

BURTON LEONARD PARISH COUNCIL
MEETING: 4 March 2019 (7.30pm - St Leonard's Hall, Burton Leonard)
MINUTES

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Present:

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Cllr. K Townson (Chair)
 Cllr F Barwick, Cllr. C Trout, Cllr. P Bappoo, Cllr M Harrison (NYCC), P Thornhill (Parish Clerk)

	ACTION
<p>1. Apologies for Absence Cllr Z Metcalfe (HBC)</p>	
<p>2. Declarations of Interest in Items on the Agenda Cllr A O’Kane in relation to Item 5.viii. Cllr O’Kane left the meeting for discussion of this item</p>	
<p>3. Approval of Minutes from the previous Meeting held on 14 January 2019 as a correct record Proposed: Cllr Trout; Seconded Cllr Barwick. Carried unanimously</p>	
<p>4. Matters Arising from the Minutes not covered by the Agenda None</p>	
<p>5. Planning</p> <p>Notifications received since last meeting:</p> <p>i. HBC Status: Registered [19/00011/DISCON Received 03.01.19 Validated 07.01.19] Approval of details required under conditions 3 (Material sample), 4 (Landscaping scheme), 6 (Tree planting), 8 (Fence details), 22 (Dirt prevention details), 23 (Parking and storage details), 25 (Electric vehicle strategy), 26 (Secured by Design principles), 28 (Himalayan Balsam) and 29 (Ecological survey) of planning permission 16/01869/FULMAJ, which was granted on appeal (PINS Ref. APP/E2734/W/17/3181652) - Proposed residential development (Use Class C3) comprised of 19 open-market dwellings and 12 affordable dwellings on land to the East of Scarah Lane, Burton Leonard. Flats House Scarah Lane Burton Leonard Harrogate North Yorkshire HG3 3RS.</p> <p>ii. HBC Status: Registered [19/00068/OUTMAJ Received 08.01.19 Validated 11.01.19] Outline application for the erection of 37 dwellinghouses with access considered. Flats House Scarah Lane Burton Leonard HG3 3RS</p> <p>iii. HBC Status: Registered [19/00090/DISCON Received 09.01.19 Validated 09.01.19] Application for the approval of details required under condition 24 a, b and c (contamination report / remediation) of planning permission 16/01869/FULMAJ - Proposed residential development (Use Class C3) comprised of 19 open-market dwellings and 12 affordable dwellings on land to the East of Scarah Lane, Burton Leonard. Flats House Scarah Lane Burton Leonard HG3 3RS</p> <p>iv. HBC Status: Registered [19/00201/DISCON Received 16.01.19 Validated 16.01.19] Application for the approval of details required under condition 24 a, b and c (contamination report / remediation) of planning permission 16/01869/FULMAJ - Proposed residential development (Use Class C3) comprised of 19 open-market dwellings and 12 affordable dwellings on land to the East of Scarah Lane, Burton Leonard. Flats House Scarah Lane Burton Leonard HG3 3RS</p> <p>v. HBC Status: Registered [19/00324/DVCMAJ Received 22.01.19 Validated 23.01.19] Application for the variation of condition 2 (approved plans) of planning permission 16/01869/FULMAJ to allow alterations to approved house types. Flats House Scarah Lane Burton Leonard HG3 3RS</p> <p>vi. HBC Status: Registered [19/00509/AMENDS Received 04.02.19 Validated 04.02.19] Non-material amendment to allow alterations to fenestration and to front canopy of planning permission 18/02047/FUL - Erection of single and two storey and dormer extensions and replacement roof, alterations to fenestration and demolition of existing garage and conservatory, formation of additional parking and felling of trees in the Burton Leonard Conservation Area. Green Gables Mill Lane Burton Leonard Harrogate North Yorkshire HG3 3SH</p> <p>vii. HBC Status: Registered [19/00497/DVCON Received 04.02.19 Validated 05.02.19] Variation of Conditions 2 (Materials), 3 (Sample Panel), 8 (Sustainable Homes Certificate) and 12 (Access) to allow for rewording of conditions relating to 11/01717/FUL - Demolition of redundant barn and erection of semi-detached dwelling and 1.8m high boundary wall (site area 0.03ha). Flats House Scarah Lane Burton Leonard HG3 3RS</p>	

