May meeting.

The new timetables will be monitored and adjusted based on usage.

Collingham has the highest usage of any 'secondary' station (Lincoln, Newark Castle and Nottingham primary stations).

30.03.17 Meeting at Pitomy Farm with T Sheldon and Cllr Allen regarding handover of land under s106. Notes passed to Parish Clerk, with site maps provided by Mr Sheldon.

April 2017: Comments and calls about purchase of Royal Oak by LCS. One group state they are boycotting LCS store as they think Royal Oak will be left to deteriorate. Several residents concerned about so many empty buildings at centre of village and impression it gives to potential residents. Request for Parish Council to list Royal Oak.

Cllr Davies & Barrie

Separate report produced on the RCAN Neighbourhood planning event

The meeting closed at 20:45pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark and Sherwood District Council/Councillor

LCS - Lincolnshire Cooperative Society

PRoW- Public Right of Way

Y&CC – Youth & Community Centre