



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Wednesday 12th June 2019 at 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 8th May 2019**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
6. **Clerk's Report (not elsewhere on the agenda)**
Update on issues and actions since Council meeting 10th April 2019.
 - Any other items to report that do not appear elsewhere on the Agenda
 - The Fun Fair have expressed a desire to return on the 2nd weekend in May 2020 (8,9,10 May, onsite 4-11 May), councillors comments sought.
 - Council papers are delivered by hand (at least three clear days before the meeting, there is capability in the Standing Orders for these to be delivered by email and perhaps printed on the day of the meeting), Councillors comments sought.
7. **Allhallows School/Stoke School Proposed Merger** – Councillor views/updates.
8. **Grant Requests** for consideration -
Lindsay Hartney – Strood Youth Outreach, Summer Activities in Allhallows (£600 granted in 2018, request form suggests up to £900.
9. **Planning**
 - a) **Allhallows Planning Applications**
MC/19/1303 2 Avery Way Allhallows Rochester Medway ME3 9PU
Construction of a detached 3 bedroom dwelling to the side of existing dwelling house together with associated works; creation of hard standing area to existing dwelling - demolition of side projection of existing dwelling together with detached shed and two greenhouses to rear.
MC/19/1304 Slough Fort Avery Way Allhallows Rochester Medway ME3 9QL
Application for a Certificate of Lawful Development (Proposed) for the change of class D2 to Class D1 (non-residential institutions).
MC/19/0760 Land South Of Allhallows Primary School And To The Northern Part Of The Shellduck Close Avery Way Allhallows Rochester Medway
Part change of use of land for use as a waste storage compound Parish Council application, **REFUSED suggest re-apply with permeable base for compound and Tree Survey report to overcome refusal grounds.**
MC/19/0889 80 Avery Way Allhallows Rochester Medway ME3 9PZ.
Construction of two storey side extension to form 2 - bedroomed maisonette with associated parking
No documents online at this time **PENDING**
 - b) **MC/19/0694 31 St Andrews Walk Allhallows Rochester Medway ME3 9QY**
Construction of a single storey rear extension together with the formation of a vehicle hardstanding and a 1.8 fence to rear - Demolition of existing garage **APPROVED**
Medway Local Plan – Next stage will be Draft Local Plan for consultation in June/July 2019 (delay from January/February 2019 – after HIF bid response) No further update. Medway are looking to spend £86m on alternative road access, £67m on a railway station and rail service and the remaining £17m on general community infrastructure – Awaiting Government response.
10. **Highways and Footpaths**
 - a) **Potential Parking Restrictions** – Implementing majority of recommendations – (Shellduck Close excluded, but obstruction to grass cutting tractor still occurs). Enforcement?
 - b) **Footpath Officers Report** – Cllr Bowley will be circulated by email.
 - c) **Verbal contributions** from Councillors
11. **Cross Park Issues**
 - a) **Governance** A formal meeting of trustees will be required to follow-up on governance issues – still to be

arranged. Rural Kent previously approved as contact by the parish council – contacted to get mobilised on the Cross Park Enhancement Project and other issues – Clerk chasing Rural Kent.

b) Building/Land Issues - The monthly report from Trevor Bowley will be circulated by email.

c) Pavilion An electrical inspection faults (non-critical) investigation is still outstanding and is waiting for access to the Allhallows Park facilities to be scheduled.

12. **Youth Club/Youth**

a) **Youth Club** - Open Day and Summer activities being considered.

13. **The Brimp Issues**

a) **Football Arena** – Chair/Cllr Forrest – update on grant application/s

b) **Brimp Road** – Slough Fort will be carrying out road repairs (still to be arranged- URGENT))

c) **Additional Usage** – to be considered.

d) **Brick Store** – Work to be scheduled in July.

e) **Cesspit** – appears to be filling up faster than it should – will need emptying. **MikesMainDrain coordinating investigation- buildings insurance cover being checked.**

14. **Recreation Ground** –Recommend bin located to replace existing (damage to bin makes it difficult to remove/replace the lid.

15. **Contributions from Representatives (2018/2019) on external bodies**

- PACT (Chairman/Cllr Morrice)
- KALC Medway Area (Cllrs Cook and Morrice)
- Rural Liaison (Cllr. K. Draper, sub Cllr Forrest) – Next meeting in July.
- Police Liaison (Cllr Bowley)
- Village Hall (Cllr Lovatt/sub. Cllr Forrest)
- Cross Park Association (Cllr Huntley-Chipper)
- Allhallows Fete Committee (Cllr Forrest)
- Friends of All Saints Church (Cllr Forrest)

16. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**

- Allotments (Cllr. Forrest)
- Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair))
- Bourne Leisure Liaison (Chair)
- Allhallows Primary School Liaison (Chair)
- Turners Group (Allhallows Park (Kingsmead)

17. **Annual Report 2018/2019 (AGAR)**

This will be displayed on the council's website and on the three noticeboards for public inspection from Monday 17th June to Friday 26th July 2019 and retained on the Website. Purpose is to allow public inspection (by appointment) and opportunity for comments to be raised with the external auditor.

18. **Financial**

a) **Finance Monitoring Reports** (Circulated for comment/note).

b) **Receipts and Payments schedule** circulated for approval (initial version to follow/there may be further changes before the meeting)

Nb. If personal payments **need** to be discussed the Press and Public will need to be excluded

Exclusion of Press and Public – To discuss personal staff issues.

19. **Staffing Issues** nb. If personal issues need to be discussed the Press and Public will need to be excluded. To be discussed.

20. **Date of next meetings –**

The July Meeting of the Parish Council Wednesday 10th July 2019 @ Cross Park Pavilion (6:30pm)

21. **Future agenda items**

Chris Fribbins, Clerk to the Council 6th June 2019