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ACTION: Items 5.i to 5.vii together with the adjacent Jomast development were discussed at length. Cllr Townson proposed that BLPC confirm its various inputs to HBC on Jomast and Loxley Homes Phases 1 and 2 since BLPC's October meeting. Cllr O'Kane seconded. Carried unanimously

- viii. **HBC Status: Registered** [18/04502/FUL|Received: 29 Oct 2018|Validated: 07 Nov 2018]
Demolition of conservatory, erection of a single story extension, installation of rooflight and alterations to door. (Revised Scheme). | Spring Bank Station Lane Burton Leonard HG3 3RU
15.12.19: BLPC non-interested Councillors agreed to object to the proposed scheme.
Cllr Barwick proposed that a motion should be passed to delegate BPLC's assessment/recommendation on current revisions to a team of 2 Councillors. Seconded by Cllr Trout. Agreed unanimously after discussion that Cllrs Barwick and Trout should assess the revisions and make recommendations for input to HBC
- ix. **HBC Status: Registered** [19/00621/FUL|Received 13.02.19|Validated 18.02.19]
Demolition of outbuildings; erection of garage with formation of gravel drive. | Lime Kiln Cottage Limekiln Lane Burton Leonard Harrogate North Yorkshire HG3 3TE

Notifications decided since last meeting:

- x. **HBC Status: Decided** [19/00093/TCON|Received: 09.01.19|Validated: 11.01.19]
Crown reduction (from 9m to 6m) of 1no Willow within Burton Leonard Conservation Area. | Houghton Gate Straight Lane Burton Leonard HG3 3SE
- xi. **HBC Status: Decided** [19/00198/CMA|Received: 16.01.19|Validated: 16.01.19]
Erection of log cabin; Creation of tarmac footpath. | Burton Leonard Church Of England Primary School Front Street Burton Leonard Harrogate North Yorkshire HG3 3RW

Major applications on-going:

- xii. **HBC Status: Awaiting decision** [17/00525/FULMAJ|Received Mon 6 Feb|Validated Fri 17 Feb 2017]
Erection of 23 no. dwellings: 1 Copgrove Road Burton Leonard HG3 3SJ (Hymas Haulage)
- xiii. **HBC Status: Registered** [17/01006/OUTMAJ|Received 06.03.17|Validated 21.03.17]
Revised scheme: Outline planning permission with access considered for the construction of approximately 31 residential dwellings: Land Comprising Field At 432759 463602 Copgrove Road Burton Leonard North Yorkshire.
08.05.17: BLPC unanimously agreed to Option B: The Parish Council objects reference the objections submitted on 8th May 2017 documents: 8811146, 8811147, 8811149. **09.04.18** letter sent from BLPC re flooding on the area. **03.12.18** email to NYCC LLFA & HBC on flood risk on/off site. **11.12.18** email to HBC re broader objections

On-going applications:

On-going tree and enforcement notifications:

- xiv. **HBC Status: Alleged Breach** [18/00545/BRPC15 |Received 04 Oct 18]
2 storey extension not built in accordance with the approved plans (17/00096/FUL): Manor House Mill Lane Burton Leonard Harrogate North Yorkshire HG3 3SG
- xv. **HBC Status: Registered** [19/00630/TCON|Received 13.02.19|Validated 13.02.19]
Removal of 2no overhanging branches from 1no Ornamental Plum within Burton Leonard Conservation Area. | Green Gables Mill Lane Burton Leonard HG3 3SH

6. Members of the Public are invited to Address the Council with Questions or Comments

Mrs P Watson briefed the meeting on proposals for the MayFest/Scarecrow Festival and supplied copy of insurances. Cllr Towson updated meeting on condition of and remedial work to lower green by Yorkshire Water

7. Finance

i. Bank statement

To receive the bank statement dated 22.02.19. Balance £12,980.23

Cllr Towson

ii. Income and expenditure:

To receive the I&E accounts dated 31 January (£13,058.23) & 28 February 2019 (£12,980.23)

