

Hognaston Parish Council

Village Hall Post Box, Hognaston, Ashbourne, Derbyshire, DE6 1PR

The 350th meeting of Hognaston Parish Council to be held at 8pm on Monday 21st May 2018 in Hognaston Village Hall.

Agenda

Item																																						
350/1 Apologies	Acceptance/non-acceptance of apologies for absence																																					
350/2 Election of Chair & ViceChair																																						
350/3 Variation	Variation of Order of Business																																					
350/4 Declarations of Members' Interests	To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.																																					
350/5 Public Speaking	<p>i. A period of not more than 10 minutes will be made available for members of the public to speak on any matter (subject to each member of the public speaking for no longer than 2 minutes).</p> <p>ii. If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.</p>																																					
350/6 Approval of Minutes	To approve the Minutes of Meeting 349 held on 12 th March 2018																																					
350/7 Clerk's Report																																						
350/8 Derbyshire Association of Local Councils	5-18 - GDPR Training Course - DALC Spring Seminar - Review of Local Government Ethical Standards - Internal & External Audit 2017-18 - DALC Survey Results - MP's Lobby Day 6-18 - External Audit News - Neighbourhood Planning Grant - Section 137 allowance - GDPR update & training - Updated Standing Orders & LTN - Free Webinar - Project Man. Training - Councillor Essentials Training																																					
350/9 Certification of Accounting Statements 2017-18	<p>i. Annual Governance Statement To consider, approve and sign</p> <p>ii. Approval of Accounts To consider and approve the unaudited accounts for 2017/18 (previously circulated).</p> <p>iii. Accounting Statement for 2017/18 To consider, approve and sign</p> <p>iv. Exemption from Audit Review To confirm and declare that exemption criteria for small authorities have been met</p>																																					
350/10 Finance 2018-19	<p>i. Approval (or otherwise!) of Clerk annual salary increment.</p> <p>ii. Approval of Payments for Authorisation</p> <table border="0"> <tr> <td>684 Hognaston Village Hall</td> <td>Room hire for HPC 2017-18</td> <td>£72.00</td> </tr> <tr> <td>685 Simply! Auto-Enrolment</td> <td>Payroll Services Mths 9-12</td> <td>£14.40</td> </tr> <tr> <td>683 DALC</td> <td>Annual subs 2018-19</td> <td>£99.47</td> </tr> <tr> <td>686 Came & Company</td> <td>Insurance renewal</td> <td>£319.77</td> </tr> <tr> <td>687 D. Jackson</td> <td>Salary 350 (to 31/03)</td> <td>£248.66</td> </tr> <tr> <td>688 D. Jackson</td> <td>Admin 350 (to 31/03)</td> <td>£32.86</td> </tr> <tr> <td>DD HMRC</td> <td>Tax 350 (to 31/03)</td> <td>£62.16</td> </tr> </table> <p>iii. Receipts:</p> <table border="0"> <tr> <td>DDDC</td> <td>Reimbursable expenditure</td> <td>£458.00</td> </tr> <tr> <td>DCC</td> <td>RoWMM payment</td> <td>£78.00</td> </tr> </table> <p>iv. Budget Appraisal/Risk assessment</p> <table border="0"> <tr> <td>NatWest Business Current</td> <td>£211.48</td> <td>31-Mar-18</td> </tr> <tr> <td>NatWest Business Reserve</td> <td>£7,915.40</td> <td>31-Mar-18</td> </tr> <tr> <td>Total</td> <td>£8,126.88</td> <td></td> </tr> </table>	684 Hognaston Village Hall	Room hire for HPC 2017-18	£72.00	685 Simply! Auto-Enrolment	Payroll Services Mths 9-12	£14.40	683 DALC	Annual subs 2018-19	£99.47	686 Came & Company	Insurance renewal	£319.77	687 D. Jackson	Salary 350 (to 31/03)	£248.66	688 D. Jackson	Admin 350 (to 31/03)	£32.86	DD HMRC	Tax 350 (to 31/03)	£62.16	DDDC	Reimbursable expenditure	£458.00	DCC	RoWMM payment	£78.00	NatWest Business Current	£211.48	31-Mar-18	NatWest Business Reserve	£7,915.40	31-Mar-18	Total	£8,126.88		