Cllr Towson

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<p>iii. Notification of receipts: £265.33 NYCC 2018 verge grass cutting re-imburement (received 14/01/19)</p>	
<p>iv. Invoices to approve for payment: a) EuraAudit (Payroll Management Inv 1218010008; 31.01.19): £48.00 via BACS b) Clerk, P Thornhill (Expenses to 22.02.19): £40.98 via BACS c) Clerk, P Thornhill for April £300.69 gross claim sheet for Chairman to sign, payment by BACS. d) Cllr Bappoo (Lower Green Tree expense 01.03.19): £108.33 via BACS</p>	Cllr O'Kane
<p>v. Review of existing banking signatories On-going with Barclays Bank for signatories BACS, cheques and address for the issue of bank statements Clerk's advised that he had yet to return application to view bank account activity on-line Cllr Townson advised that he was still unable to authorise BACS payments</p>	Cllr O'Kane Clerk Cllr O'Kane
<p>vi. Consider transfer to another bank for the PC account</p>	Cllr O'Kane
<p>vii. Confirmation of NYCC verge maintenance sub-contract to Farm & Land Services Clerk advised that Farm & Land's PL insurance appeared to cover work to verges</p>	
<p>8. Correspondence</p>	
<p>i. Summary list Circulated in advance and relevant items discussed. Agreed that BLPC would request Crocus bulbs from HBC Agreed that BLPC could not support the request for plastic and other recycling facilities in the village due to the absence of sufficient sites and fact that NYCC/HBC had withdrawn similar facilities at (eg) supermarkets after consultation on its kerbside recycling service Litter-pick equipment - Clerk to chase HBC</p>	Clerk
<p>9. Councillors Reports</p>	
<p>i. Parking in vicinity of upper and lower village greens 95 Alive Speed Watch and discussion with Cllr Harrison concerning visibility splays to be carried forward to next meeting</p>	Cllr Townson
<p>ii. School access road Cllr Harrison updated meeting on visit undertaken in conjunction with Parish Councillors: Area6 would provide two alternative quotes for either a surface dress or slurry seal. Cllr Harrison has also requested checking of historic maps to help ascertain responsibility for the road</p>	Cllr Harrison
<p>iii. Drainage on the Lower Village Green</p>	Cllr Townson
<p>iv. Potentially dangerous wall on Dolly Walk – unsafe wall Cllr Townson confirmed that his contact at NYCC PROW seems to have changed jobs. To re-initiate contact</p>	Cllr Townson
<p>v. Councillor areas of responsibility To be carried forward to next meeting</p>	Clerk
<p>vi. Update on risk assessment for village green and school access road (draft RA's circulated by Cllr. Barwick 26.08.18) See item 9.ii above</p>	
<p>vii. LED replacement street lighting in Burnett Close Clerk updated meeting on correspondence received from NYCC Highways on options. Discussion on these ensued. Cllr Bappoo to provide Cllr Harrison with additional information on LED options</p>	Cllr Bappoo
<p>10. Items for Discussion/Review/Action</p>	
<p>i. Standing orders Inclusion on website - on-going</p>	Clerk
<p>ii. Absence of road markings along Apron Lane Area6 to be chased again -Cllr Harrison to be copied in</p>	Clerk
<p>iii. NYCC Parish Portal Agreed to be ineffective in addressing Highways requests</p>	
<p>iv. Annual Parish Meeting (April) and Annual Meeting (May)</p>	All/Clerk

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<p>Agendas to be developed</p> <p>v. Dates for 2020 Parish Council meetings To be carried forward to next meeting</p> <p>vi. Items for Parish Magazine</p> <ul style="list-style-type: none">a) Precept confirmationb) Planning updatec) Village Litterpick (30 March)d) Annual Parish Meeting (15 April) <p>11. Dates of Next Meetings</p> <ul style="list-style-type: none">i. Monday 15 April 2019: 7.00pm St Leonard's Hall (Annual Parish Meeting followed by BLPC meeting)ii. Monday 20 May 2019: 7.30pm St Leonard's Hall (Annual Meeting) <p>12. Confidential Items None</p>	<p>Clerk</p> <p>Cllr Townson/ Clerk</p>
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The meeting closed at 9.15pm