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350/10 Finance 2018-19 [Cont]	<p>2017/18 Ex VAT Exp to 12/03/18 (inc items for authorisation)</p> <table border="0"> <thead> <tr> <th></th><th>Exp</th><th>Budget</th></tr> </thead> <tbody> <tr> <td>Annual Church clock maintenance</td><td></td><td>£130.00</td></tr> <tr> <td>Internal Audit</td><td></td><td>£30.00</td></tr> <tr> <td>Audit Commission Fee/Ext Audit</td><td></td><td>£-</td></tr> <tr> <td>DALC Subscription</td><td>£99.47</td><td>£100.00</td></tr> <tr> <td>Insurance (Came & Co)</td><td>£319.77</td><td>£370.00</td></tr> <tr> <td>Play Area Inspection</td><td>£100.00</td><td></td></tr> <tr> <td>Play Area & Green mowing (less grant)</td><td></td><td>£50.00</td></tr> <tr> <td>Training</td><td></td><td>£50.00</td></tr> <tr> <td>Clerk's Salary & Admin costs</td><td>£343.68</td><td>£2,000.00</td></tr> <tr> <td>Donations</td><td></td><td>£50.00</td></tr> <tr> <td>Maintenance items/contingency</td><td></td><td>£1,300.00</td></tr> <tr> <td>Election expenses (recommended)</td><td></td><td>£100.00</td></tr> <tr> <td>Hire of premises</td><td></td><td>£120.00</td></tr> <tr> <td>Footpath maintenance less grant</td><td></td><td>£-</td></tr> <tr> <td>GDPR expenses (recommended)</td><td></td><td>£150.00</td></tr> <tr> <td>Expenditure/Budget less Grants</td><td>£762.92</td><td>£4,550.00</td></tr> </tbody> </table> <p>v. Appointment of Internal Auditor 2018-19</p> <p>vi. Approval of Cumbria Clock Co estimate for clock repairs</p>		Exp	Budget	Annual Church clock maintenance		£130.00	Internal Audit		£30.00	Audit Commission Fee/Ext Audit		£-	DALC Subscription	£99.47	£100.00	Insurance (Came & Co)	£319.77	£370.00	Play Area Inspection	£100.00		Play Area & Green mowing (less grant)		£50.00	Training		£50.00	Clerk's Salary & Admin costs	£343.68	£2,000.00	Donations		£50.00	Maintenance items/contingency		£1,300.00	Election expenses (recommended)		£100.00	Hire of premises		£120.00	Footpath maintenance less grant		£-	GDPR expenses (recommended)		£150.00	Expenditure/Budget less Grants	£762.92	£4,550.00	
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350/11 Annual reviews	<p>i. Review of policies (previously circulated)</p> <p>ii. Review of assets (previously circulated)</p> <p>iii. Review of register of interests (previously circulated)</p>																																																				
350/12 GDPR	<p>GDPR: review of data</p>																																																				
350/13 Parish Council Task List	<p>i. Play Area, Green, Bus Shelter and Hognastone Risk Assessments</p> <p>ii. Village roads</p> <p>iii. Footpaths</p> <p>iv. Planning – status of recent and current applications: 17/01185/VCOND 4 Lane Ends Farm Variation of conditions 5 & 6 of 16/00374/FUL to enable replacement kennel boarding to be used to house boarding cats <i>HPC objection DDDC Granted + condns</i></p> <p>v. Police matters</p>																																																				
350/14 Road traffic issues	<p>Village signs/'gates'</p>																																																				
350/15 Reports	<p>Reports from representatives on outside bodies:</p> <p>i. ST Liaison Committee [No Mtg]</p> <p>ii. Hogwalks (DL)</p>																																																				
350/16 Items for Information (previously emailed)	<p>Fw: APPLICATION NO. 17/01185/VCOND</p> <p>Fw: 2018 03 20 Derbyshire and Derby Minerals Local Plan – Spring 2018 Consultation</p> <p>Fw: Parish and Town Council Liaison Forum Thursday 3 May 2018</p> <p>Fw: Derbyshire Law Centre Report</p> <p>Fw: Rescheduled Parish and Town Council Liaison Forum Thursday 10 May 2018</p> <p>Fw: Council Matters Spring 2018</p> <p>Fw: Discount Tickets for Eroica Britannia</p> <p>Fw: Routine Playground Inspection Training</p> <p>Fw: Letter for the urgent attention of all Town and Parish Councils and Parish Meetings</p>																																																				
350/17 Next Ag																																																					
350/18 Next Mtg	<p>Date and time of next meeting: 8.00pm Monday 9th July 2018 at Village Hall</p>																																																				